

Chairman: Councillor Richard Sim  
Clerk/RFO: Mrs Juvina Janik  
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**Minutes of Hambleton Parish Council meeting  
Thursday 11<sup>th</sup> APRIL 2019 at Hambleton Village Hall, 7PM**

47/19 Present and Apologies

Parish Councillors in attendance: Councillors Richard Sim (Chair), Roy Clarke (VC), Jeff Bramley, David Brown, Cath Protheroe, Billy Senior and District Councillor Pearson. Also in attendance: Juvina Janik (Clerk), Mrs Millington (HUC Trustee, item 53/19)

48/19 Declarations of Interest

Councillor Clarke will refrain from any discussion regarding the Hambleton United Charities due to the fact he is a trustee of that charity.

The chair brought forward item 53/19 due to the fact that visitors were in attendance specifically for that item.

53/19 Discuss HUC update to Lease Terms

There were no amendments, other than the updating of personal contact details, that Council wanted to make.

For clarity, with potential development in mind, confirmation was sought that in clause 3.12.3 the 'original footprint' of the building that existed previously is to be defined by the concrete base that is still in existence, and could therefore be used as the boundaries for any potential future building.

**Resolved:** It was proposed by Cllr Brown that the updated lease terms be accepted subject to the clarification mentioned (as above). The motion was seconded by Cllr Protheroe and carried. Clerk is to ensure the Parish Council insurance has Public Liability cover for over £5M, as requested in the updated lease terms.

49/19 Approval and signing of the minutes from the Parish Council meeting 14<sup>th</sup> March 2019

**Resolved:** Council approved the minutes as a true record and the Chair signed them.

50/19 Attendees Comments on Agenda Items

None

51/19 Clerk's report

- Nomination forms submitted and accepted. Hambleton was an Uncontested Parish, all nominees are duly elected councillors.
- CIL and S106 statements received. CIL available £4496.74. S106 available £8653.25 (claim and use by July 2022 or returned to property developer)
- Letter re layby – complaint regarding school run cars in the layby. Resolved: It was agreed in the Burial Authority Meeting prior to the PC meet, that 2 signs would be ordered and installed.
- Monitoring form for War Memorial grant to be signed and sent back to SDC

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- Funds for the bench claimed and due to be in bank account by tomorrow £589 (awaiting funds before organising purchase and installation)
- Letter from Friends of Hambleton School – Hambleton Parish Council received a request for a donation towards £5,500.00 worth of essential IT upgrades for the village school, £2.5k had already been secured. It was suggested the CIL money could be used to make a donation as the children in the village would benefit, it was confirmed with District Councillor Chris Pearson that this would be a permissible use of the funds. A sum of £2000.00 was agreed to cover the remaining sum needed for the IT upgrades. **Resolved:** Cllr Brown proposed £2000.00 be claimed from the CIL fund, Cllr Bramley seconded the motion and the whole council was in agreement. Clerk is to complete the claim form and write to Friends of Hambleton School.
- Drax RePower project, end of examination period
- Funding request from Selby Age UK. **Resolved:** £100 is budgeted annually for this cause, the donation was approved.
- Resident's request for Bin down Field lane at the turning point/dead end/railway bridge.  
**Resolved:** Council agree this would be a sensible place for a bin, if SDC will agree to collect from the location. Clerk to check with SDC if collection will be possible.

52/19 Discuss ideas for Selby 950 celebrations

District Councillor Pearson reported that between 4pm and 6pm Leeds Road would be closed on Thursday 2<sup>nd</sup> May due to the Tour de Yorkshire.

**Resolved:** It was agreed that via the Facebook page and Website, Hambleton Parish Council would publicise the larger Selby Town events rather than arrange its own.

53/19 – This item was discussed at the beginning of the meeting

54/19 Discuss Clerk's holiday request

The clerk has requested annual leave as of 22<sup>nd</sup> June, returning 8<sup>th</sup> July. She will be unable to prepare the Agenda and documents for the planned July meeting in time to give the obligatory notice period.

**Resolved:** The meeting will be postponed until 17<sup>th</sup> July to allow the clerk to prepare documents as usual.

55/19 Discuss Clerk Salary to stay in line with NALC recommendations

**Resolved:** Council agreed the clerk salary should stay in line with the NALC recommendations

56/19 Planning:

- a) 2019/0248/HPA Proposed Single Storey Front Extension – 3 The Cottages, Chapel Street  
**Resolved:** No observations
- b) 2019/0263/HPA Proposed erection of Two Storey Side and Rear Extension – 56 Chapel Street. **Resolved:** No observations
- c) 2019/0295/HPA Proposed Single Storey Extension to rear of existing semi-detached bungalow to create additional living accommodation – Ivandale, 23 Gateforth Lane.  
**Resolved:** No observations
- d) Notices of decision:  
2019/0071/HPA, 24 Garth Drive - GRANTED
- e) Update from correspondence with Mr Grainger and to discuss any further action  
Following correspondence between Mr Grainger (Chief Planning Officer), District Councillor Pearson and Councillor Brown problems that arise due to the building of the houses that have been in question should now be referred to Highways. **Resolved:** It was

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proposed that no further action be taken on the subject with a view to building a good working relationship with the Planning Office and taking up the offer of help with a neighbourhood plan from Mr Grainger. Councillor Brown to follow up and contact Mr Grainger on behalf of Hambleton Parish Council. Councillor Roy Clarke, who did not nominate himself for election and will therefore not be a councillor in May, will continue as a resident to work alongside Councillor Brown with regards to forming a Neighbourhood Plan. It is to go on the May Agenda.

Following a Planning Seminar attended by Councillor Brown, it was suggested that a sub-committee be set up for occasions when a planning application is received that may need detailed research or has a deadline that cannot wait until the next PC meeting. **Resolved:** This was agreed and a Standing Order is to be drafted and approved for May meeting.

*Councillor Sim thanked Councillor Brown for all his work on the issues around Planning, especially in presenting the Parish Council's objections to the development on St Marys Approach to the Planning Office and continuing to follow up the case.*

57/19 Finance

- a) To approve the financial summary and bank reconciliation prepared for March cashbook.

**Resolved:** The cash book and bank statement reconcile.

MARCH 19 RECONCILIATION		o/s cheques:	
Cash Book balance 28th FEB 2019	£ 45,467.89	2449 HVHMC	£ 24.00
Receipts	£ 22.50		
Payments	£ 15,688.18		
		TOTAL O/S CHQ	£ 24.00
Cash Book balance 28TH FEB 2019	£ 29,802.21		
STATEMENT Balance 29TH MAR 2019	£ 29,826.21		
o/s cheques: detailed at side	£ 24.00		
	£ 29,802.21		

- b) To approve payments to be made in APRIL 2019 **Resolved:** The cheques were checked against the invoices, and cheques were signed accordingly.

Date	To	Details	TOTAL	VAT
	CHQ	Brought forward	£ -	£ -
NOTE: 2455-2458 VOIDED DUE TO INCORRECT COMPLETION				
	2459	J.Janik	MARCH SALARY	£ -
11.4.19	2460	Mr Jiggins	AMENITIES OFF	£ 140.00
	2461	Community House	Apr/May Newsletter Inv. 2341	£ 316.15
	2462	ICCM	M'ship Renewal	£ 95.00
	2463	YLCA	M'ship Renewal	£ 555.00
	2464	ZURICH	INSURANCE 2019-20	£ 1,176.93
	SO	ADVANSYS	MARCH HOSTING	£ 30.00
<b>TOTAL SPEND APRIL 19</b>			<b>£ 2,845.72</b>	<b>£ -</b>
<b>TOTAL 2019-20 ANNUAL SPEND</b>			<b>£ 2,845.72</b>	<b>£ -</b>

- c) Summary of Accounts

A document summarising the payments and receipts for the year compared to the previous year was handed out to all councillors for their reference.

58/19 Village Maintenance and actions to be taken

- i) Clerk to check with Highways regarding a 30mph extension at the East end of the village

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- ii) Christmas Lights still at the Millington's and need to be disposed of. Resolved: Cllr Senior will arrange for a skip.

59/19 Items to be added to May Agenda

- i) Planning Sub-committee and the Standing Order
- ii) Neighbourhood Plan

60/19 Confirm the date of the next PC meeting

Resolved: Next Parish Council Meeting, 7pm Thursday 9th May 2019 following the **Annual Meeting of the Council at 6.30pm**

61/19 Meeting close 9.20pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_