

Chairman: Councillor Richard Sim
Clerk/RFO: Mrs Juvina Janik
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**Minutes of Hambleton Parish Council Ordinary Meeting
Thursday 11th June 2020, 7pm
ONLINE VIA ZOOM (due to continuing Covid-19 Restrictions)**

62/20 Present and Apologies

Councillors in attendance: R. Sim (Chairman), D. Brown (VC), B. Blackwell, J. Bramley, M. Dunne, M. Mountford and C. Protheroe. Attendees: J. Janik and District Councillor C. Pearson.

63/20 Declarations of Interest

None declared.

64/20 The approval and signing of minutes for Parish Council Meetings 12th and 21st March 2020

The chair sought verbal confirmation from each member that was in attendance at the meetings they agreed with the draft minutes and did not wish to make any changes. **Resolved:** The minutes were approved by all and the Chair signed the minutes as a true record.

65/20 Updates from clerk and Councillors since last meeting

This item was deferred until after the AGAR and Finance items which are more of a priority

66/20 To receive Internal Auditor's (Mr A. Bosmans) report following an Accounts Audit 19/5/20

All Councillors had received the report via email in advance of the meeting, no queries were raised.

67/20 Annual Governance and Accountability Return - Section 1

All Councillors had received the completed document via email in advance of the meeting, no amendments were proposed. **Resolved:** The document was approved by the Council and signed by the Chairman

68/20 Annual Governance and Accountability Return - Section 2

All Councillors had received the completed financial statements and supporting document via email in advance of the meeting, no amendments were proposed. **Resolved:** The document was approved by the Council and signed by the Chairman.

65/20 Updates from clerk and Councillors since last meeting

Clerk:

Internal Auditor visit; no concerns. He noted the amount of reserves held, but he was satisfied the amount was justified against the projects it was allocated to. The reserves include the Burial Authority account so can include spending at the cemetery.

Ginnel quotes received; item to go on the agenda for next meeting.

Kerb on Gateforth Lane; NYCC would only be able to consider approval if the associated drainage work was also undertaken, item to go on future agenda.

Newsletters still going out, via fewer deliveries, needing to order more copies due to village growth. Some deliverers have said they will be happy to continue delivering – this can be considered nearer the time.

Litter bin on Field Lane ordered and followed up. Litter bin on Field Lane, Thorpe Willoughby to be ordered to address a litter and dog bag disposal problem brought to PC attention by resident.

Clerk has attended a GDPR and Charities Online YLCA seminar

Lockdown in Hambleton; Park remains locked. Recreation area has been completely closed for a period of time but is now open with gym equipment taped off. Issues with people pulling down tape, taking dogs on

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the field and people gathering groups. Container doors were also found open one time, adult football team manager visited site to check if equipment had been taken, and junior coach did the same, all intact. Clerk has requested a quote for CCTV from a Hambleton based security company should the PC wish to consider this as an option.

Planning concerns from residents regarding Redbrick Farmhouse plans. The PC submitted queries on the initial plans which the applicant has addressed on the subsequent amended plans. The main concern on the subsequent plan was the location of a 1m wall that looked like it would be going outside of the current boundary onto NYCC Highways land. This was followed up by Highways and a satisfactory outcome was found.

Defibrillator had a Service Code on the last check. Clerk reported online via the WebNos system as required and resolved the problem following the subsequent Community Heartbeat Trust guidance.

Cllr Pearson: New Gaming License Policy now in place and the Animal Welfare Licensing Policy is being updated; Animal Welfare Licensing includes, but is not limited to, pet home boarding, rehoming kennels and animal day care businesses.

Cllr Protheroe: A traffic survey was carried out by Cllrs Protheroe and Bramley for 1 hour 15 minutes from 7.30am to 8.45am on Wednesday 18th March. 1398 vehicles passed through the village. Notes were taken on how many people crossed at the Village Green and opposite the ginnel and how long it took for people to cross. Conflict was recorded a number of times between road users and pedestrians a where a vehicle driver had stopped to allow pedestrians to cross, clearly with good intentions, but when the vehicle on the other side does not stop it leads to an uncertain and dangerous situation for the pedestrian. **Resolved:** Further studies will be done in the light of the new Covid-19 restrictions.

Cllr Dunne: Mill Lane undergrowth encroaching path again.

7.29pm At this point the meeting was ended on zoom and a new meeting started due to the time limit which is applied in some cases to meetings on Zoom. The meeting resumed once all attendees where present online in the new meeting.

Resolved: Councillor Pearson will take this matter to NYCC Highways to initiate a cut back.

69/20 Finance

- a) To approve the bank reconciliations for April and May as provided by the clerk

The clerk brought to the attention of the Council that a payment meant for the Burial Authority Account had, due to clerk error, mistakenly been deposited into the PC account via BACS. The clerk will initiate a transfer of the funds to right the situation. **Resolved:** The cash book and bank statements reconcile for April and May, the Chairman signed the documents for the accounts. The Clerk will initiate the transfer of the Burial Authority funds according to the bank procedures.

- b) To approve the payments to be made in June

Resolved: All payments were approved, the Chairman will sign the cheques and will pass the cheque book onto Cllr Brown and Cllr Bramley.

70/20 To decide the status of delegation of powers to the clerk implemented due to Covid-19 restrictions

Cllr Brown proposed the delegation of powers to the clerk as currently implemented should continue and be reviewed once again at the next meeting. Cllr Blackwell seconded the motion. **Resolved:** All in favour – motion is carried.

71/20 Meeting close 7.50pm

Signed: _____ Date: _____