

Minutes of Hambleton Parish Council Meeting held Thursday 14th JULY 2016 In the Chapel School Room at 7.00pm

97/16 Present and Apologies

Councillors Brown, Burras, Clarke, Mountford, Senior and Turner were present. Apologies were received from Councillor Barnes.

98/16 Emma Whittles and Sally Rawling to report back following the housing needs survey

A report was presented to the council. The response was analysed by the Rural Housing Enabler and it was found there were 12 individuals/families looking for affordable homes that had a valid link to the local community. It was proposed by SDC to look at creating 6 new homes in Hambleton for those with a valid link to the community who were struggling to afford the move.

The final terms of the development are open to negotiation. Ms Whittles and Ms Rawlings will update the parish council.

99/16 Attendees 15 minutes questions.

There were no attendees present.

100/16 Declarations of Interest

None declared.

101/16 Approve and Sign the minutes of Parish Council meeting held 12th May and notes taken 9th June 2016

Resolved: The minutes were approved by council and signed as a true record by Cllr Brown. Cllrs Brown and Clarke agreed the notes from 9th June were representative of the discussions held. Cheques had been signed if they were invoices received from work already approved/carried out.

102/16 To elect Vice Chair

Resolved: To appoint a temporary chair for meetings as necessary

103/16 To elect Parish Council Representatives for the following committees:

- a) Cllr Brown as Chair, Cllr Mountford and Councillor Barnes proposed and seconded for Staffing committee
- b) Cllrs Senior and Turner proposed and seconded for Disciplinary Committee
- c) Cllr Clarke and District Councillor Pearson proposed and seconded for Appeals Committee
- d) Cllr Brown as Chair, Cllrs Mountford and Clarke proposed and seconded for Finance and Internal Controls Committee

104/16 To elect Parish Council representatives for the following outside bodies:

- a) Councillor Brown volunteered as YLCA representative
- b) Councillor Barnes along with Mrs Janik as clerk were agreed as Newsletter Committee

DRAFT

105/16 Clerk's report

- Arriva response received. The service 6 and 7 will not be extended to Hambleton. Arriva official response has been filed.
- Roundabout. Repair carried out, invoice received. £112+vat of £22.40 =£134.40 in total.
- Kirsty Haslam communications re Mill Lane undergrowth. Issue is still with Highways and needs sorting.
- Email of thanks received re bench
- Charitable Trust and Burial Authority meeting next month: to give an update on finances and also discuss a number of possible improvements.
- Communications list updated
- Armed forces flag was purchased and flown for the week leading up to armed forces day. Trevor Millington will store the flag along with the others owned by the parish council.
- Southern CEF postponed until 27th July – Cllr Mountford will attend.

106/16 Finance Report

a) JUNE Finance Report **approved and signed** by councillors

JUNE	
Cash book balance 31st MAY 2016	£ 35,555.08
Income	£ 15.00
Expenditure	£ 1,208.65
Cash Book balance	£ 34,361.43
Statement Balance 30 JUNE 16	£ 34,361.43

b) Cheques to be signed for July 2016 **approved and signed**

	Bought forward	From June 2016	£ 5,893.03	£ 111.53
2235	J Janik	Clerk Salary	£ 475.93	
2236	F Mary A Farman	Internal Audit Fees @ £20 p/h for 1.25hr	£ 25.00	
2237	SDC	Xscape Bus Donation	£ 50.00	
2238	Streetscape Inv 4061	Roundabout Repair	£ 134.40	£ 22.40
2239	J.Janik	Clerk Expenses & Mileage Claim	£ 18.80	
2240	NYCC Inv 200001094	Temp VAS installment ONE	£ 1,740.00	£ 290.00
2241	MJ Backhouse	Pest Control Service Agreement	£ 333.72	£ 55.62
2242	ICCM (Cemetery)	Membership Renewal	£ 90.00	
2243	Mr Jiggins	Monthly Duties	£ 175.00	
2244	Mr Jiggins	Extra Duties Jan-Jun16	£ 240.00	
2245	HUC	Rental of Rec Field	£ 700.00	
	Carried forward	To August 2016	£ 9,875.88	£ 479.55
		July expenditure	£ 3,982.85	

107/16 To decide on the precise location for the bin Field Lane/A63, approve spend and complete order form
Resolved: Clerk to contact SDC to check a that a bin sited at the suggested location would get emptied. If it would then clerk is to contact Thorpe Willoughby parish council for a contribution due to it being a benefit to both parishes.

108/16 To consider the purchase of Local Council Administration by Charles Arnold Baker 10th Edition
Resolved: Clerk to go ahead with purchase of the new edition.

109/16 a) Planning Applications received:

- 2016/0693/FUL – Proposed erection of one dwelling on land to east – Street Record, Cherwell Croft (due to an electricity cable, previously approved layout of plot 19 cannot be accommodated, this app. requests permission for a 3 bed detached house as opposed to a 4 bed detached) **NO OBSERVATIONS**
 - 2016/0707/FUL – Section 73 variation of condition 16 (drawings) of existing approved plans – Wheatsheaf Inn, 87 Main Road **NO OBSERVATIONS**
- b) Notice of decision number 2016/0471/HPA – The Pippins, Gateforth Lane. **GRANTED**

DRAFT

110/16 To decide on maintenance currently required at PC owned Hough and which contractor will be used

Resolved: TCV will be used for the current necessary path clearance. Clerk to obtain quotes for cutting the bracken back in October.

111/16 To discuss the purchase of an additional set of Christmas lights for the tree and determine max cost.

Resolved: To purchase a full 80m string from the same supplier at a cost of £248.38

112/16 To discuss the possibility of setting up a Hambleton Parish Council website

Resolved: It was agreed Hambleton Parish Council would get a website, clerk to obtain advice and quotes from YLCA and companies offering the service.

113/16 To consider the training opportunities available to Councillors including the Chair

Resolved: Clerk to make all councillors aware of the training opportunities arising. It was agreed that courses of up to £100 are approved and will not need to be discussed at the council meeting due to the short time scales that can be put on the booking deadline.

114/16 To consider relocation of dog waste bin on Westcroft Lane

Resolved: A majority vote was made to move the bin.

115/16 To consider having a contractor trim grass and weeds around the village's dog waste bins

Resolved: To have current contractors Tru Green add this to their list of duties.

116/16 To consider paying clerk in line with the 2016-18 National Salary Award based on changes by NJC

Postponed from June meeting where the council was not quorate. **Resolved:** Clerk to be paid in line with the NJC recommendations.

117/16 To decide on possible action to use anti climb paint on the Recreation Field Portakabins

Resolved: Anti climb paint will be applied to Portokabins. Notice to go in newsletter. Clerk to contact previous clerk regarding contractors who carried out the work.

118/16 Village Maintenance - Matters to reports to the clerk

Grass around the Yorkshire Water building is growing very high – clerk to write to Yorkshire Water to request they cut it back.

Grass growing high up through paving on path from Station Road to Church Close – clerk to report this to Selby District Council.

Streetlight out on junction of Chapel Street and Main Street – clerk to report

Damage to verges on Chapel Street by contractors working for Northern Power – clerk to request it is reinstated and also the welfare unit is to be removed.

Mill Lane undergrowth – Cllr Pearson to contact NY Highways to follow the matter up. Council to look into ways to avoid the issue next year.

Wildlife Trust Hough – request a clear up before autumn and the wet weather

It was agreed that Trevor Millington would continue to prune trees on the village green on a voluntary basis.

119/16 Newsletter items to be included in Aug/Sept

Resolved: items to include Arriva update, Mill Lane issue, Road safety message for summer holidays, Xscape Bus timetable, a note about parking on pavements, Armed Forces flag, anti climb paint application, roundabout repairs.

120/16 Next meeting Confirmed: Thursday 11th August 2016 in the Chapel Schoolroom at 7.00pm

121/16 Meeting closed 9.30pm

Signed: _____ Date: _____