

Chairman: Councillor Mike Brown
Clerk/RFO: Mrs Juvina Janik
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**Minutes of Hambleton Parish Council meeting
held Thursday 13th September 2018 at Hambleton Village Hall, 7pm**

137/18 Present and Apologies

Councillors in attendance: Councillors Mike Brown, David Brown, Roy Clarke, Billy Senior and Debra Turner.
Also in attendance: Juvina Janik (Clerk), Cath Protheroe (resident). Apologies were received from Cllrs Mountford and Sim and District Councillor Pearson.

138/18 Declarations of Interest

Regarding item 146/18 a and b, Cllr D Brown reminded council that he is a resident of Richardson Court, and although there is no pecuniary interest wanted the fact noting.

139/18 To finalise the co-option of new councillor

Due to the error regarding the printed deadline for applications date in the newsletter, council are now accepting applications until Thursday 20th September. This has been made public via Facebook. Applicants will be invited to meet with council to discuss the role and a decision on the successful candidate will then be made.

140/18 Approval and signing of the minutes from the Parish Council meeting Thursday 9th August 2018

Resolved: The minutes were approved by council and signed as a true record by the Chair.

141/18 Attendees Comments on Agenda Items

Resident requested an update on the application for the Telecommunications Mast that had been proposed. There have been no updates given to the Parish Council.

142/18 Clerk's report

- Marcus Taperell will be carrying out work on the Village Green from 9am 18th September
- Street cleaning requested
- Post box/Royal Mail followed up and the box was installed 5th September
- Cllrs M Brown and D Brown met with SDC Highways and will update council at item 144/18
- Councillor Vacancy: meetings were held with the applicants on 9th August, a late application brought it to the council's attention that the deadline date in the newsletter had been printed as 24th, this was a typing mistake. In the interest of fairness to ensure all residents get the chance to apply a notice has been put on the Clerk's Facebook page inviting applications for the post until 20th September. Any further applicant meetings will then take place and a decision made as to the successful candidate.
- 'Passing Place' permission received (Cemetery Layby)
- Speeding Van update from A.Tooke: Deployed on 7 occasions (attended on a further 5 occasions but the location site had vehicles parked there already) In a total of 8 hours and 15 minutes, 101 vehicles were captured travelling over the 30mph limit, in addition a number of motorists were captured not wearing seatbelts.
- Locality budget request put in for bench

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- A number of headstones have been taken back to the memorial mason’s workshop for re-drilling, before they are fixed back in place – Notice to be put out to make people aware.
- Street light replacement actioned, still not yet repaired
- Hambleton Common Drain, weeding the IDB dykes
- Duke of Edinburgh students. A number of young people have been litter picking in the village as part of their volunteering within the community. Clerk has been the ‘monitoring officer’ and has signed off their report. It was agreed a thank you letter would be sent and a notice put in the newsletter.
- War memorial – application has been distributed by SDC. Response any day now. It was confirmed that the names for the memorial will be initial and surname only and the conflict in which they lost their lives will also be noted.
- Message left regarding grass at the cemetery, clerk, as yet, unable to get back in touch with caller to find out the problem. Clerk will follow up.
- Request from Citizens Advice for a donation, this is already budgeted for as it is each year and will appear on the list of payments to go out in October.

143/18 Finance

- a) To approve the financial summary and bank reconciliation prepared for AUGUST cashbook.
Resolved: The reconciliation was checked along with the bank statement and approved, signed by Chair.

AUGUST 18 RECONCILIATION	
Cash Book balance 31st JULY 2018	£ 47,529.65
Receipts	£ 30.00
Payments	£ 2,961.29
Cash Book balance 31 AUGUST 2018	£ 44,598.36
STATEMENT Balance 31 AUGUST 2018	£ 44,753.36
<i>o/s CHQ 2407 nycc Layby App Fee</i>	£ 155.00
Reconciled	£ 44,598.36

- b) To approve payments to be made for SEPTEMBER. **Resolved:** Written cheques were checked against the Invoices and signed.

	To	Details	TOTAL	VAT
		Brought forward	£ 12,352.00	£ 720.61
2408	J.Janik	August Salary	£	
2409	J.Janik	Claim Form	£ 24.59	£ 2.20
2410	Mr Jiggins	AMENITIES OFFICER	£ 140.00	
2411	HVHMC	May to August 18	£ 66.00	
2412	Advansys	Aug/Sept Hosting	£ 45.00	
TOTAL SPEND SEPT 18			£ 808.23	£ 2.20
TOTAL 2018-19 ANNUAL SPEND			£ 13,160.23	£ 722.81

- c) To review the Budget/Spend comparison 2018/19
 Councillors had been given an update on the annual spend in comparison to the original budget in advance of the meeting. **Resolved:** It was agreed that there were no areas that were out of line or needing review
- d) Organise Half Yearly Internal Audit. **Resolved:** Cllr Sim to be approached to carry out an audit on the financial records so far. Cllr D Brown and Cllr Clarke also offered to carry out the check if Cllr Sim was unavailable.

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144/18 Updates from Councillors from meetings/events attended

Cllr Clarke: HUC met with solicitors regarding the lease extension. Quote is £750 + VAT which will be confirmed in a letter from the solicitor. Clerk to organise a meeting between the bodies looking to develop the Recreation Area in order to formalise details.

Cllrs M. Brown and D. Brown: Cllrs met with Mr Donaldson from Selby Area Highways. Discussed safety barrier on path at the end of the 'Ginnel'; it was explained that, based on the national guidance set by the government's Department of Transport, there is not enough room to place the barrier and have the required surrounding open space on the path at the same time. The camber on the path also added to reasons for the area not being suitable for such a barrier. Footpath installation to the Recreation Area; is something that can be looked at but is not something that Highways would fund.

Cllrs M. Brown and D. Brown: Cllrs met with PC Tooke from North Yorkshire Police. Discussed speeding on the A63 through the village. PC Tooke suggested a schedule be put together to have Safety Camera Vehicles deployed in the village with high frequency and at random times to maximise visibility in the village. He will update the clerk with results. PC Tooke will send clerk some wording about the operation that can be used on the Facebook page. Credit to Cllr D. Brown who has put a lot of background work into this issue which has been of great benefit to the village.

145/18 Village Maintenance

- a) Discuss quote for Pinfold. The quote returned was £400 + materials. Contractor suggested trying to source stone locally to get the best match in colour. **Resolved:** Cllr. D. Brown and B. Senior will ask a potential source. If this is unsuccessful, clerk will ask contractor to supply materials. Council accept the quote.
- b) Matters to report to the clerk
 - i) Cracked paver in the ashes area to be fixed
 - ii) Trees at 21 Gateforth Lane are overhanging onto the path. Clerk to contact owner.
 - iii) Sign at Appletree Drive has been replaced
 - iv) Asset register needs to be reviewed.
 - v) Grass next to Village Hall; should PC have been given the opportunity to purchase this? Clerk to contact SDC and find out if the offer is still there.

146/18 Planning:

- a) 2018/0905/REM – Reserved Matters Application relating to access, appearance, landscaping, layout and scale of approval 2017/0312/OUT. Land East of Richardson Court. **NO OBSERVATIONS**
- b) 2018/0936/DOC – Discharge of conditions 05 (Access), 06 (Construction Method Statement), & 08 (Surface Water Drainage) of approval 2017/0312/OUT. Land East of Richardson Court. **NO OBSERVATIONS.** Clerk to forward construction method statement to Cllr. D. Brown.
- c) 2018/0997/TPO – Proposed crown lifting to 6 metres and removal of 2 large limbs to 1 No Ash Tree (T11) covered by TPO 7/1995. 6 The Willows. **Work to be carried out by a qualified and capable arborist.** Clerk also to point out the discrepancy in the planning form submitted by the applicant for work to 2 trees and the planning front sheet sent out by SDC which refers to work to only one tree.
- d) Notices of decision: 2 Anson Croft and 3 Anson Croft both **GRANTED.**

Planning for the development of the old Mushroom Farm site has been submitted, an open day was held for all villagers to attend at their convenience. The majority of people spoken to are in support of the development as is the Parish Council.

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147/18 Confirm the date of the next meeting: Thursday 11th October, 6.30pm to be followed by a Burial Authority Meeting and a Charitable Trust Meeting

148/18 Meeting close 20.46

Signed: _____ Date: _____