Chairman: Councillor Mike Brown

Clerk/RFO: Mrs Juvina Janik

43 Chapel Street, Hambleton, YO8 9JG Telephone: 01757 229885

Email: jjhambletonpcclerk@gmail.com

Minutes of Hambleton Parish Council BURIAL AUTHORITY Meeting held Thursday 8th MARCH 2018 at Hambleton Village Hall, 6.45pm

1/18 Present and Apologies

*This meeting commenced at 19.12 due to the over run of the preceding meeting.

In attendance: Councillors Mike Brown, David Brown, Senior and Turner. Apologies received from Cllrs Clarke, Mountford, Sim and District Councillor Pearson. Councillor Barnes is on leave.

2/18 Declarations of Interest

None declared

3/18 Approve and sign the minutes of parish council meeting held 9th November 2017

The minutes were approved by council and signed as a true record by the chair.

4/18 Finance: Approve and sign the financial report and bank reconciliation

The updated accounts for the Burial Authority were presented with details of activity at the cemetery to date. The cashbook and latest statement dated 12th January reconcile.

| | Receipt No. | DATE | AMOUNT |
|-------------------------------------------|-------------|------------|-------------|
| NOV - MAR | 78 | 10/11/2017 | £ 85.00 |
| | 79 | 12/01/2018 | £ 70.00 |
| | | | |
| | , | | |
| Cashbook balance to 12 January 2018 | | | £ 13,933.51 |
| Bank Statement Balance to 12 January 2018 | | | £ 13,933.51 |
| | | | |
| Signed: | | | |
| Meeting Date: | | | |
| Payments due: | | | |
| | 80 | 22/02/2018 | £ 200.00 |
| | 81 | 10/03/2018 | £ 295.00 |

5/18 Updates on issues and discuss matters arising

Cllr Mike Brown met with P&T Contractors who will be carrying out the layby work. The discussion covered the work required and how it was to be done, P&T suggested another soakaway may be necessary and that Highways may suggest the layby is edged with a low kerb at the front and a high kerb at the back. A discussion with NYCC Highways is to be arranged by the clerk. Price quoted should not be greatly affected by the additional soakaway. Another meeting to be arranged after pre application meeting with highways.

SDC contacted regarding the rights of the Hambleton residents who may be affected by the boundary change. **Resolved:** Cllr David Brown to draft a letter for the clerk to send as official document explaining their right to buy a plot and be buried in Hambleton Cemetery will remain.

Cllr Mike Brown and the clerk met with the grave digger to discuss the numbering of plots on the right hand side. It was suggested that the plots be marked from the gate end, to avoid the awkward layout that has been

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started at the far end on the right hand side. The rows will be in line with the rows on the left side and the gravedigger counted 23 plots could be marked in each row.

Plot prices will go on the agenda for the next Burial Authority meeting.

It was suggested that the possibility of buying a plot in Hambleton cemetery be advertised in the next newsletter.

Mr Jiggins to be asked to take any remaining Christmas wreaths off graves

6/18 Matters to report to the clerk

The post and rail fence is inferior to the wall and hedgerow boundaries. **Resolved:** Clerk to get 3 quotes for replacement of the post and rail with hedgerow similar to existing.

7/18 Meeting Close 19.27

| Signed: | Date: |
|---------|-------|