

Chairman: Councillor Richard Sim
Clerk/RFO: Mrs Juvina Janik
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**Minutes of Hambleton Parish Council meeting
Thursday 12th SEPTEMBER 2019 at Hambleton Village Hall, 7PM**

138/19 Present and Apologies

Parish Councillors in attendance: Councillors Richard Sim (Chair), David Brown (VC), Cath Protheroe and Debra Turner. Also in attendance: Juvina Janik (Clerk). District Councillor Pearson.

Apologies received and accepted from Cllrs Bramley and Mountford.

139/19 Declarations of Interest

None were made.

140/19 Attendees Comments on Agenda Items

No attendees.

141/19 Approval and signing of the minutes from the Parish Council meeting 8th August 2019

Proposed by Cllr Brown that the minutes be approved, seconded by Cllr Protheroe. **Resolved: All in favour – motion carried.**

142/19 Clerk's report

Waste collection consultation. Cllr Pearson reported that the consultation regarding the waste and recycling collections has concluded. The Selby District will have a grey and green bin for waste and green waste as before, a wheelie bin will be given to households for paper and a wheelie bin will be given to households for all other recyclables. Provision and further consultation will take place for those who have limited space, and smaller recycling wheelie bins for can be requested by concerned residents. The switch over will start April 2020.

Letter to residents regarding a knee high fence around Green Space opposite Village Hall and works to be carried out end of September. Cllr Pearson reported that Phase 2 of the planning consultation was underway and the current plan was for 2 bungalows. The PC will be a consultee when the Planning Application is submitted.

Comparison of Ark Facilities landscaping contract vs NYCC maintenance not yet carried out

S106 monies approved by SDC, half has been transferred, half on completion. Streetscape, the selected quote, has been informed and work actioned.

Email response from Crombie Wilkinson regarding the 'Additional Clauses' which inferred the PC do not need to comment until the HUC have approved and finalised the wording. The document will then be sent to the PC for consideration.

VAS – official end date is 15th June + 15 weeks (probably will not get the 15 weeks in one go)

Bus Stop/ Drop Kerb situation – Taylor Wimpey and NYCC have discussed the additional drop kerb at the east of Richardson Court during the Section 278 Process, and it was deemed unsafe due to the site constraints and therefore not been allowed for. Clerk to contact Highways for a response also.

Advansys standing order has been successful

Couple of village stories for newsletter submitted by residents, a family fundraiser and the Gardening Show

Resident complaint regarding the weeds growing on paths and roadsides. SDC were contacted to send the road sweeper and NYCC were contacted re paths

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Grit Bin ordered and an invoice raised by SDC but not yet received. Should be delivered in the near future.

Dog waste bag dispensers have been delivered, need installing – inform residents once a contractor to install them has been found and a date booked.

One deliverer away again for this newsletter delivery

Southern Community Engagement Forum 19th September, 6.30pm at Eggborough and Whitely community primary school. “Addressing Crime & Crime Prevention and How we Collect your Waste”. Same forum on 14 November at Thorpe Willoughby Sports and Social Club

Notice of vacancy – 19th September is the deadline for requesting an election via SDC. Following less than 10 requests to SDC, PC is free to co-opt. Advert to go in N/L, N/B and Website.

Website updated and Councillor ROMIs updated where appropriate to include the BA

Green Space Audit – any additional space to be added? Extension requested and granted, final date to be confirmed ASAP to SDC.

*At this point Councillor Pearson left the meeting due to another commitment

143/19 To consider the approval of the new lease for the Recreation Field as proposed by Crombie Wilkinson on behalf of Hambleton United Charities

After contacting Crombie Wilkinson clerk was informed the version of the lease that was sent was still a draft until HUC have approved and finalised it, leading to the question of why it was sent to the PC in this form if not for it to consider and raise concerns. Clerk will follow up and the PC will consider the final lease document when it is provided.

144/19 To discuss the proposed removal of BT Payphone, public consultation formally started by BT

The formal consultation for the removal of the BT phone box opposite the Village Green has started. A notice has been placed in the phone box itself and the PC have been asked for comments. **Resolved:** Clerk to investigate the possibilities of adoption and also the costs for emergency phone.

145/19 To approve the proposed policy on updating the website

Proposed by Cllr Protheroe to formally adopt the proposed policy. Seconded by Cllr Brown. **Resolved: All in favour - motion carried.**

146/19 Village Maintenance and actions to be taken

- a) **Dogs on the recreation field – Resolved:** reminder in newsletter that dogs are not allowed on the Rec Field for health reasons. Inform of dangers and also reiterate that dog waste must be picked up from the streets by owners.
- b) **Matters to report to the clerk**
 - i) Yorkshire Water maintenance still not yet done, clerk will follow up
 - ii) Drain blocked at Holly Tree Court
 - iii) Taylor Wimpey: complaints re start and finish times (referred to SDC planning enforcement), complaint re streetlight removal (referred to NYCC Highways)
 - iv) Richardson Court: Path reinstatement has been to a very poor standard. Clerk to report to NYCC Highways.

147/19 Planning:

- a) Applications:
 - i) 2019/0899/ADV -Advertisement consent for retention of 1No Tri Sign, 6No Flags, 3No leader boards, 3No signs, 2No car parking signs and 2No Gable signs - Land off Street record, Main Road. **Resolved: No observations.**
- b) Notices of Decision, **Permitted:**

2019/0650/HPA – 3 Gateforth Lane - Proposed single storey side extension to existing bungalow including roof extension to front entrance porch to create additional living accommodation

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148/19 Finance

- a) To approve the financial summary and bank reconciliation prepared for AUGUST. **Resolved:** The cash book and bank statement reconcile, the chair signed both documents.

AUGUST 19 RECONCILIATION		o/s cheques:		
Cash Book balance 31 JULY 2019	£ 43,205.70	2485	M.PEARSON	£ 76.93
Receipts	£ -	2491	COMMUNITY HOUSE	£ 361.90
Payments	£ 1,175.62	2493	HVHMC	£ 60.00
			TOTAL O/S CHQ	£498.83
Cash Book balance 31 JULY 2019	£ 42,030.08			
STATEMENT Balance 30 AUGUST 2019	£ 42,528.91		£ 498.83	DIFFERENCE
o/s cheques: detailed at side	£ 498.83			
	£ 42,030.08			

- b) To approve payments to be made in SEPTEMBER 2019

Resolved: The cheques were checked against the invoices, CHEQUE 2497 HVHMC was voided due to an error on the invoice, the remaining cheques were signed accordingly. Following this a Budget Review was carried out. Councillors got a copy of all payments made and no concerns were raised.

	To	Details	TOTAL	VAT
CHQ	Brought forward		£ 11,829.52	£ 325.39
2495	I.Janik	August Salary	£	
2496	Mr Jiggins	AMENITIES OFFICER (9.8 to 12.9)	£ 175.00	
2497	HVHMC	AUGUST HALL HIRE	£ 12.00	
2498	JRB ENTERPRISES LTD	DOG WASTE BAG DISPENSERS	£ 421.08	£ 70.18
2499	HAMBLETON UNITED CHARITIES	REC FIELD RENT 2019-20	£ 700.00	
2500	PKF LITTLEJOHN	AUDIT FEES 18-19	£ 240.00	£ 40.00
S.O. 28.9.19	ADVANSYS	OCT HOSTING	£ 50.00	
TOTAL SPEND AUGUST 19			£ 2,130.72	£110.18
TOTAL 2019-20 ANNUAL SPEND			£ 13,960.24	£435.57

- c) To consider and discuss a potential switch to electronic banking

Resolved: Further information and advice on the issue is to be sought from YLCA, Yorkshire Bank and NALC. Also contact insurers. To be added to a future agenda.

149a/19 Items for the next agenda

- i. Ginnel update – press for a response from the architect Cllr Brown was in contact with
- ii. Potential for a dedicated Parish Council mobile
- iii. Neighbourhood plan

149b/19 Items for the next newsletter

Nothing specific in addition to items already noted

150/19 Confirm the date of the next PC meeting

Resolved: Next Ordinary Parish Council Meeting will be 7pm on Thursday 10th OCTOBER 2019. Councillor Brown tendered his apologies.

151/19 Meeting close 8.42pm

Signed: _____ Date: _____