

Chairman: Councillor Richard Sim  
Clerk/RFO: Mrs Juvina Janik  
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**Minutes of Hambleton Parish Council meeting  
TUESDAY 10<sup>th</sup> OCTOBER 2019 at Hambleton Village Hall, 7PM**

**159/19 Present and Apologies**

Parish Councillors in attendance: Councillors Richard Sim (Chairman), David Brown (VC), Jeff Bramley, Melissa Mountford and Cath Protheroe. Apologies received and accepted from Cllr Turner.  
Also in attendance: Juvina Janik (Clerk), Mr Blackwell (resident)

**160/19 Declarations of Interest**

None were made.

**161/19 Attendees Comments on Agenda Items**

Complaint re over-growing hedges blocking pavement – agenda item 171  
Clarification of ownership of the Recreation Area - agenda item 164

**162/19 Approval and signing of the minutes from the Parish Council meetings Thursday 12<sup>th</sup> September 2019 and Tuesday 24<sup>th</sup> September.**

Cllr Protheroe proposed both sets of minutes were a true record. Cllr Brown seconded minutes for 12<sup>th</sup> September were a true record. Cllr Bramley seconded minutes for 24<sup>th</sup> September were a true record.

**Resolved:** All in favour. The chair sign the minutes as a true record.

**163/19 Clerk's report**

- Newsletter late but includes scarecrow festival – print quality was variable. Note to be included with cheque payment.
- Complaint from resident re parking at the cemetery – reminder in the newsletter, polite notice to go in school newsletter asking for parents to park considerately
- Streetscape repairs have been done – Chairman wants to walk through the work done on site before cheque is signed off
- Email sent to Highways engineer re new drop kerb/bus stop on Main Road
- Grit bin invoice received
- Dog bag dispensers - awaiting quotes for fitting
- Vacancy notice in newsletter, notice board and to go on Facebook
- Link on FB to Ask Julia re use of Tasers in North Yorkshire
- Richardson Court Path – photograph taken and reported to NYCC Highways for inspection
- Cheque to sign for Burial Authority – agreed at September meeting
- Transfer of funds for scarecrow fest to be signed – agreed at September meeting

**164/19 To consider the approval of the new lease for the Recreation Field as proposed by Crombie Wilkinson on behalf of the Landlord**

The lease proposal had been distributed for review ahead of the meeting. Clarification had been sought regarding the 'additional clauses'. Members were happy with the proposal. Cllr Bramley proposed the lease agreement was signed. Cllr Protheroe seconded the motion. **Resolved: All in favour – motion carried.**

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**165/19 To review the NALC Policy Consultation E-Briefing – Independent Review into Local Government Audit**

The questions posed by NALC were answered verbally amongst the members. Cllr Protheroe proposed the clerk respond to Q4 with an example. Cllr Brown seconded the motion. **Resolved: All in favour – motion carried.**

**166/19 To discuss the possibility of having a ‘Parish Council mobile phone’**

Cllr Brown proposed the parish council purchase a basic Pay As You Go mobile. Cllr Mountford seconded the motion. **Resolved: All in favour – motion carried.**

**167/19 To consider the potential adoption of BT Payphone**

Cllr Brown proposed the phone box be adopted. Cllr Mountford seconded the motion. The future use and maintenance is to be discussed further at the next meeting. **Resolved: All in favour – motion carried.**

**168/19 To discuss plans for the Remembrance service**

Following the discussion, Cllr Mountford proposed 11am on Monday 11<sup>th</sup> November for a Remembrance Service at the War Memorial. Cllr Brown seconded the proposal. Clerk is to consult with church and other community groups that may want to lay a wreath. **Resolved: All in favour – motion carried.**

**169/19 To consider the ‘Request an ATM’ service launched by Link**

Cllr Protheroe proposed an ATM should be applied for. Cllr Bramly seconded the proposal. **Resolved: All in favour – motion carried.**

**170/19 To approve purchase of Microsoft Office for Hambleton PC computer**

Cllr Mountford proposed Microsoft Office be purchased for the PC computer. Cllr Brown seconded the proposal. **Resolved: All in favour – motion carried.**

**171/19 Village Maintenance**

- a) To review the current Grass Cutting schedule and discuss future contract.

Cllr Brown suggested a quote be requested from Ark Facilities Ltd, the current contractor, for them to cover all the additional areas discussed in the meeting. Cllr Protheroe seconded the proposal. **Resolved: All in favour – motion carried.**

- b) To consider further action on the Ginell.

Still awaiting response from Selby District Council architect following Cllr Brown’s correspondence. Clerk to follow this up and item will go on the November agenda.

- c) To review action on the Neighbourhood Plan – to go on November agenda

- d) Matters to report to the clerk

- i) Garage being built onto new house on St. Mary’s Approach – clerk to report to planning enforcement at SDC
- ii) Parking on footpath St. Mary’s Approach – police deal with this type of offence

**172/19 Planning:**

- a) Applications: None received

- b) Notices of Decision:

- i) 83 Main Road – 2 storey rear extension – Granted
- ii) 3 Gateforth Lane – single storey side extension – Granted

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**173/19 Finance**

- a) To approve the financial summary and bank reconciliation prepared for September. Resolved: The cashbook was checked against the statement and both documents were signed by the chairman.

SEPTEMBER 19 RECONCILIATION		o/s cheques:		
Cash Book balance 31 AUG 2019	£ 42,030.08	2499	HUC	£ 700.00
Receipts	£ 19,042.64	2500	PKF LITTLEJOHN	£ 240.00
Payments	£ 2,118.72	2491	SELBY DISTRICT AVS	£ 361.90
			TOTAL O/S CHQ	£ 1,301.90
Cash Book balance 30 SEPT 2019	£ 58,954.00			
STATEMENT Balance 30 SEPT 2019	£ 60,255.90		£ 1,301.90	DIFFERENCE
o/s cheques: detailed at side	£ 1,301.90			
	£ 58,954.00			

- b) To approve payments to be made in October. Resolved: The cheque for Streetscape was not signed and will not be sent out until after a site visit is carried out with the contractor to check work and repairs.

	To	Details	TOTAL	VAT
CHQ	Brought forward		£ 13,948.24	£ 435.57
2501	J.Janik	SEPTEMBER Salary	£ 532.64	
2502	Mr Jiggins	AMENITIES OFFICER (13.9-10.10))	£ 140.00	
2503	NYCC	Grit Bin at cemetery	£ 60.00	£ 10.00
2504	Streetscape Products and Services Ltd	Work at Play Area as quoted	£ 6,630.00	£ 1,105.00
2505	Selby District AVS	NEWSLETTER OCT/NOV	£ 361.90	
S.O. 28.9.19	ADVANSYS	OCT HOSTING	£ 50.00	
<b>TOTAL SPEND OCTOBER 19</b>			<b>£ 7,774.54</b>	<b>£ 1,115.00</b>
<b>TOTAL 2019-20 ANNUAL SPEND</b>			<b>£ 21,722.78</b>	<b>£ 1,550.57</b>

- c) To consider and discuss a potential switch to electronic banking

There is evidence to show that 'Unity Trust' accounts can put measures in place that would be meet PC standing orders. Cllr Protheroe proposed that other accounts offering the same measures should be sought if possible for a comparison. Seconded by Cllr Mountford. **Resolved: All in favour – motion carried.**

**174/19 Items for the next Agenda**

Entrance signs (Gardening Club) – clerk to find out about the restrictions on highway village entrances.

**175/19 Confirm the date of the next meeting:** Thursday 14<sup>th</sup> November, 7pm

**176/19 Meeting close: 20.45**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_