

Chairman: Councillor Richard Sim
Clerk/RFO: Mrs Juvina Janik
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**Minutes of Hambleton Parish Council meeting
held Thursday 8th NOVEMBER 2018 at Hambleton Village Hall, 7PM**

160/18 Present and Apologies

Councillors in attendance: Councillors Richard Sim (Chair), Roy Clarke (VC), David Brown, Melissa Mountford, Billy Senior, and Debra Turner. Also in attendance: Juvina Janik (Clerk).

161/18 Declarations of Interest

None

162/18 Approval and signing of the minutes from the Parish Council meeting Thursday 11th October 2018

Resolved: Amendment to header, name of Chair to be updated. The minutes were approved by council and signed as a true record by the Chair.

163/18 Attendees Comments on Agenda Items

No attendees

164/18 Clerk's report

Planning enforcement followed up re St Mary's approach – council not happy with response. **Resolved:** clerk to call the office for an explanation as to why permitted development is applicable in this case.

Park accidentally closed at weekend – 4 openers/closers sorted now...

Locality Budget for bench chased again – **Resolved:** council decided to use the available S106 fund to pay for the bench. Clerk to complete the request forms

Post Box – response and apologies received following letter sent to CEO. Clerk to make response public.

Pinfold stone – contractor has requested an advert be put in newsletter to source the final pieces of stone he needs. **Resolved:** Cllr Senior to contact local farmer with request. If stone is available will notify clerk who can liaise with contractor for the collection.

Christmas Lights update – on agenda

Clerk dropped files off at Northallerton NYCC Archives. They will dispose of anything unnecessary and archive the documents the PC must keep legally, the archived files can be accessed as necessary.

Memorial to be fitted Friday at 9am, to meet them to select precise location. CP has given me a wreath on behalf of NYCC to place on it. **Resolved:** Clerk to purchase one on behalf of Hambleton PC too. A ceremony to dedicate the memorial will be held in December. Clerk to contact Church and Chapel regarding dates.

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165/18 Finance

- a) To approve the financial summary and bank reconciliation prepared for OCTOBER cashbook. **Resolved:** The reconciliation was checked along with the bank statement and approved, signed by Chair.

OCTOBER 18 RECONCILIATION			
Cash Book balance 28th SEPT2018	£ 59,667.07	o/s cheques	
Receipts	£ 15.00	2416 Citizens advice	£ 150.00
Payments	£ 7,155.34	2417 CSR Electrical	£ 430.94
		2421 Hargreaves	£ 3,234.00
Cash Book balance 28 SEPT 2018	£ 52,526.73	2422 HUC rec field rent	£ 700.00
STATEMENT Balance End OCT	£ 57,041.67		£ 52,526.73

- b) To approve payments to be made for NOVEMBER. **Resolved:** Written cheques were checked against the invoices and signed.

Date	To	Details	TOTAL	VAT
		Brought forward	£ 20,315.57	£ 1,589.83
	2424	JJanik	Ocotber Salary	£ 532.64
08/11/2018	2425	Mr Jiggins	AMENITIES OFF	£ 140.00
	SO	ADVANSYS	DEC HOSTING	£ 30.00
		TOTAL SPEND NOVEMBER 18	£ 702.64	£ -
		TOTAL 2018-19 ANNUAL SPEND	£ 21,018.21	£ 1,589.83

- c) **Resolved:** A standing order is appropriate and it was agreed that this will be set up. Three signatories have signed the form to be submitted to the bank.

166/18 To discuss candidates for 2 councillor vacancies/carry out ballot/vote

Four applicants have been interviewed and considered for the 2 available posts. For the first vacancy, to replace Celia Barnes, Cath Protheroe was voted as Councillor. For the second vacancy, to replace Mike Brown, Jeff Bramley was voted as Councillor. Clerk will notify all candidates of the outcome.

167/18 To discuss the Socia Media Policy and strategy for responding to comments online

There is a misconception amongst villagers that the Facebook Page 'Hambleton Village Forum' is run by Hambleton Parish Council, which it is not. 'Hambleton Parish Clerk' is the official Facebook Page of the Parish Council and is a method of communication used to distribute parish council information and open dialogue between residents and the clerk via Messenger. Resident's need to understand that posts on the 'Hambleton Village Forum' page are not a way to contact Hambleton Parish Council. Resident's should avoid tagging the clerk's personal Facebook account into posts in order to respect her privacy. **Resolved:** Clerk and Chair will work towards preparing a document to clarify the above and also clarify the work that the Parish Council undertake and have influence over. This information will be posted on Facebook and reiterated regularly, as will the official methods of contact available.

168 /18 Village Maintenance

- a) After discussing the options and costings it was agreed that Cllr Senior would find quotes for a cherry picker and operative, and contact the clerk. If the cost of the cherry picker and one set of lights was cheaper than the cost of installation by 'Christmas Plus' (Selby Town Council Christmas Light

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installers) plus 2 new sets of low voltage lights, the clerk and Cllr Senior will liaise to order and install the lights. Otherwise, the clerk will order 2 new sets of low voltage lights and arrange for installation. Either way, the resulting spend of no more than £1000 was authorised.

b) *Matters to report to the clerk*

i) *Lights seem to be going out before midnight. Resolved: Clerk to check with NYCC*

169/18 Planning:

- a) NY/2018/0178/FUL: Consultation on planning application for the purposes of the demolition of existing garage and bungalow (131 sq. metres), erection of a single storey classroom extension (106 sq.metres) To form a cloakroom and storage area, covered play area (29 sq. metres), (8 No.external fixed wall Lighting, creation of a footpath, tree removal, playground extension (316sq. metres), extended car parking area, hard and soft landscaping works and erection of external covered play canopy (30 sq. metres) on land at Hambleton C of E Primary School Resolved: NO OBSERVATIONS
- b) Notices of Decision: Hambleton War Memorial was granted permission.

170/18 Items for the December Agenda

- a) Village Development plan. Clerk to try to get a visitor to explain the process to attend.

171/18 Items for the newsletter

New councillors

War memorial

Facebook/Social Media Policy

Village Development Plan

172/18 Confirm the date of the next meeting: Thursday 13th DECEMBER 2018, 7pm

173/18 Meeting close 20.52

Signed: _____ Date: _____