

Chairman: Councillor Mike Brown  
Clerk/RFO: Mrs Juvina Janik  
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**Minutes of Hambleton Parish Council meeting  
held Thursday 9<sup>th</sup> November 2017 at Hambleton Village Hall, 7pm**

224/17 Present and Apologies

CLLrs Barnes (VC), Clarke, Senior and Turner were present. Also in attendance: Juvina Janik (Clerk), District Councillor Pearson, David Brown (applicant for councillor vacancy) and Richard Sim (applicant for councillor vacancy)

As no election was called to fill the two councillor vacancies and there were only two applications, **Hambleton Parish Council resolves** to co-opt David Brown and Richard Sim to fill the two councillor vacancies.

Declarations of Acceptance of Office and the Selby District Council co-option 'Form 2' are completed and the Register of Interests form is given to the new councillors for completion as soon as possible.

225/17 Declarations of Interest

None declared

226/17 Approve and sign the minutes of Hambleton PC meeting held Thursday 12<sup>th</sup> October 2017

**Resolved:** The minutes for the meeting were accepted as a true record by council and signed by the acting chair.

227/17 Attendees comments

No attendees

228/17 Clerk Report

- S106 balance received. £8173.25 to be used by 2022.
- Neil at Crombie Wilkinson has sent a copy of the title deeds for the Hough which the PC own.
- Highways update Maintenance issues:
- Grass encroaching footpaths- Highways officer has been out and reported there is sufficient width on footway so NO action will be taken. An order has been raised to deal with vegetation encroaching beyond the speed limits.
- Footpath condition – all footways are subject to cyclical safety audits and condition surveys. Hambleton footways have not been identified and have not been included on 17/18 or 18/19 programme of works. Temporary repairs will be carried out as necessary.
- Vegetation overgrowing at Bus Stop opposite Toll Bar Close – Letter has been sent to resident requesting vegetation is cut back. (Cut back has been carried out and clerk received thanks from the resident who reported the overgrowth)
- Size of hearse and limo is 6m according to A Grundy funeral directors. Quotes for a layby of 20 metres requested from NYCC approved contractors.
- Quotes for war memorial: requested from Burns, Myers and E.Walters and Son. Quotes received from Burns. Myers have been in touch.
- A request has been made to previous clerk for the documents they still hold. Wednesday has been arranged as the exchange day.
- Re the request for Speed Check Area signs - Jon Hunter: Police Speed Check signs are not something we support, they may have an initial impact but this is quickly lost and they just become sign

clutter. Many parishes ask for them and if granted they would quickly become as common as the speed limit terminal signs.

- Street light maintenance Bar Lane. **Resolved:** Use a NYCC approved contractor to carry out the repair on this occasion.
- Woodland maintenance will be scheduled in for November by TCV
- Location for Recreation field bin... photos. **Resolved:** Position between 1<sup>st</sup> and 2<sup>nd</sup> tyres is most appropriate and should be specified on the litter bin request.
- Golf society advert in newsletter, would it be a free ad? **Resolved:** Free advert because it is a society and not a business.
- Citizen's Advice Located centre of Selby, 37 issues resolved in Hambleton. Donation request. **Resolved:** A donation of £150 was approved.

229/17 Finance:

- a) Council reviewed the cashbook and bank statement reconciliation. **Resolved: The cashbook reconciles with the bank statement.** It was approved and signed by the Acting Chair.

OCTOBER 17 RECONCILIATION	
Cash Book balance 29 SEPT 2017	£ 58,274.53
Receipts	£ 7.50
Payments	£ 1,673.59
Cash Book balance 31 OCT 2017	£ 56,608.44
STATEMENT Balance 31 OCT 2017	£ 56,932.99
o/s chq 2331 £309.55	
o/s chq 2330 £15.00	
Statement balance minus o/s cheques	£ 56,608.44

- b) **Resolved:** NOVEMBER invoices were checked against the written cheques and signed off.

Cheque No.	To	Details	TOTAL	VAT
	Brought forward		£ 14,073.82	£ 865.56
2333	J.Janik	Clerk Salary OCTOBER 2017	£ 400.00	£ -
2334	Mr Jiggins	Monthly Maintenance Duties	£ 140.00	
<b>NOVEMBER SPEND</b>			<b>£ 620.66</b>	<b>£ -</b>
<b>TOTAL ANNUAL SPEND</b>			<b>£ 14,694.48</b>	<b>£ 865.56</b>

230/17 Review budget in preparation for 2018-19 precept demand

Comparative charts for the previous year's payments were given to councillors and discussions were had regarding large upcoming project costs including the possibility of producing a Parish Plan, installing a defibrillator and having a layby installed at the cemetery. Also discussed were plans afoot for the erection of a war memorial and setting up the website as well as general maintenance costs (which include Tru-Green contract for grass cutting and hedge trimming and also the pest control), the imminent loss of the grant element of the precept and access to available emergency funds. **Resolved:** An increase in the precept is not seen as necessary for the year 2018-19. Hambleton Parish Council will resolve to keep the Band D charge the same. A notification is to go in the newsletter that there will be no precept rise and that the parish council have a number of projects currently being worked on for the village including the possibility of producing a Parish Plan with the community's input.

231/17 Discuss process of installing a Defibrillator for Hambleton

Clerk had distributed literature from Community Heartbeat Trust regarding the service they offer. The options were discussed and it was agreed that a village defibrillator is a good idea. **Resolved:** Hambleton Parish Council resolved to fund a community defibrillator. The type of equipment, a location and method of provision are to be finalised. Clerk is to gather 3 quotes from companies that offer the same service as Community Heartbeat Trust as this service was seen to be a good option for the village, these will be discussed at the December meeting. Clerk to write a letter to Hambleton Village Hall Trustees asking if permission would be granted for the defibrillator to be located on an exterior wall.

232/17 Finalise comments to be submitted about SDC Pool of Sites

The draft comments discussed at the Extra Ordinary meeting on 2<sup>nd</sup> November 2017 were presented typed up and additional comments had been added by Cllr Barnes on each specific site proposed. **Resolved:** The draft and the additional comments were approved by council. Clerk to submit the comments to the appropriate department on behalf of Hambleton Parish Council.

233/17 Planning:

- a) 2017/1121/HPA Proposed single storey rear extension – 52 Chapel St. **Resolved:** Concern regarding the proximity of the extension to the boundary fence, there needs to be enough room for maintenance by both parties.
- b) 2017/1184/HPA Proposed dormer windows to roof space and new roof to existing utility room. **Resolved:** No Observations.

234/17 Village Maintenance

- a) Action regarding parish lamp out on Bar Lane. **Resolved:** As discussed earlier, clerk will obtain details for an approved NYCC contractor to carry out the repair in this instance.
- b) Update from Councillor Pearson regarding Ginnel ownership: the matter is with NYCC. Cllr Barnes suggested the PC write to NYCC to reinforce the claims that it is not the Parish Council's responsibility with the reasons behind this belief, one of which being that the path was in existence before the parish council was even formed. **Resolved:** Cllr Barnes to forward historical documents to clerk and clerk to contact Ian Fielding at NYCC.
- c) Matters to report to the clerk
  - i) Parking Scheme to give first hour free, up to 3 hours £1.20, or all day for £5.40
  - ii) It has been suggested that Cherwell Croft will be resurfaced by NYCC at the expense of Berkeley De Vere
  - iii) Path along Yorkshire Water Pumping Station is covered in soid from the pumping station land. **Resolved:** Cllr Pearson to follow up with SDC. Clerk to follow up with Yorkshire Water.

235/17 Items for the Newsletter

- Notification of the passing of former councillor Dave Burras
- Defibrillator Plans
- Precept to remain the same, no rise this year
- Possibility of producing a Parish Plan
- Seasonal message
- Thank you to the volunteers who deliver the newsletter

236/17 Confirm the date and time of the next ordinary meeting:

**Resolved:** 14<sup>th</sup> December 2017, 7pm @ the Village Hall

237/17 Meeting closed 21.00

Signed: \_\_\_\_\_

Date: \_\_\_\_\_