

Chairman: Councillor Mike Brown
Clerk/RFO: Mrs Juvina Janik
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Minutes of Hambleton Parish Council meeting held Thursday 8th MARCH 2018 at Hambleton Village Hall, 7pm

33/18 Present and Apologies

In attendance: Councillors Mike Brown, David Brown, Senior and Turner. Apologies received from Cllrs Clarke, Mountford, Sim and District Councillor Pearson. Councillor Barnes is on leave.

34/18 Declarations of Interest

None declared

35/18 Hambleton Recreation Area Association (HRAA) Update

Mr Phil Zealand is chair of the Hambleton Juniors FC. He has emailed with his ideas for the Recreation Area on Old Lane and would like to know how much development would be allowed. There is a lot of positive feeling in the club and the aim is to start a toddlers team, a 4-5 y/o team and continue with the under 11s and Sunday team. They have entered into the Tesco Bags of Help scheme and received £1000 for the club and have looked into the many grants that are available. They would ideally like to redevelop the grounds, build a clubhouse and build a well-established team where the members have everything set up to enable them to achieve a good standard of ability. The Parish Council were in favour of the enthusiasm and ideas, but will need to discuss the matter with Hambleton United Charities who own the land. **Resolved:** Clerk to write to HUC to determine the contract around the lease of the land and discuss the proposals put forward.

36/18 Approve and sign the minutes of Hambleton PC meeting held Thursday 8th February 2018

Resolved: The minutes for the meeting were accepted as a true record by council and signed by the chair.

37/18 Attendees comments

There were no attendees.

38/18 Clerk Report

- Litter pick – Sunday 11th March, deferred due to snow on 4th. JJ completed risk assessments and route maps. SDC delivering equipment on Friday 9th and collecting Monday.
- Internal Auditor accepted
- Copy of IM letter to SDC regarding boundary change
- Letters to residents affected, done
- Donation request from Methodist Chapel
- Fly tipping signs
- Defib installation organised for 20th March
- Resident: I have been highlighting the dog dirt on the pavements this morning and a lady stopped me on Westcroft Lane to talk about the amount of dog dirt that is not being picked up. She also mentioned that people are still taking their dogs onto the recreation field on Old Lane and letting the dogs do their business, even though there is a sign on the cabins that says 'No dogs allowed'. She suggested that the sign should be put on the crossbar at the entrance of the field as people do not tend to look at the cabins as they walk into the car park. Can you please pass this suggestion to the Parish Council. JJ spoken to lady also, posted a couple of glow in the dark stickers.
- Gateforth lane dog mess stickers applied
- Letters to Julia Mulligan and Chief Inspector sent, confirmation of receipt from both offices

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- Play area inspection organised and carried out, invoiced
- Payment sent for Defib, delivered safely.
- Payment sent for Website instalment one. The site layout and information now needs to be planned/ collated.
- Hard drive ordered, reimbursement invoiced
- Arnold Baker 10th Edition, Local Council Administration arrived.
- Ferrybridge D are holding an open consultation at HVH re the plans for the CCGT
- Cllr Brown met with Layby contractor to discuss plans
- Meetings with 3 banks/building societies that hold accounts for HPC and HCT
- Blossoms Day Nursery – resident contacted re no notice of planning. SDC contacted, no consultation was required for that type of COU apparently, affected residents were written to.
- General Data Protection Regulation, coming into force May 2018. Affects PC because of the nature of data held. Rules regarding what and how data is kept.
- Locality budget for war memorial confirmed

Still to do:

- Pre planning application layby
- Full planning application war memorial
- Tree removal from play area
- Tree surgeon to prune tree on green
- Letter to SDC re ginnel

39/18 Finance:

- a) Council reviewed the cashbook and bank statement reconciliation for February. **Resolved:** It was approved and signed by the Chair. **The cashbook reconciles with the bank statement.**

FEBRUARY 18 RECONCILIATION	
Cash Book balance 31 JAN 2018	£ 45,467.52
Receipts	£ -
Payments	£ 2,986.18
Cash Book balance 28 FEB 2018	£ 42,481.34
STATEMENT Balance 28 FEB	£ 42,838.99
HVHMC HALL HIRE CHQ 2355	£ 45.00
SELBY DISTRICT AVS CHQ 2356	£ 312.65
total cheques o/s	£ 357.65
Statement balance minus o/s chqs	£ 42,481.34

- b) **Resolved:** March payments were checked against the invoices and signed off.

	To	Details	TOTAL	VAT
	Brought forward		£ 28,269.28	£ 2,263.24
2360	J.Janik	Clerk Salary FEB 2017	£ 516.39	£ -
2361	J.Janik	WFH back payment	£ 455.00	
2362	Mr Jiggins	Monthly Maintenance Duties	£ 140.00	
	Community	Remaining Balance		
2363	Heartbeat Trust	(annual support package-	£ 72.00	£ 27.00
2364	Advansys	Code Media website installment 1 of 3	£ 400.00	
2365	Streetscape	Safety Inspection	£ 216.00	£ 36.00
2366	HVHMC	Hall Hire	£ 12.00	
2367	Selby DC	Commercial Waste	£ 522.06	
2368	Juvina Janik	Reimburse for Hard Drive	£ 49.99	£ 8.33
2369	Selby DC	WASTE BIN REC FIELD	£ 219.48	£ 36.58
TOTAL SPEND January 18			£ 2,602.92	£ 107.91
TOTAL ANNUAL SPEND			£ 30,872.20	£ 2,371.15

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- c) Complete relevant documents relating to account signatories for parish council accounts **Resolved:** The documents were completed as far as possible with the councillors available. Clerk will visit the remaining required councillors for signatures.

40/18 To appoint a Data protection officer, in line with new General Data Protection Regulations effective from May

Resolved: It was agreed that the Clerk, Juvina Janik, would take this role on as she will be carrying out the same for Hillam Parish Council.

41/18 Update on Defibrillator process

The Defibrillator has been delivered and installation has been arranged for Tuesday 20th March, clerk will ensure access. Cardiac Arrest response seminar to be arranged with CHT for midweek, 7.30pm start at the village hall, clerk to organise and put in newsletter, on Village Forum and clerk FB page and inform Cllr Turner who will request it goes in school Newsletter too.

42/18 To approve insurance renewal policy documents

Cllr M Brown had looked through the renewal documents since last meeting and saw no changes necessary. Cllr D Brown proposed the renewal was accepted and Cllr Senior seconded.

43/18 Planning:

a) 2018/0134/REMM:Reserved Matters Application relating to access, appearance, landscaping, layout and scale of approval 2013/1041/OUT following demolition of existing building within the site – NSDS Centre, Field Lane, Thorpe Willoughby **Resolved:** Comment to be submitted: Hambleton Parish Council will not accept responsibility for any shared spaces or recreational open spaces.

44/18 Village Maintenance

- i) Concerns regarding the damage being done to the verge on the road edge along Gateforth Lane from people on school run, wet weather is making it much worse. **Resolved:** Clerk to check with Highways about what can be done regarding deterring parking/putting a kerb in.

45 Items to go in the newsletter

- i) Cardiac arrest seminar
ii) Red wool donations
iii) Burial Authority buy a plot option

46/18 Confirm the date and time of the next ordinary meeting:

Resolved: Next meeting Thursday 12th April 2018, 7pm @ the Village Hall. The Annual Parish Meeting will be held on Thursday 5th April, 6.30pm at Hambleton Village Hall.

32/18 Meeting closed 20.45

Signed: _____

Date: _____