

Chairman: Councillor Mike Brown
Clerk/RFO: Mrs Juvina Janik
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**Minutes of Hambleton Parish Council meeting
held Thursday 12th October 2017 at Hambleton Village Hall, 7pm**

196/17 Present and Apologies

Cllrs Brown (Chair), Barnes (VC), Clarke, Senior and Turner were present. Apologies were received and accepted from Cllrs Mountford and District Councillor Pearson.

Also in attendance: Juvina Janik (Clerk), Mrs I Millington

197/17 Declarations of Interest

None declared

198/17 Approve and sign the minutes of Hambleton PC meeting held Thursday 14th September 2017

Resolved: The minutes for the meeting were accepted as a true record by council and signed by the chair.

199/17 a) Attendees comments

Resident wished to know how the PC planned to respond to the PLAN Selby Consultation that closes 27th November with regard to the 'Pool of Sites', locations that have been put forward for consideration as potential development sites. What comments will the PC be making regarding the plans for a 'contingency' land bank?

PC: Sites in Hambleton (with the exception of those with planning permission already granted) have been marked as 'Not required' due to the amount of development that has taken place already far exceeding the requirements. Not all councillors had seen the information on the PLAN Selby Consultation so a meeting was arranged for 2nd November 2017, 7pm to enable all councillors to look at the information in detail and prepare comments for discussion.

Resident wants it reporting that the weeds in the field at land off Main Road need cutting.

b) Clerk Report

- Newsletter is out but was a few days late – no big consequence on events advertised.
- FB page set up, first post was seen by 547 people. 162 likes currently, so 162 people have immediate access to information I put on the page and if they interact with it, their FB friends see it too. Message via FB for update on Mill Lane Development, no updates as yet. Message via FB re Travellers on Field Lane, reported to SDC ASAP – they have now been moved on.
- Email: Street lighting, request for lights on all night from resident – responded with link to NYCC Street lighting web page which has an FAQ and Contact us link
- Richardson Court an open market site, not Rural Housing Enabler led. Chased Emma Whittles about the progress and found out it was no longer RHE site and that planning was for an open market site. She advised to submit further comments for the application based on the site being an open market site. I have emailed SDC planning to clarify that PC comments were made based on the site being for

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the benefit of local people and suggested the PC need time to discuss their observations and resubmit if necessary, I have asked them to let me know where we stand with this as I believe deadline has passed.

- Defibrillator: mentioned at last meeting but also now suggested by a resident
- Dog Bin letters sent out – one response, agenda item
- Pilchers letter sent out – response, agenda item
- CIL – statement received £0 funds available currently
- Only 2 quotes back from Website designers, agenda item
- Agenda Items for next month: BUDGET and Defibrillator

200/17 Finance:

- a) Council reviewed the cashbook and bank statement reconciliation. **Resolved: The cashbook reconciles with the bank statement.** It was approved and signed by the Chair.

SEPTEMBER 17 RECONCILIATION	
Cash Book balance 31ST AUGUST 2017	£ 43,155.54
Receipts	£ 16,014.65
Payments	£ 895.66
Cash Book balance 29 SEPT 2017	£ 58,274.53
STATEMENT Balance 29 SEPT 2017	£ 58,274.53

- b) **Resolved:** OCTOBER invoices were checked against the written cheques and signed off.

Date	Cheque No.	To	Details	TOTAL	VAT
		Brought forward		£ 12,408.59	£ 865.56
12/10/2017	2327	J.Janik	Clerk Salary SEPTEMBER 2017	£	£ -
12/10/2017	2328	J.Janik	Mileage and Stationery Expenses	£ 20.02	
12/10/2017	2329	Mr Jiggins	Monthly Maintenance Duties	£ 140.00	
12/10/2017	2330	HVHMC	AUG & SEPT Room Hire	£ 15.00	
12/10/2017	2331	Selby District AVS	Newsletter x 845 OCT/NOV 17	£ 309.55	
12/10/2017	2332	Hambleton Unite	Rec Field Rent	£ 700.00	
				2 £ 1,665.23	£ -
			TOTAL ANNUAL SPEND	£ 14,073.82	£ 865.56

- c) Discuss Yorkshire Bank Charity Term Deposit coming to an end. **Resolved:** It had been previously agreed during the last Charitable Trust Meeting to allow this account to roll over.

201/17 Approve updated standing orders

Resolved: Councillors accepted and approved the updated Standing Orders subject to the following amendments:

- P16 of the Model Standing Orders: change “Hillam” for “Hambleton”
- Financial Standing Orders section 6 – remove internet banking and Debit Card related orders due to the fact that Hambleton will not be employing either of these methods of banking. Also remove orders relating to Petty Cash as Hambleton Parish Council do not hold any petty cash.
- Additional Standing Orders: Urgent work section. It was suggested that £500 pre-approved sum was no longer enough and the order should also state “...plus any additional amount subject to the written approval of two councillors and the RFO”
- Additional Standing Orders: Speaking at SDC Planning Committee meetings. Change ‘3 minutes’ to ‘5 minutes’

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- v) Additional Standing Orders: Maintenance of Play and Recreation Area. Change the stated amount paid to lease the field to £700 subject to review by Hambleton United Charities as deemed necessary

202/17 Discuss Parish-owned Hough Maintenance quote

Resolved: Clerk to action work as quoted by TCV.

203/17 Discuss Website quotes

Only two quotes received. Both quotes were similar in price, but the more expensive quote offered a more comprehensive plan and additional assurances. **Resolved:** Clerk to request further detail from the cheaper quote and also to request another quote from another company for comparison. To go on next agenda.

204/17 Village Maintenance

- a) **Resolved:** Another bin is to be ordered and placed at Recreation Area
- b) **Resolved:** Due to the objections raised by a resident it was agreed that the clerk would order some dog waste signs as an alternative method to remind people to pick up their dog mess. Clerk to report back to resident
- c) **Resolved:** Clerk to write back to Pilchers, highlighting the safety aspect, urging them to afford a temporary solution to the problem.
- d) Matters to report to the clerk:
 - i) Resident complaint regarding tree at Garth Drive Play Area. **Resolved:** Tree to be removed. Clerk to inform resident of the plans and await agreement before seeking quotes for the work
 - ii) Hedgerow along Garth Drive Play Area path. **Resolved:** Clerk to send the same letter to Councillor Pearson as was sent to resident to ensure he is aware of the situation and the action that has been offered
 - iii) Over growing hedges and shrubbery across the path at the bus stop opposite Toll Bar Close is blocking the view of those waiting at the bus stop and the bus drivers. **Resolved:** Clerk to contact NYCC to resolve the issue
 - iv) Dog Fouling: Station Road has seen an increase in recent weeks. **Resolved:** Clerk to order dog waste signs for this area also and make people aware of the free glow in the dark stickers for windows. This item to go in newsletter.
 - v) Pavements: Grass growing across footway, surfaces are deteriorating. **Resolved:** Clerk to contact highways re path clearance and improvement.

205/17 Planning

- a) 2017/1042/HPA – 1 Chapel Street – Proposed ground floor extension to front elevation. **Resolved:** No observations
- b) 2017/1078/HPA – East Lea, 28 Gateforth Lane – Proposed detached garage to rear following demolition of existing timber garage – **Resolved:** Although concerns were raised regarding the long term intentions of the structure, no observations were to be submitted at this time.
- c) Notices of decision: 2017/0377/FUL – Land at White House Farm, 115 Main Road – Proposed demolition of Farm buildings and erection of 9 residential units with associated car parking and access - GRANTED

206/17 Time and date of the next meeting

There will be an **Extra Ordinary meeting on Thursday 2nd November 2017, 7pm** to discuss and finalise comments for the 'Pool of Sites' consultation. The next ordinary parish council meeting after that will be **Thursday 9th November 2017, 7pm**

207/17 Meeting closed 21.02

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Signed: _____ Date: _____