

Chairman: Councillor Richard Sim  
Clerk/RFO: Mrs Juvina Janik  
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**Minutes of Hambleton Parish Council meeting  
held Thursday 10<sup>th</sup> January 2019 at Hambleton Village Hall, 7PM**

1/19 Present and Apologies

Parish Councillors in attendance: Councillors Richard Sim (Chair), Roy Clarke (VC), Jeff Bramley, David Brown, Melissa Mountford, Cath Protheroe and Debra Turner. Also in attendance: District Councillor Pearson (until 7.30pm), Juvina Janik (Clerk)

2/19 Declarations of Interest

None

3/19 Approval and signing of the minutes from the Parish Council meeting 13<sup>th</sup> December 2018

Resolved: An edit was made to the 'attendance' item, Mr & Mrs Protheroe did not attend. Their names were crossed out and the minutes were then approved by council and signed as a true record by the Chair.

4/19 Attendees Comments on Agenda Items

No comments

5/19 Clerk's report

- Bill Holmes to attend February meeting re Village Plan
- TCV will carry out work at Hough and if it takes less than 2 days they will reflect that in the invoice
- Resident's request to pass on thanks to Hambleton United Charities. They also continue to enjoy the Hambleton Village News and thank the PC for their efforts in keeping it going.
- Resident request to join HUC Christmas Gift, details passed to HUC via Cllr Clarke
- Letter received that Taylor Wimpey work is starting. Road works map. All to go in the newsletter.
- Clerks and chairs meetings re upcoming 2<sup>nd</sup> May elections 18<sup>th</sup> Feb 6pm.
- Annual Return for Charity Commission submitted (Charitable Trust) and details updated
- Defibrillator was deployed 23<sup>rd</sup> December, checks have been made to ensure it is rescue ready again.
- Layby work, contractors just require 24hrs notice for a burial and they will suspend work and make the site safe. School informed. To go in newsletter.
- Speed sign reported. 3 weeks will be added on. Parish ability to buy from April 2019. NYCC will update clerk with details when available.
- HMRC rebate received £2391.15
- Small family circus looking for a site to stand on for a Week in 2019. To accommodate 400 people. Although this could be a positive family event to be held in Hambleton, it was felt there was no suitable site, bearing in mind the traffic associated with 400 visitors to a show. Clerk to direct them to SDC.
- Clerk and Chair met with HRAA. HRAA voiced concerns about rising costs of insurance and seemingly doubling up on insurances with PC. Clerk had spoken to South Milford Memorial Field Association to find out about their situation with PC. SMMFA do not hold insurance other than for one off events, teams that play on the field have their own insurance and the PC insurance covers public liability on the play equipment. Hambleton PC were open to the option of taking back HRAA as a management committee rather than a separate entity leasing the field. Parish Council suggested HRAA research how the lack of a lease will affect their ability to apply for grants, bearing in mind the Parish Council cannot apply for certain funding. **Resolved:** Clerk to pass this information on to HRAA, to go on next agenda.

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6/19 Finance

- a) To approve the financial summary and bank reconciliation prepared for December cashbook

DECEMBER 18 RECONCILIATION		o/s cheques:		
Cash Book balance 30th NOV 2018	£ 51,824.09	2426	J.Janik	£ 532.64
Receipts	£ 2,391.15	2428	Mr Jiggins	£ 175.00
Payments	£ 4,814.27	2429	Mr Jiggins	£ 189.00
		2430	J Rotherham Ltd	£ 2,084.04
Cash Book balance 31 DEC 2018	£ 49,400.97	2431	HVHMC	£ 24.00
STATEMENT Balance 31 DEC 2018	£ 52,946.10	2433	MJ BACKHOUSE	£ 354.05
			SELBY DISTRICT	
o/s cheques: detailed at side	£ 3,909.13	2434	AVS	£ 314.40
	£ 49,400.97	2435	SLCC	£ 136.00
		2436	HVHMC	£ 100.00
				£ 3,909.13

- b) To approve payment for councillor attendance at YLCA Planning Seminar Training  
Resolved: The payment of £115 for Cllr Brown to attend the seminar was approved.

- c) To approve payments to be made in January 2019

	To	Details	TOTAL	VAT
		Brought forward	£ 25,832.48	£ 2,054.08
2437	J.Janik	DECEMBER Salary	£ 532.64	
2438	Mr Jiggins	AMENITIES OFF	£ 140.00	
2439	YLCA	D Brown Planning Seminar	£ 115.00	
SO	ADVANSYS	JAN HOSTING	£ 30.00	
		<b>TOTAL SPEND JANUARY 18</b>	<b>£ 817.64</b>	<b>£ -</b>
		<b>TOTAL 2018-19 ANNUAL SPEND</b>	<b>£ 26,650.12</b>	<b>£ 2,054.08</b>

**Resolved:** The payments were approved, and cheques for the donations approved to St Mary's Church (£50, chq 2440) the Methodist Chapel (£50, chq 2441) were also written and signed. The clerk will write a thank you to each organisation and deliver them. **Following this the cashbook is as follows:**

Date		To	Details	TOTAL	VAT
			Brought forward	£ 25,832.48	£ 2,054.08
	2437	J.Janik	DECEMBER Salary	£ 532.64	
09/01/2019	2438	Mr Jiggins	AMENITIES OFF	£ 140.00	
	2439	YLCA	D Brown Planning Seminar	£ 115.00	
	2440	St Mary's Church	Donation: help with memorial service	£ 50.00	
	2441	Hambleton Methodist Chapel	Donation: help with memorial service	£ 50.00	
	SO	ADVANSYS	JAN HOSTING	£ 30.00	
			<b>TOTAL SPEND JANUARY 18</b>	<b>£ 917.64</b>	<b>£ -</b>
			<b>TOTAL 2018-19 ANNUAL SPEND</b>	<b>£ 26,750.12</b>	<b>£ 2,054.08</b>

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7/19 To discuss names on the accounts and amend as necessary

**Resolved:** It was agreed that Mike Brown and Celia Barnes are to be removed from ALL accounts held by Hambleton (Selby) Charitable Trust and Hambleton Parish Council. Replacement signatories were selected and agreed. The new councillors will be added as signatories to the Hambleton Parish Council current accounts. The contact address for the Charitable Trust accounts will be updated to the new Chair's address.

8/19 To discuss possible questions to be put to the Police and Crime Commissioner at upcoming event

Council members discussed the possibilities but it was decided that the suggestions were best aimed at specific departments/authorities rather than the Police and Crime Commissioner. The Commissioner does have in place methods for the general public to ask questions and hold surgeries at various locations.

**Resolved:** Hambleton residents to be made aware of these methods of communication via the newsletter.

9/19 To agree the updated Constitution

Councillors had received a copy of the proposed Constitution prior to the meeting and brought suggestions to the table. **Resolved:** The proposed Constitution was approved with an addendum of one further point which should clarify that on the dissolution of the parish council, the current councillors would remain Trustees of Hambleton (Selby) Charitable Trust and continue in line with the Hambleton (Selby) Charitable Trust Constitution in that Monies will only be used for projects that benefit Hambleton and Hambleton residents.

10/19 Village Maintenance

- a) To discuss further action regarding the 'Ginnel'. **Resolved:** Cllr Brown to draft a letter in response to Mr Leighton's response from the NYCC legal team, proposing that the 'Ginnel', being a street in 1835 when every street was adopted by the authority, should have been adopted and be maintained by public money. Clerk to mark the uneven area of the path with a cone. Make hazard known in school newsletter, village newsletter and the Clerk's Facebook page.
- b) Waste Transfer Note: Cemetery. To check and approve the types and amounts of waste that is declared for collection. Clerk to make the agreed amendments and submit to SDC.
- c) Matters to report to the clerk:
  - i) Richardson Court: Vehicles on site are occasionally congesting the drives. **Resolved:** Clerk to politely remind the builders to be considerate of residents
  - ii) CEF meeting is coming up, useful to attend, may need to apply for funding in the future
  - iii) Clerk to follow up application from Redrow relinquishing their responsibility to provide recreational space on the estate

11/19 Planning:

- a) 2018/1370/PPP: Lawful Development Certificate for proposed loft conversion – 10 St Mary's Approach. **Resolved:** Hambleton Parish Council strongly oppose this development on the basis that 'permitted development' rights should NOT apply in this case and therefore development was not lawful. Based on discussions with SDC and Ministry of Housing, Communities and Local Government, Cllr Brown will make representation in the form of a letter to be submitted by the given deadline of 29<sup>th</sup> January to SDC contact.
- b) 2018/1377/HPA: Proposed erection of single storey kitchen and utility extension following demolition of existing conservatory – 2 Scalm Lane. **Resolved:** No observations.
- c) 2018/1390/SCN: EIA Screening opinion request for the proposed establishment of a compound and haul road. Land at the end of Scalm Lane. **Resolved:** No observations. Further planning applications were received in association with this development. Having had previous meetings and the open day to show the details of the development, Hambleton Parish Council has no issue with the development

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provided it is not overbearing on the village and does not cause disruption to the residents during construction. Clerk to ensure residents are aware of the proposed development via the Clerk's Facebook page and the Village Newsletter to enable them to submit comments if they so wish.

d) Notices of decision: None to report.

12/19 Items for the newsletter

Ginnel update, request to ensure footpath encroachment by plants and hedges is kept to a minimum, notification of the work being done at Hough, information regarding the Roadworks, notification of the Precept Rise, update on Post Box.

13/19 Items for February Agenda

Mr Holmes (MFPC) visit re Village Plan, HRAA, Ginnel, Budget Allocation clarification

14/19 Confirm the date of the next meeting: Thursday 14<sup>th</sup> February 2019, 7pm

15/19 Meeting close 9.15PM

Signed: \_\_\_\_\_

Date: \_\_\_\_\_