

## **Minutes of Hambleton Parish Council Meeting held Thursday 11<sup>th</sup> AUGUST 2016 In the Chapel School Room at 7.30pm**

### 122/16 Present and Apologies

Councillors Brown (Chair), Clarke, Mountford, Senior and Turner were present. Apologies were received and accepted from Councillor Barnes.

### 123/16 Declarations of Interest

None declared.

### 124/16 Approve and Sign the minutes of Parish Council meeting held 14<sup>th</sup> July 2016

**Resolved:** The minutes were approved by council and signed as a true record by Cllr Brown.

### 125/16 Clerk's Report:

- Clerk has requested Tru Green trim around village dog bins and benches – *several benches not trimmed as yet, clerk to follow up.*
- SDC have confirmed their contractors WILL empty a bin sited in the pull-in on A63, a letter has been sent to Thorpe Willoughby PC to enquire re sharing the cost (attached). TWPC do not meet until 19<sup>th</sup> September so will not receive my letter about the dog waste bin until then.
- TCV have scheduled the PC Hough path clearance for 10<sup>th</sup> August (£415+VAT) and have quoted for the further work due in October of clearing bracken (£415+VAT)
- Cllr Mountford will be attending the 'Developing your skills as a councillor' course on 26<sup>th</sup> September. See attached for the available course and get in touch with the clerk if you would like to be booked into any sessions.
- It was brought to our attention that Councillor Pearson should not be a member of the Appeals Committee. Councillor Pearson explained that he was able to be on the committee and would not get to vote on any matters. *Clerk to checking with democratic services.*
- There has been a complaint that some Cllrs declarations of interest are incorrect. Cllr Barnes said she was told that her English Heritage membership should have been declared and that Cllrs Clarke, Senior and Adamson had errors too. New forms supplied for completion.
- One volunteer who delivers the newsletter would like a replacement to cover the Garth Lane round due to ill health. *Cllr Senior will take on the round.*
- Councillor Brown will organise the ordering of new Christmas lights as agree in July, the clerk will organise the ordering of the new edition of 'Local Council Administration' by Charles Arnold-Baker

126/16 Finance Report

<b>JULY BANK RECONCILIATION</b>	
Cash book balance 30th June 2016	£ 34,361.43
Income	£ 90.00
Expenditure	£ 3,982.85
Cash Book balance	£ 30,468.58
Plus cheque 2243 NYP	£ 175.00
Plus cheque 2245 NYP	£ 700.00
*Plus 40p due to cheque error	£ 0.40
<b>TOTAL:</b>	<b>£ 31,343.98</b>
Statement Balance 29 JULY 2016	£ 31,343.98

a) July Finance Report to be approved and signed  
**Resolved:** The statement reflects the cash book. JULY report approved and signed by council.

b) Approve and agree invoices to be paid in August 2016, cheques and invoices to be signed  
 Cheques to be signed for August 2016 **approved and signed:**

August 2015				
Ref.	To	Details	Total	VAT
	Bought forward	From July 2016	£ 9,875.88	£ 479.55
2246	J.Janik	Clerk Salary	£ 475.93	
2247	Mr Jiggins	Monthly duties	£ 140.00	
2248	Selby District AVS	Newsletter Printing	£ 293.80	
2249	J.M. Brown	Reimburse for 2 x 'Good Councillor Guide' books and 1x 'Good Employer' book.	£ 6.00	
2250	YLCA	Councillor Training Course x MM	£ 45.00	
	Carried forward	To September 2015	£ 10,836.61	£ 479.55
		August expenditure	£ 960.73	

127/16 To discuss the possibility of applying for a grant from the available locality budget

A number of options were discussed. It was **resolved** to ask Cllr Pearson to follow up on the ownership of the Ginnel and Streetlight and come back with definitive feedback. Clerk to ask the Village Hall Management Committee if there are any projects that they need funding.

128/16 Update of research gathered regarding websites for Parish Councils

Clerk summarised the responses received by other parish councils. **Resolved:** Hambleton parish council would start initially with a 'free site' similar to Google sites or BT community web kit (as a number of other councils had done) subject to the ownership of the material being reserved and the domain name reflecting the name of the parish council. Further research into the aforementioned issues will be done.

129/16 To discuss a request from a resident for NYCC to turn off single lights as opposed to blocks of two

**Resolved:** Hambleton Parish Council will send a letter requesting this to North Yorkshire County Council.

130/16 To discuss further action required regarding the crossing patrol

**Resolved:** To write to North Yorkshire County Council with concerns raised by the parish council and a number of residents and parents. Information with regards to action taken to be reported in newsletter.

131/16 To discuss response received by resident from Highways regarding the 95 Alive survey carried out and any action to be initiated by the parish council

**Resolved:** To write to North Yorkshire Police Traffic Bureau who conducted the survey to ask for confirmation on the exact location the survey was carried out and clarification on the process that was under taken and is to be repeated. The repeat survey should not take place during the time when the Vehicle Activated Signs are in place as they noticeably proved to be a successful traffic calming measure and would falsely affect the results of such a survey.

132/16 To discuss action to be taken with regards to councillor absent for more than 6 months

**Resolved:** To request an update on the issues the councillor is working on and discuss the attendance situation before the 6 month period of absence is reached.

133/16 To discuss the use of the Recreation Field and any opportunities for increasing the number of people who use it.

**Resolved:** Notice in the next newsletter to make people aware of the excellent facilities available that would be a good base for a local club/association. Contact the Hambleton Recreation Area Association and invite to the next parish council meeting.

134/16 Village Maintenance:

- a) To discuss action to be taken regarding the overgrowth from the play area  
**Resolved:** To request Mr Jiggins adds this to his extra monthly duties
- b) Matters to reports to the clerk
  - i) Over growth on the footpath along St. Mary's Approach, report to NYCC Highways
  - ii) Issue reported to councillor with regards to rights of way on shared path, advise to contact Citizen's Advice Bureau
  - iii) Councillor approached regarding Hambleton's previous participation in Britain in Bloom/similar competitions and improving the presentation of the village. Matter will go on a future agenda for discussion.

135/16 Newsletter items to be included in Oct/Nov

Action regarding crossing patrol

Action taken on 95 Alive survey results

Boosting Recreation field use

136/16 Confirm Time and Date of the next Parish Council Meeting

**Confirmed: Thursday 8<sup>th</sup> September 2016 in the Chapel Schoolroom at 7.00pm**

137/16 Meeting closed 9.29pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_