

Chairman: Councillor Richard Sim  
Clerk/RFO: Mrs Juvina Janik  
43 Chapel Street, Hambleton, YO8 9JG Telephone: 01757 229885  
Email: jjhambletonpcclerk@gmail.com

**Minutes of Hambleton Parish Council meeting  
Thursday 8<sup>th</sup> AUGUST 2019 at Hambleton Village Hall, 7PM**

**121/19 Present and Apologies**

Parish Councillors in attendance: Councillors Richard Sim (Chair), David Brown (VC), Jeff Bramley, Cath Protheroe and Debra Turner. Also in attendance: Juvina Janik (Clerk).

Apologies received and accepted from Cllr Mountford.

Cllr Senior submitted a letter of resignation on 6<sup>th</sup> August to the Chair who accepted the resignation.

**122/19 Declarations of Interest**

None were made.

**123/19 Attendees Comments on Agenda Items**

No attendees.

**124/19 Approval and signing of the minutes from the Parish Council meeting 13<sup>th</sup> JUNE 2019**

**Resolved:** The moment Cllr Mountford left the meeting was identified in the minutes. Item "114/19 c ii" was amended to 'Cherwell Croft' rather than 'Cherwell Court'. Following the amendments, Council approved the minutes and the Chair signed.

**110/19 Clerk's report**

- Councillor Senior passed an email of resignation on to the Chair on Tuesday 6<sup>th</sup> August
- Hedge along park has been cut following request to NYCC – clerk to thank and ask for reassurance that it will be added to their schedule of works for the future.
- Litter in park – letter and poster received from children who have cleared up the park. SDC have been requested to send contractors to empty
- Grass cutting schedule with Arc received. Clerk to compare this with the areas that NYCC have in their policy for discussion in September meeting.
- Letter of receipt from Matt Pearson regarding payment for installation of the bench.
- HGV Entrance to Taylor Wimpey site on corner of St. Mary's Approach, copied in to an email of complaint to SDC by resident
- One newsletter deliverer away, clerk did the round along Main Road. Potential move to largely online delivery of newsletter – future agenda item.
- One Park key-holder away, clerk is locking up park for one week
- Informal chat with resident regarding the reinstatement of Bus Stop on Main Road (agenda item) and some complaints with Taylor Wimpey site as a whole which cannot be resolved by PC and should have been raised at the time of the application, whereupon SDC would have considered the comments in the decision process
- Newsletter dropped into the sales office for future residents
- Newsletter charges increased slightly due to the increased no. pages and quantity which takes longer to print
- Standing Order for Advansys set up for September, but August still needs separate cheque
- Mandates taken to each bank – new signatories may be getting phone call or request for ID
- Burial Authority Meeting to be arranged for agreeing the new memorials policy and reviewing finance

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**126/19 To review and consider the Attendee Code of Conduct**

Proposed by Cllr Brown to formally adopt the updated Attendee Code of Conduct. Seconded by Cllr Turner.

**Resolved: All in favour - motion carried.**

**127/19 To review 3 quotes for equipment to be installed in Garth Drive Play Area**

Five quotes in total received and considered. Proposed by Cllr Protheroe that Streetscape Products and Services Ltd quote should be accepted based on the fact it is most cost effective and the supplier is familiar with the site. Seconded by Cllr Brown. **Resolved: All in favour - motion carried**

**128/19 To consider Scarecrow Festival plans and potential PC help as requested**

Cllr Brown drew attention to the fact that the Church, as original organisers, stress the desire for community involvement in all areas of the event including the service. The funding request is to be referred to the Hambleton (Selby) Charitable Trust and be discussed in the next Trustee meeting.

**129/19 To consider approval of the draft lease for Hambleton Recreation Area as proposed by Crombie Wilkinson**

This item was adjourned to the next meeting following clarification of the 'Additional Clauses' and the reason for their inclusion and also the numbered items included that have no content.

**130/19 To consider the further correspondence regarding the funding request received by the HHRAA**

Following further consideration Cllr Brown proposed that the request is declined. Seconded by Cllr Bramley.

**Resolved: All in favour - Motion carried.** Clerk to draft letter for review by Chair and Vice Chair.

**131/19 To receive information regarding VAS and discuss potential further action**

Clarification to be sought regarding the length of extension that has been allotted to the current scheme based on time lost due to periods where faults have occurred. Proposed by Cllr Brown to revisit the topic on a monthly basis to review the situation. Seconded by Cllr Turner. **Resolved: All in favour - motion carried.**

**132/19 (1) To consider a policy to allow the updating of the website to take place as necessary**

Proposed by Cllr Brown that a policy to allow this is drafted. Seconded by Cllr Protheroe. **Resolved: All in favour - motion carried**

**132/19 (2) Village Maintenance and actions to be taken**

- a) **To consider what actions are available to expedite the reinstatement of the bus stop on Main Road removed during the ongoing Taylor Wimpey development and resolve actions to be taken.**  
Proposed by Cllr Protheroe to write to Taylor Wimpey, with a copy to NYCC Highways, requesting information on what consideration was given to wheelchair users and those with pram/pushchairs being able to access the new bus stop from the south side of Main Road. Seconded by Cllr Turner. **Resolved: All in favour - motion carried.**
- b) **Matters to report to the clerk**  
Yorkshire Water maintenance not yet done, clerk will follow up

**133/19 Planning:**

- a) Applications
  - i) 2019/0766/HPA – Proposed 2 storey rear extension, 83 Main Road. **No observations**
  - ii) 2019/0754/HPA – Proposed double and single storey extension, 12 Kingston Drive. **No observations**
- b) Notices of decision:
  - i) 2018/0830/MAN – Permitted
  - ii) 2018/1253/COU – Permitted
  - iii) 2019/0295/HPA – Permitted

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**134/19 Finance**

- a) To approve the financial summary and bank reconciliation prepared for JULY. **Resolved:** The cash book and bank statement reconcile, the chair signed both documents.

| JULY 19 RECONCILIATION         |             | o/s cheques: |               |         |
|--------------------------------|-------------|--------------|---------------|---------|
| Cash Book balance 28 JUNE 2019 | £ 40,071.82 | 2485         |               | £ 76.93 |
| Receipts                       | £ 4,896.64  |              |               |         |
| Payments                       | £ 1,762.76  |              |               |         |
|                                |             |              | TOTAL O/S CHQ | £ 76.93 |
| Cash Book balance 31 JULY 2019 | £ 43,205.70 |              |               |         |
| STATEMENT Balance 31 JULY 2019 | £ 43,282.63 |              |               |         |
| o/s cheques: detailed at side  | £ 76.93     |              |               |         |
|                                | £ 43,205.70 |              |               |         |

- b) To approve payments to be made in AUGUST 2019

**Resolved:** The cheques were checked against the invoices, and cheques were signed accordingly.

|                                   | To                    | Details                            | TOTAL              | VAT             |
|-----------------------------------|-----------------------|------------------------------------|--------------------|-----------------|
| CHQ                               | Brought forward       |                                    | £ 10,653.90        | £ 325.39        |
| 2489                              | J.Janik               | August Salary                      | £                  |                 |
| 2490                              | Mr Jiggins            | AMENITIES OFFICER<br>(19.7 to 8.8) | £ 105.00           |                 |
| 2491                              | SELBY<br>DISTRICT AVS | NEWSLETTER                         | £ 361.90           |                 |
| 2492                              | ADVANSYS              | AUG ENHANCED<br>HOSTING            | £ 20.00            |                 |
| 2493                              | HVHMC                 | HALL HIRE APR/MAY/JUN              | £ 60.00            |                 |
| 2494                              | R. SIM                | MILEAGE. CHAIRMAN EX               | £ 46.08            |                 |
| S.O.                              | ADVANSYS              | WEB HOSTING                        | £ 30.00            |                 |
| <b>TOTAL SPEND AUGUST 19</b>      |                       |                                    | <b>£ 1,155.62</b>  | <b>£ -</b>      |
| <b>TOTAL 2019-20 ANNUAL SPEND</b> |                       |                                    | <b>£ 11,809.52</b> | <b>£ 325.39</b> |

- c) To consider and discuss a potential switch to electronic banking

**Resolved:** Due to the time, the chair deferred this item to the September Agenda.

**135/19 Items for the next agenda**

There were no further items identified at this time

**136/19 Confirm the date of the next PC meeting**

**Resolved:** Next Ordinary Parish Council Meeting will be 7pm on Thursday 12<sup>th</sup> SEPTEMBER 2019. This will be preceded by a Burial Authority meeting and followed by a Hambleton (Selby) Charitable Trust meeting of Trustees.

**137/19 Meeting close 9.08pm**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_