

Chairman: Councillor Mike Brown
Clerk/RFO: Mrs Juvina Janik
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**Minutes of Hambleton Parish Council meeting
held Thursday 11th OCTOBER 2018 at Hambleton Village Hall, 6.30pm**

149/18 Present and Apologies

Councillors in attendance: Councillors David Brown, Roy Clarke, Billy Senior, Richard Sim and Debra Turner. Also in attendance: Juvina Janik (Clerk), Cath Protheroe (resident), Jeff Bramley (resident). Apologies were received from District Councillor Pearson.

150/18 Election of Chair

Resolved: Cllr Clarke proposed Cllr Sim for Chair, this was seconded by Cllr Brown. Cllr Sim accepted and signed the Declaration of Acceptance of Office, clerk countersigned.

151/18 Election of Vice Chair

Resolved: Cllr Brown proposed Cllr Clarke for Vice Chair, Cllr Senior seconded. Cllr Clarke accepted and signed the Declaration of Acceptance of Office, clerk countersigned.

152/18 Declarations of Interest

None

153/18 Approval and signing of the minutes from the Parish Council meeting Thursday 13th September 2018

Resolved: The minutes were approved by council and signed as a true record by the Chair.

154/18 Attendees Comments on Agenda Items

None

155/18 Clerk's report

- Newsletter printed missing 4 pages. A note was attached to each copy to get in touch with clerk for a hard copy of the missing sheets or for an online copy to be emailed. The full newsletter was also made available in full colour via the clerk's Facebook page and the website
- Good feedback regarding newsletter and also the website.
- Resident asking why the Speed signs keep getting removed, clerk has explained the situation and suggested the resident keep checking the newsletter for updates also.
- War memorial, official permission delayed, officer has no reason to refuse it but has not completed the paper work. The wording has gone to Burns memorials with the spelling Sayner after further research and discussion was had.
- Clerk has made some administration mistakes with the Agenda this month, the wrong month at the top of the agenda means that any decisions discussed this month will be confirmed next month for clarity in case of confusion.
- CIL money – NIL
- S106 money – £223.25 to be used ASAP £8919.00 to be used by July 2022
- Marcus Taperell has tended to the trees on the Village Green, an invoice will be sent. He removed the Christmas tree lights and Mr Millington has collected them. They need checking and new lights need to be purchased/hired. Clerk to contact the company that manage Selby Town Council's lights.

Draft

- Vacancy notice put up following Cllr Mike Brown's resignation – 16th October - applications requested by 19th as advertised in newsletter.

156/18 Finance

- a) To approve the financial summary and bank reconciliation prepared for September cashbook. **Resolved:** The reconciliation was checked along with the bank statement and approved, signed by Chair.

| SEPTEMBER 18 RECONCILIATION | |
|---------------------------------|-------------|
| Cash Book balance 31st AUG 2018 | £ 44,598.36 |
| Receipts | £ 15,876.94 |
| Payments | £ 808.23 |
| | |
| Cash Book balance 28 SEPT 2018 | £ 59,667.07 |
| STATEMENT Balance 28 SEPT 2018 | £ 59,733.07 |
| <i>o/s 2411 HVHMC</i> | £ 66.00 |
| Reconciled | £ 59,667.07 |

- b) To approve payments to be made for OCTOBER. **Resolved:** Written cheques were checked against the invoices and signed.

- c) **Resolved:** It was agreed that Mike Brown must be removed as a signatory from all the Hambleton Parish Council accounts held

- d) PKF Littlejohn report raised no concerns and had no matters it wanted to draw attention to.

- e) Resolved: A standing order is appropriate and it was agreed that this will be set up. Three signatories signed the form to be submitted to the bank.

| | | | £ 13,160.23 | £ 722.81 |
|-----------------------------------|-----------------------|------------------------------------|--------------------|-------------------|
| 2413 | J.Janik | September Salary | £ | |
| 2414 | Mr Jiggins | AMENITIES OFF | £ 175.00 | |
| 2415 | Selby Dist AVS | N/L inv 2041 | £ 314.40 | |
| 2416 | C. A. B. | Donation | £ 150.00 | |
| 2417 | CSR Electrical Ltd | Streetlight Repair and replacement | £ 430.94 | £ 71.82 |
| 2418 | J Rotherham | Memorial repairs | £ 1,068.00 | £ 178.00 |
| 2419 | PKF Littlejohn LLP | AGAR 2017-18 | £ 240.00 | £ 40.00 |
| 2420 | Crombie Wilkinson | Work done on lease review | £ 241.20 | £ 38.20 |
| 2421 | Advansys | October Hosting | £ 30.00 | |
| 2422 | Planet C (Hargreaves) | Annual Landscaping | £ 3,234.00 | £ 539.00 |
| 2423 | HUC | Rec Field Rent | £ 700.00 | |
| TOTAL SPEND OCT 18 | | | £ 7,116.18 | £ 867.02 |
| TOTAL 2018-19 ANNUAL SPEND | | | £ 20,276.41 | £ 1,589.83 |

157 /18 Village Maintenance

- a) Contractor for Pinfold has sourced about half the stone he needs, and will update clerk as he continues with the job. As mentioned in the clerk report, Village Green trees, including Christmas Tree, have been pruned, Westcroft streetlight is now working, Post box relocated but still not open – clerk has emailed to follow up. **Resolved:** Clerk to formally write to the CEO of Royal Mail expressing concerns over the lack of communication the village has had regarding this issue. Cllr Sim will send contact details to clerk.
- b) Matters to report to the clerk
- i) Grass next to Village Hall; should PC have been given the opportunity to purchase this? Clerk to follow up with SDC and find out if the offer is still there.

Draft

158/18 Planning:

- a) 2018/1034/ADV – Advertisement consent for 1no hoarding sign at entrance, Tiny Toes, 33 Gateforth Lane. **Resolved: Hambleton Parish Council object to the sheer size of the board and believe it is obtrusive and unnecessarily large. It is not in keeping with surroundings and will distract from the mainly residential and rural aesthetic. The Parish Council understands the business’s desire to advertise and suggest that the height of the advertising board should be no higher than the hedge that is already there. The majority of local people (that the business targets) who drive down Gateforth Lane and would see the sign, already know the business exists so a sign will serve mainly for identification purposes rather than an advertisement, in which case a much smaller sign would be appropriate. The Parish Council also draws attention to the fact that the village newsletter is a way to advertise to the village as it is delivered through every door and is also available online.**

- b) 2018/1116/DOV – Request for a Deed of Variation to Section 106 agreement seeking the payment of a commuted sum to be used towards the provision of a children’s play area elsewhere in Hambleton in lieu of a children’s play area on the land in respect of planning approval 2005/0876/FUL, Warehouse Depot, Station Road. **Resolved: To clarify, this application is proposing that Redrow (applicants) pay a commuted sum to Selby District Council and Selby District Council use that sum to provide an alternative play area to the one proposed in the original plans. Hambleton Parish Council have no objection to proposed Deed of Variation and are in support of the commuted sum being used to provide play facilities within Hambleton.**

- c) 2018/0997/TPO Proposed crown lifting to 6 metres and removal of 2 large limbs to 1no Ash Tree (T10) and 4 metre crown lifting to 1no Sycamore (T11), 6 The Willows. **Resolved: Work to be carried out by a qualified and capable arborist.**

- d) Notices of decision – none.

159/18 Confirm the date of the next meeting: Thursday 8th November 2018, 7pm

160/18 Meeting close 20.00

Signed: _____ Date: _____