

Chairman: Councillor Mike Brown  
Clerk/RFO: Mrs Juvina Janik  
43 Chapel Street, Hambleton, YO8 9JG Telephone: 01757 229885  
Email: jjhambletonpcclerk@gmail.com

**Minutes of Hambleton Parish Council meeting  
held Thursday 12<sup>th</sup> JULY 2018 at Hambleton Village Hall, 7pm**

107/18 Present and Apologies

In attendance: Councillors Mike Brown, David Brown, Roy Clarke, Melissa Mountford (until 8pm), Billy Senior (from 7.15pm), and Richard Sim. District Councillor Pearson and Juvina Janik (Clerk) were in attendance. Apologies were received from Cllr Turner.

108/18 Declarations of Interest

None

109/18 Approval and signing of the minutes from the Parish Council meeting Thursday 14<sup>th</sup> June 2018

Resolved: The minutes were approved by council and signed as a true record by the Chair.

110/18 Attendees Comments on Agenda Items

No attendees

111/18 Clerk's report

- Finance documents are in the notice board and on Hllam PC website, as Hambleton website still to be finalised and approved.
- Celia Barnes resignation has been received. Notice of Vacancy displayed in noticeboard. **Resolved:** Clerk to send letter of thanks.
- Lease extension request sent to chair HUC. HUC will be meeting next week. Clerk has asked one member of HUC for documents that define the conditions of the use of the gifted land. There are a few points in the existing HUC/PC lease that parties may want to update.
- Letter to resident regarding hedge sent, Mike Brown has now visited after a follow up call
- Updated notices prepared for cemetery noticeboards, but no key held. **Resolved:** Clerk to have a locksmith attend to replace lock.
- Go ahead given to Burns regarding repairs to headstones.
- Correspondence from resident with concerns regarding Richardson Court construction. Clerk has been in contact with SDC and resident, site clearance is allowed and once the method statement is received and approved by SDC, construction can take place. Reports that the builders have so far been very considerate and communicative.
- Correspondence from Hough resident regarding latest information from SDC about the plans for the Hough, offer to meet with Hambleton residents who are concerned and piece for newsletter. Clerk to request piece for newsletter.
- Invitation to Blossoms Day Nursery
- Invitation to YLCA Annual Meeting – no councillors available.
- YLCA Chair Chris Pilkington will leave YLCA to take up post of Clerk to Anston PC in S. Yorks
- Thank you received from AGEUK Selby for the donation of £100
- Hargreaves now taken over by Planet Holdings Ltd based in Leeds

DRAFT

- Meeting regarding the development of the old mushroom farm will take place on 25<sup>th</sup> July with the representatives for the developers.
- Quotes have been requested for the repairs work on the Pinfold – ongoing.
- Quotes requested for a range of benches that may be appropriate to replace the damaged bench on Common Lane.

112/18 Finance

- a) To approve the financial summary and bank reconciliation prepared for JUNE cashbook. **Resolved:** The reconciliation was checked along with the bank statement and approved, signed by Chair.

JUNE 18 RECONCILIATION	
Cash Book balance 29 MAY 2018	£ 50,689.40
Receipts	£ 30.00
Payments	£ 1,929.96
Cash Book balance 29 JUNE 2018	£ 48,789.44
STATEMENT Balance 29 JUNE 2018	£ 49,099.04
<i>Less o/s cheque 2397 MBL</i>	£ 190.80
<i>Less o/s cheque 2393 SLCC ILCA reg</i>	£ 118.80
	£ 48,789.44

- b) To approve payments to be made for JULY. **Resolved:** Written cheques were checked against the Invoices and signed.

	To	Details	TOTAL	VAT
	Brought forward		£ 8,130.92	£ 436.61
2398	ADVANSYS	FINAL INSTALLMENT WEBSITE	£ 400.00	
2399	J.Janik	Clerk Salary JUNE 18	£ -	£ -
2400	MR JIGGINS	Monthly Duties 5 WEEKS TO 17TH MAY	£ 140.00	
2401	MR JIGGINS	Additional Duties	£ 182.00	
<b>TOTAL SPEND JULY 18</b>			<b>£ 1,254.64</b>	<b>£ -</b>
<b>TOTAL 2018-19 ANNUAL SPEND</b>			<b>£ 9,385.56</b>	<b>£ 436.61</b>

113/18 To discuss the proposed work and quote from Streetscape for Play Area repairs

Streetscape met on site with Cllr M Brown and Cllr Senior. Overall impression was that the play area was well equipped and well maintained. It was suggested that the PC should put in place a contingency fund for repairs in the future. The equipment that has been installed is all American made and replacement parts are unlikely to be available. The report was discussed and the necessary repairs were highlighted a quote was then sent to the clerk.

**Resolved:** The PC will budget accordingly in the next precept to account for repairs and replacements. The repairs quoted for were approved and the clerk will action the repairs via Streetscape as soon as possible.

DRAFT

#### **114/18 To discuss future storage of Christmas decorations**

**Resolved:** The stored Christmas decorations will be offered to Smiths Metals for scrap, if unwanted, the items will be skipped. Clerk to check if Smiths Metals would be interested.

#### **115/18 To approve the proposed privacy policy for website, and website progress update**

Councillors will be sent the link to the website which is being hosted by the website builders until it goes live. Councillor details will need to be added, these will be the same as those already available on the SDC website. Images are mainly stock images until suitable, Hambleton-specific ones are found.

**Resolved:** Councillors agree to the same contact information being available and that stock images, as long as they do not obviously identify another village, can be used and replaced with Hambleton images as they are gathered. The privacy policy was largely approved, clerk is to ask YLCA to approve the document and check the details regarding deceased persons' details. Clerk to send website link to all those with email addresses.

#### **116/18 To discuss the alternative war memorial options and quotes from Burns**

After receiving the proof drawing of the original proposal last month, it was decided that the shape was too similar to a headstone. The clerk has now received a number of different options from the memorial mason and prices for each. The location of the war memorial was also questioned and it was believed that a more appropriate position would be on the Village Green, rather than out of sight on the triangular green.

**Resolved:** The image of the 'Spilsby' design was most popular and it was agreed that this design, 48" high, in dark granite polished on all sides, with silver lettering would be used. The price for this memorial is £2080 + VAT and it includes 200 letters. Further letters will be an additional cost and this cost was approved if necessary. It was agreed that the introductory sentence "*In memory of the residents of this parish who made this supreme sacrifice for their country in conflicts throughout the years*" (105 characters) would be used and followed by *initials and surnames* of soldiers. A site visit to the Village Green to determine the location of the memorial will be carried out by Cllrs M. Brown, D. Brown and Senior.

#### **117/18 To arrange dates to discuss A63 with Andrew Tooke, North Yorkshire Police, following PC letter to Chief Constable**

After receiving an invitation to meet with Mr Tooke, the parish council agreed that a site meeting should be arranged to discuss the concerns. **Resolved:** Clerk to contact Mr Tooke regarding the suggested dates that suit the members who will be attending, Cllrs M. Brown and Senior. Site meeting agenda items to include speed on A63, new road layout proposed for Main Road development, pedestrian safety specifically at Gateforth Lane crossing.

#### **118/18 Village Maintenance**

- a) Matters to report to the clerk
  - i) Grass maintenance at the pumping station on Station Road: Clerk to follow up.
  - ii) Traffic speed on Old Lane. Clerk to discuss options with Highways.
  - iii) Pedestrian safety exiting Ginnel onto Main Road. Clerk to discuss options with Highways.
  
- b) Any updates on ongoing issues
  - i) Postbox: Cllr Pearson has been in touch with Royal Mail, they are awaiting information on where it is to be re-located to. Clerk to follow up.
  - ii) Bench: Images of bench options were presented to council. Clerk to get 'supply and fit' quotes for the chosen style of replacement bench for next meeting.
  - iii) Pinfold: Awaiting quotes for repairs

DRAFT

**119/18 Planning Applications to consider:**

- a) 2018/0580/FUL – Proposed erection of one Four Bedroom house on land at 3 The Cottages, Chapel Street. RESOLVED: NO OBSERVATIONS.
- b) 2018/0709/FUL – Proposed erection of single storey extension to changing rooms, Field Lane Sports Centre, Field Lane, Thorpe Willoughby. RESOLVED: NO OBSERVATIONS.
- c) 2018/0747/REMM – Section 73 application to vary condition 01 of application 2017/0117/REMM for reserved matters application for approval of layout, scale, appearance, landscaping and access, Main Road. Resolved: NO OBSERVATIONS.
- d) Notices of Decision: 2017/0312/OUT – Residential development, Land East of Richardson Court. GRANTED.

**120/17 Items for the newsletter**

Resolved to include: Network Rail Scheme, meeting with police re A63 road safety, considerate parking re visibility splays and pedestrians, hedges impeding pathways.

**121/18 The date of the next meeting was confirmed as Thursday 9<sup>th</sup> August 7pm**

**122/18 Meeting close 21.12**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_