

Chairman: Councillor Richard Sim  
Clerk/RFO: Mrs Juvina Janik  
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**Minutes of Hambleton Parish Council Ordinary Meeting  
Thursday 13<sup>th</sup> AUGUST 2020, 7pm  
ONLINE VIA ZOOM (due to continuing Covid-19 Restrictions)**

**89/20 Present and Apologies**

Councillors in attendance: R. Sim (Chairman), J. Bramley, B. Blackwell, M. Dunne and C. Protheroe. D. Brown (VC) from 7.20pm. Attendees: J. Janik and District Councillor C. Pearson. Apologies received and accepted from: M.Mountford.

**90/20 Declarations of Interest**

None declared.

**91/20 The approval and signing of minutes for Parish Council Meetings 4<sup>th</sup> June, 16<sup>th</sup> July and 3<sup>rd</sup> August 2020**

The minutes from the 16<sup>th</sup> July and 3<sup>rd</sup> August were accepted by council members and signed as a true record by the chairman. The minutes for June were incorrectly dated on the Agenda and will be carried over to the September meeting for approval.

**92/20 Updates from Councillor Pearson**

The County Council are proposing a single Unitary council to cover all of the North Yorkshire Area. Further details will be available via the online seminar 19<sup>th</sup> August.

**93/20 To consider NYCC 'super council' proposal and any action to be taken by the PC**

Cllr Dunne, in his experience with local authorities management, believed that a single tier authority is better than a two tier system as it avoids situations such as with the 'Ginnel' where responsibility is passed between authorities. Cllr Dunne raised concerns about the sheer size of the North Yorkshire population and whether this would be detrimental to a Unitary approach. District Councillor Pearson informed members that the Ministry of Housing, Communities and Local Government have said that the population of 610,000 in North Yorkshire is acceptable for a Unitary Council approach.

It was proposed by Cllr Dunne that as many members of the Parish Council attend the online seminar as possible and the subject would be followed up at the next meeting. Should the PC feel strongly either way it will lobby the District Councillor to vote as such. This was seconded by Cllr Protheroe. **Resolved:** All in favour.

**94/20 Clerk's report**

Defibrillator activated twice this month

Clerk and Chair met with senior football team coach and junior team coach to discuss the Rec Field facilities

Report of a broken leg from running in the puddle in the Rec Field car Park (12<sup>th</sup> July), phone call to say they will be lodging a claim, insurer's forewarned.

12 year old child hit by a car on A63 – Resulted in New Road Safety Action group formed in village, Jeff has taken on the role of liaison for the group and will be attending their meeting on Monday 17<sup>th</sup>. Clerk has prepared evidence of PC actions on the matter for website.

Boy injured finger on one of the goal posts at the Rec Field, HRAA removed the goal.

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HRAA stepped down – and PC are now responsible for management of the playing fields too, agenda item to set up a sub-committee for that – also what if any financial powers it will have.

Streetlight re-instatement on Main Road followed up with planning enforcement

Noise, Vibrations and resulting Property damage complaints, Main Road – Cllr Protheroe has been in correspondence with a resident who has been told by Highways they will not assess the situation unless the resident has evidence of the problem – the resident has commissioned surveys and has received the results but has had no response from Highways. District Cllr Pearson has already raised the issue with David Bowe and is yet to receive a response. Resident is looking for the issue to be fixed, not to claim for any resulting damage to his property.

Newsletter out, late, but with everything going on it wasn't a priority.

*At this point Cllr D. Brown arrived in the meeting, he declared no interests in Agenda items*

H.I.H.G. leaders received an acknowledgement for their efforts during the pandemic from the Lord Lieutenant Mrs Jo Ropner (Her Majesty's representative for North Yorkshire).

Local community activities starting to open up – Village Hall clubs, Church, pubs etc.

Yorkshire flag raised by Millingtons for Yorkshire Day, Union Flag to be raised for VJ day.

Good feedback received about the dog bag dispensers

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### **96/20 To consider the Hambleton PC Road Safety Committee's prepared draft application to the AJ1 Road Safety Fund scheme**

Cllr Protheroe explained the draft and how it met the brief for funding. Following a discussion the following minor amendments were agreed:

- Application should be for a crossing, related education in the village and not include VAS
- The application should state the PC have secured funding to pay for the difference should the grant awarded not cover the total cost of the project

It was proposed by Cllr Brown that the Committee make the amendments, circulate the updated draft for review by PC members and that assuming the amendments are made, the application can be sent to the clerk for submission before the deadline of 31<sup>st</sup> August. This was seconded by Cllr Dunne. **Resolved:** All in favour – motion carried.

### **97/20 To consider the current issues surrounding the A63**

- a) Road Safety Action Group Liaison updates and actions: Cllr Bramley will meet with the village Road Safety Action Group on Monday 17<sup>th</sup> August. He will meet on Friday 14<sup>th</sup> August with the clerk to prepare materials and information for the meeting.

- b) Approval of the purchase of VAS as quoted

It was proposed by Cllr Brown that the purchase of the VAS as quoted is approved. This was seconded by Cllr Protheroe. **Resolved:** All in favour – motion carried. Clerk to contact Mr Griffiths to progress the purchase.

### **98/20 Recreation Area and Garth Drive Park**

- a) To agree to setting up Direct Debit payment system for Water and Electricity supplies at the Recreation Area

It was proposed by Cllr Brown that the utilities should be paid via Direct Debit. This was seconded by Cllr Dunne. **Resolved:** All in favour – motion carried. Clerk to make the necessary arrangements.

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- b) To consider the creation of a sub-committee to update the Recreation Area User Terms and Conditions, consider effective management of the facilities (including site safety checks) on both sites and handle matters relating to these sites

**Resolved:** Cllrs Sim, Bramley, Blackwell and Dunne volunteered to form the sub-committee for the management of the Recreation facilities. A meeting will be arranged in due course.

### **99/20 To receive update on the work quoted for at Ginnel and consider subsequent actions**

Following the enquiry to Highways as to which permissions were required from them to enable the PC to carry out the maintenance, the officer wanted to look into the ownership once again – it was made clear by Cllr Brown that this is not what the PC is looking at and she did not need to prove further that NYCC was not responsible. He is awaiting a response. The PC has the power to use precept money to maintain a public right of way, carrying out the repairs does not create an enduring liability to maintain the path. The PC will be responsible for appointing a contractor who will endeavour to produce work to NYCC Highways standards.

A vote was held “Should the Parish Council carry out the work as soon as possible, without definitive confirmation of ownership of the path”. The result was 5 for and 1 against. **Resolved:** The Parish Council will action the work as soon as possible, without definitive confirmation of ownership of the path.

The issues below are still to be addressed before appointing a contractor:

- A stone edge is to be specified rather than timber
- The PC Insurer is to be contacted with regards to approval of contractors
- The contractors must be able to guarantee work is to be done to NYCC standards
- When is the earliest the contractors can carry out the work?

A vote was held “If the issues noted are satisfactorily met, which contractor would be preferred?” The result was 5 for Core Groundworks Yorkshire Ltd, due to the lower cost. 1 member abstained from the vote. **Resolved:** Provided Core Groundworks Yorkshire Ltd can satisfy the above issues, the clerk is to appoint the contractor to carry out the work.

### **100/20 To consider the adoption of the updated Standing Orders and Financial Regulations as prepared by the clerk in accordance with the most recent NALC model documents**

It was proposed by Cllr Brown that the documents be adopted by Hambleton Parish Council. This motion was seconded by Cllr Dunne. **Resolved:** All in favour – motion carried.

### **101/20 Finance**

- a) To approve the July Bank Reconciliation

An updated financial summary had been sent out by the clerk, all members confirmed sight of the updated version.

JULY 2020 RECONCILIATION		o/s cheques:		
Cash Book Balance 30 JUNE 2020	£ 65,775.66	2548	MR JIGGINS	£ 140.00
Receipts	£ -	2551	J.JANIK	£ 532.64
Payments	£ 1,613.56	2552	MR JIGGINS	£ 175.00
		2553	MJBACKHOUSE	£ 375.60
Cash Book Balance 31 JULY 2020	£ 64,162.10	2554	SELBY DISTRICT AVS	£ 10.50
STATEMENT Balance 30 JUNE 2020	£ 65,857.18	2555	ADVANSYS	£ 64.80
o/s cheques: detailed at side	£ 1,695.08	2556	ADAM FORD	£ 360.15
	£ 64,162.10	2557	JUVINA JANIK	£ 36.39
			TOTAL O/S CHQ	£ 1,695.08
			£ 1,695.08	DIFFERENCE

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- b) To approve and sign the payments to be made in August 2020  
The updated financial summary included a payment for park cleaning in July and August, a previously agreed action.

	PAYEE	DETAILS	TOTAL	VAT
	BROUGHT FORWARD		£ 5,412.07	£ 157.39
2558	ADVANSYS	SSL RENEWAL INV 33665	£ 60.00	
2559	JUVINA JANIK	JULY SALARY	£	
2560	MR JIGGINS	AMENITY OFFICER (17.7-13.8) 4 WEEKS	£ 140.00	
2561	SELBY DISTRICT AVS	NEWSLETTERS INV. 2915	£ 363.65	
2562	STUART OAKES	INV 002 JULY & 003 AUGUST: MONTHLY PARK CLEAN	£ 120.00	
S.O. 25.7.2020	ADVANSYS	SEPTEMBER HOSTING	£ 50.00	£ 8.33
<b>TOTAL SPEND AUGUST 2020</b>			<b>£ 1,266.29</b>	<b>£ 8.33</b>
<b>TOTAL 2020-21 ANNUAL SPEND</b>			<b>£ 6,678.36</b>	<b>£ 165.72</b>

#### **102/20 Village Maintenance**

- Bar Lane/Main Road visual splay needs reporting to NYCC for maintenance. Clerk to action.
- H5 light on Bar Lane is faulty, contractor has suggested a new LED lantern and will submit a quote

#### **103/20 Items for the next agenda**

- Ginnel
- Road Safety Action Group update
- Christmas Lights
- VAS
- Remembrance Service

#### **104/20 Confirm the date of the next Hambleton Parish Council meeting**

The date of the next Ordinary Hambleton Parish Council Meeting will be:  
Thursday 10<sup>th</sup> September 2020, 7pm via ZOOM

#### **105/20 To consider the status of delegation of powers to the clerk implemented due to Covid-19 restrictions**

It was proposed by Cllr Dunne the delegation remains in place. This motion was seconded by Cllr Brown. **Resolved:** All in favour – the motion is carried.

#### **106/20 Meeting Close 20.48**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_