

Chairman: Councillor Richard Sim
Clerk/RFO: Mrs Juvina Janik
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**Minutes of Hambleton Parish Council meeting
THURSDAY 14 NOVEMBER 2019 at Hambleton Village Hall, 7PM**

177/19 Present and Apologies

Parish Councillors in attendance: Councillors Richard Sim (Chairman), David Brown (VC), Jeff Bramley, Melissa Mountford and Cath Protheroe. Apologies received and accepted from Cllr Turner AND Distrit Councillor Pearson.

Also in attendance: Juvina Janik (Clerk), Mr Blackwell (resident)

178/19 Declarations of Interest

None were made.

179/19 Attendees Comments on Agenda Items

Newsletter delay – resulted in information being late and advertising events that had passed

180/19 Approval and signing of the minutes from the Parish Council meetings Thursday 10 October 2019

Cllr Brown proposed minutes were a true record, Cllr Protheroe seconded. **Resolved:** All in favour. The chair sign the minutes as a true record.

181/19 Clerk's report

The approved lease document was sent to the solicitors, however Hambleton United Charities have raised an issue with an additional clause and have explained that this may cause a delay and may result in a further meeting with Crombie Wilkinson to discuss. Clerk is to clarify that charges should not be incurred by this further meeting as Crombie Wilkinson should have made sure their client (HUC) understood the lease before finalising the document and sending it to the Parish Council.

HRAA – if HRAA folds, it hands management back to PC. To go on December agenda for discussion after further discussion with HRAA committee.

Cemetery Maintenance – regarding complaints about graves being driven over – Contractor reports that soil being driven over is mole hills, and insists the staff working on this are the same staff who have undertaken the work for over 15 years and they remain respectful of the site and the graves. There has been an increase in mole activity, this is reflected in the pest control making extra visits in September to deal with the issue.

PC mobile has been purchased – 07935320677. Councillors noted the number and this number must replace any previous contact number on the newsletter, social media and website.

SDC informed re intention to adopt the kiosk

Remembrance service took place

PC Computer has been updated and is set up

Response circulated re Garage being built at St. Mary's approach

DRAFT

Meeting was had with Mark Pauley from Link regarding a free to use ATM for Hambleton. Feedback was positive. He will update with news but was yet to speak with the land owner. Clerk to follow this up. Charities Aid Foundation is another bank offering a dual authorisation for online banking that may be appropriate for PC banking needs. Cost is still £5 which does not make it financially viable as current method is free. Clerk to continue to look for similar accounts.

Streetscape Work – Cllr Sim has checked the repairs that were made and is confident that it has all been carried out as noted. Cheque can now be signed and sent.

A63 – no school crossing patrol again! Text from school to parents to take care following NYCC informing them that there will no longer be a crossing patrol. December agenda item.

182/19 To consider the candidates interviewed for the Councillor positions and co-opt members for 2 posts

At this point Mr Blackwell left room at the Chairman's request. Cllr Brown proposed that all applicants should be nominated as candidates for the vacancies. The nominations were seconded by Cllr Protheroe. Voting commenced to fill the 2 vacancies with the following results:

Mr Blackwell: Cllrs Bramley, Brown, Mountford, Protheroe and Sim

Mrs Bramley: Cllrs Bramley and Brown

Mr Dunne: Cllrs Mountford, Protheroe and Sim

Resolved: Clerk to inform successful candidates Mr Blackwell and Mr Dunne via email, Declaration of Acceptance to be signed at December meeting and prepare a welcome pack.

183/19 To evaluate Memorial Service and discuss service arrangements for next year

Overall timings went well. Date of service to remain 11am on the 11th day of the 11th month as the Act of Remembrance. With more organisation the school children's names could be included on the service sheet and all contributing groups should be mentioned. Wreath laying order to remain PC first, and the last wreath should be the school children which is symbolic of the future and will also enable a swift transition into the children's prayer. If more people attend to lay wreaths a more formal plan may need to be established.

Wreath removal was agreed to be end of November but may be a sensitive issue;

It was proposed by Cllr Brown that the clerk contact those who laid a wreath to discuss plans and seek a mutual agreement. This was seconded by Cllr Bramley. **Resolved:** All in favour.

Proposed that Cllr Brown be the lead co-ordinator for the service in 2020. This was seconded by Cllr Protheroe. **Resolved:** All in favour.

184/19 To consider the installation of an emergency phone in the telephone kiosk

The quote from the Community Heartbeat Trust for an emergency phone in the BT phone booth was received. Supply: £350 + £15 delivery. Annual cost of SIM card: £60 Installation was advised to be sought locally. Clerk to get a quote for installation locally and follow up the process of adoption with BT. Clerk to ask CHT re Warranty and reception coverage.

185/19 To consider restrictions around village entrance signage

Following a review of the guidelines passed on from NYCC Highways, it is thought that initial plans should be agreed between the volunteers who have offered to plant and keep the displays for the village and those plans be taken to NYCC for discussion. Clerk is to liaise with the volunteers, contact details via Cllr Mountford.

186/19 Village Maintenance

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- a) To discuss quote from landscaping contractor regarding additional specifications
Clerk to use original contract with current contractor and update with the additional areas of work for a 5 year contract starting 1st April 2020. The current contractor has been given the added areas of work so they can revise their annual quote for the 5 year contract. 2 other contractors are to be asked to quote.
- b) To consider further action regarding the 'ginnel'
Cllr Protheroe proposed that a follow up email asking for a response within 14 days should be sent to the parties involved explaining that should no response be received the matter will be taken to the Chief Executive. Cllr Brown seconded the motion. **Resolved:** All in favour – motion carried.
- c) Matters to report to the clerk
None to report

At this point the Clerk left the meeting to collect the planning documents and the Chairman continued with Agenda item 188 in her absence. Agenda item 187 would be revisited on the clerk's return.

188/19 Finance

- a) To approve the financial summary and bank reconciliation prepared for OCTOBER. **Resolved:** The cashbook reconciles with the cashbook

OCTOBER 19 RECONCILIATION		o/s cheques:		
Cash Book balance 30 SEPT 2019	£ 58,954.00	2504	STREETSCAPE	£ 6,630.00
Receipts	£ 13,029.43	2505	SELBY DISTRICT AVS	£ 361.90
Payments	£ 7,783.58			
			TOTAL O/S CHQ	£ 6,991.90
Cash Book balance 31 OCT 2019	£ 64,199.85			
STATEMENT Balance 31 OCT 2019	£ 71,191.75		£ 6,991.90	DIFFERENCE
o/s cheques: detailed at side	£ 6,991.90			
	£ 64,199.85			

- b) To approve payments to be made in NOVEMBER. **Resolved:** The cheque for Streetscape was signed in addition to those listed below once invoices and cheques had been inspected. The mobile phone and the wreath are to be listed as S137 payments.

	To	Details	TOTAL	VAT
CHQ	Brought forward		£ 21,731.82	£ 1,550.57
2506	J.Janik	OCTOBER Salary	£	
2507	Mr Jiggins	AMENITIES OFFICER	£ 175.00	
2508	J.Janik	MOBILE PHONE & WREATH	£ 74.99	£ 6.66
2509	MJ BACKHOUSE	PEST CONTROL EXTRA	£ 182.33	£ 30.39
S.O. 28.9.19	ADVANSYS	DEC HOSTING	£ 50.00	
TOTAL SPEND NOVEMBER 19			£ 1,014.96	£ 37.05
TOTAL 2019-20 ANNUAL SPEND			£ 22,746.78	£ 1,587.62

Clerk returned with documents.

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187/19 Planning:

- a) Applications:
 - i) 2018/0134/REMM Reserved Matter Application relating to the access, appearance, landscaping, layout and scale of Approval 2013/1041/OUT. NSDS Centre, Field Lane, Thorpe Willoughby. **Resolved:** No observations.
- b) Notices of Decision:
None to report

189/19 a) Items for the next Agenda

Maintenance/cleaning of Garth Drive Park Play area equipment

189/19 b) Items for the Newsletter

Polite reminder to households to keep paths clear of overhanging hedges and shrubs

190/19 Confirm the date of the next meeting: The next meeting will be held on Tuesday 17th December at 7pm due to the meeting room being used for General Election on the 12th December.

191/19 Meeting close: 20.48

Signed: _____ Date: _____