

Chairman: Councillor Richard Sim
Clerk/RFO: Mrs Juvina Janik
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**Minutes of Hambleton Parish Council Ordinary Meeting
Thursday 10th September 2020, 7pm
ONLINE VIA ZOOM (due to continuing Covid-19 Restrictions)**

107/20 Present and Apologies

Councillors in attendance: R. Sim (Chairman), D. Brown (VC) (until 8pm), J. Bramley, B. Blackwell, M. Dunne, M. Mountford, C. Protheroe and District Councillor C. Pearson. Attendees: J. Janik and Mrs Robertshaw.

108/20 Declarations of Interest

None declared.

109/20 The approval and signing of minutes for Parish Council Meetings 11th June and 13th August

Resolved: The minutes from the 11th June were proposed as a true record by Cllr Blackwell, this was seconded by Cllr Protheroe. All were in favour and the Chairman signed the document as a true record.

Resolved: The minutes from 13th August were proposed as a true record by Cllr Brown, this was seconded by Cllr Dunne. All were in favour and the Chairman signed the document as a true record

110/20 Attendee Comments on Agenda Items

Mrs Robertshaw:

Following discussion at the A63 Road Safety meetings the group located one potential site for planters at the Westbound entry to Hambleton on the verge. The verge on the Eastbound entry is too narrow to accommodate planters.

The group have had large road safety banners made and hope to display these on the Green with PC permission, it was proposed they replace the Thank You NHS banner or are set at an angle nearer the front of the road.

111/20 To receive updates from District Councillor Pearson

There were no updates to report.

At this point the Chairman brought forward agenda item 114/20 having just received comments from Mrs Robertshaw.

114/20 To consider the current issues surrounding the A63:

- a) Receive updates from the Road Safety Group liaison and decide actions

Cllr Bramley updated the group with information from the Road Safety Group meetings.

- The group intends to survey the village about Road Safety.
- Creation of a Community Speed Watch group is being taken forward.
- NYCC has already ruled out the option of a Pelican Crossing due to the low numbers potentially wanting to cross the road; a Zebra Crossing is the option the PC are currently discussing with NYCC. The Chairman has recently contacted NYCC to pursue whether the survey results to determine a suitable location for a crossing have been received
- Funding is available and fundraising by the community for this purpose will not be necessary.
- The banners and planters were discussed.

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Resolved: Mrs Robertshaw was asked if the group could provide PC with their planter designs in due course, in accordance with the NYCC guidance provided by Highways. Mrs Robertshaw also agreed to confirm details about how the signs will be fixed into the grass on the Green.

b) Receive updates regarding the VAS

Following the confirmation of the approval to purchase VAS, Mr Griffiths (NYCC) will need to meet with Councillors to decide a location. Following this, the signs are to be bought directly by the PC via one of two NYCC suppliers. At the site meeting, the following items are to be discussed:

- Proximity of the VAS to the 30/40 buffer zone and whether this will be staying
- Timing of the removal of the NYCC temporary VAS
- Process to receive NYCC approval to connect electricity

Mrs Robertshaw exited the meeting at this point and the Chairman returned to agenda item 112/20 to continue proceedings.

112/20 To consider NYCC 'super-council' proposal and decide if action should be taken to lobby District Councillor

Councillor Pearson was able to give an insight into the proposal by Selby District Council to split the county in two into East and West areas. Cllrs Sim, Mountford, Dunne and the clerk had attended the online seminar by North Yorkshire County Council regarding plans to form a single unitary authority. The plans were discussed and the benefits of each weighed up.

Resolved: A vote was held. All seven councillors voted for a single unitary council for North Yorkshire (with York Unitary Council remaining). Councillor Pearson took the opinion of the PC on board and suggested the PC also inform Cllr Mark Crane of the PC opinion. Clerk with follow this up.

113/20 Clerk's report

AJ1 fund application completed and submitted

Recreation Areas Sub Committee meeting:

- Currently working to ensure the facilities are fit for purpose to enable the clubs to use them again
- Insurers say activity is covered under current Public liability policy, regular maintenance checks must be recorded
- Cllr Dunne and Blackwell have done the initial check and the points raised will be reviewed by Sub committee
- Any subsequent costs involved will be brought to the PC for approval
- Fencing repair quote – meeting with Streetscape Friday 11.30am to discuss alternative option
- Electrics repairs w/c 14th
- Meter read given to supplier – same as first one due to no usage, agreed to update regularly with meter reads. Access to the online account is being set up.
- HUC concerned regarding possible development and conflict with lease terms – HUC informed that nothing will be done without prior consultation with HUC
- HUC asked about renewal of lease progress – HUC informed the PC has discussed queries with solicitors and is satisfied with the draft. PC awaits receipt of the formal document for signing from HUC solicitors.

Anti littering posters received x 10 – one to go in notice board.

Annual Governance and Accountability report came back with no outstanding issues

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114/20 Discussed as above

At this point, 8pm, Cllr Brown exited the meeting as previously agreed.

115/20 To review further information from contractors, NYCC and insurers regarding the Ginnet work and decide further action

The clerk had taken the issues raised at the last meeting to the contractors. P&T Contracts are available with 3 weeks' notice, Core Groundworks is not available until 2021. P&T Contracts was the more expensive quote, but they are registered as approved by NYCC. The insurers are happy with the PC to arrange the work to be carried out and do not have a preference on contractor as long as they hold a limited indemnity policy of at least £5 million cover.

It was proposed by Cllr Mountford that P&T Contracts be awarded the work, provided the public liability cover meets criteria, and that the clerk should inquire about any possible reduction to the cost. Cllr Dunne seconded the motion. **Resolved:** All in favour, motion carried.

116/20 To organise plans for the memorial service in November and decide actions to be taken

Cllr Brown is liaising with the Church to plan the service, within the government guidelines. The intention is to formalise the wreath laying and secure either a live bugler recital or a more powerful speaker to play the music. With changing guidelines this is ongoing.

117/20 To discuss the options for Hambleton to have Christmas lights and decide on any further action

A site survey (free of charge) by the potential contractor is required, from which they will be able to look at what lights would be suitable. There is also the potential to have them dress the Christmas Tree on the Green at the same time. NYCC will charge for electricity.

It was proposed by Cllr Protheroe that the site survey be arranged and a quote be obtained for Hambleton Lights with the optional additional cost of dressing the tree. A quote should be obtained from another supplier also. This was seconded by Cllr Dunne. **Resolved:** All in favour, Cllr Mountford to take forward.

118/20 To approve attendance of Councillors on YLCA training courses

Councillors Dunne and Mountford had already registered an interest in courses offered. A discussion was had about the courses most suitable.

It was proposed by Cllr Protheroe that Cllrs Blackwell, Dunne and Mountford register for the "Off to a flying start" YLCA training course, this was seconded by Cllr Bramley. **Resolved:** All in favour, motion carried.

119/20 To consider and decide whether to approve Clerk Salary award in line with NALC

It was proposed by Cllr Dunne that the clerk's pay be awarded in line with NALC suggested scales. This was seconded by Cllr Mountford. **Resolved:** All in favour, motion carried. Chairman to contact payroll administrator.

120/20 Finance

- a) To approve the August Bank Reconciliation

The summary reconciled with the statements and the reconciliation was approved

AUGUST 2020 RECONCILIATION		o/s cheques:		
Cash Book Balance 31 JULY 2020	£ 64,358.15	2559	JUVINA JANIK	£
Receipts	£ 105.00	2560	MR JIGGINS	£ 140.00
Payments	£ 1,266.29	2561	SELBY DISTRICT AVS	£ 363.65
Transfer to BA	£ 330.00	2562	STUART OAKES	£ 120.00
Cash Book Balance 28 AUG 2020	£ 62,866.86			
STATEMENT Balance 28 AUG 2020	£ 64,023.15			
o/s cheques: detailed at side	£ 1,156.29			
	£ 62,866.86			
			TOTAL O/S CHQ	£ 1,156.29
			£ 1,156.29	DIFFERENCE

b) To approve and sign the payments to be made in September 2020

The invoices were checked against the cheques by the chairman and approved. The invoices and cheques will be passed to two other councillors for checking.

	PAYEE	DETAILS	TOTAL	VAT
	BROUGHT FORWARD		£ 6,482.31	£ 165.72
2563	JUVINA JANIK	AUGUST SALARY	£	
2564	MR JIGGINS	AMENITY OFFICER (14.8-10.9) 4 WEEKS	£ 140.00	
2565	JUVINA JANIK	REIMBURSE £66.07		
		Bags for dispensers	£ 33.78	£ 5.63
		McAfee Security	£ 19.99	£ 3.33
		Stamps	£ 7.80	
		Envelopes	£ 2.00	£ 0.33
		A4 Paper	£ 2.50	£ 0.42
2566	CORE GROUNDWORKS	4 X POSTS AND CONCRETE	£ 235.20	£ 39.20
2567	PKF LITTLEJOHN LLP	2019-20 AUDIT	£ 240.00	£ 40.00
2568	AW ELECTRICAL YORKSHIRE LTD	CONDITION REPORT REC FIELD CABINS	£ 332.64	£ 55.44
S.O. 25.9.2020	ADVANSYS	OCTOBER HOSTING	£ 50.00	£ 8.33
TOTAL SPEND SEPTEMBER 2020			£ 1,596.55	£ 152.68
TOTAL 2020-21 ANNUAL SPEND			£ 8,078.86	£ 318.40

c) To review current signatories for banking and appoint signatories going forward

Resolved: The PC current account will have newest councillors added as signatories. The PC reserve account will have the two chosen Councillors added as signatories. The clerk will complete the documents and obtain the required signatures.

121/20 Village Maintenance

a) Approve the quote for new lantern to H5

Resolved: Clerk to acquire two more quotes for comparison

b) Items to report to the clerk for action

- Follow up on uneven road surface at Main Road/Gateforth Lane with Highways
- Visibility Grass Cutting at Bar Lane - Highways

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122/20 Items for the next agenda

Christmas Lights

A63 matters

VAS

123/20 Confirm the date of the next Hambleton Parish Council meeting

The next Ordinary Parish Council Meeting will be on Thursday 8th October 2020 at 7pm

124/20 To consider the status of delegation of powers to the clerk implemented due to Covid-19 restrictions

It was proposed by Cllr Dunne the delegation remains in place. This motion was seconded by Cllr Protheroe.

Resolved: All in favour – the motion is carried.

125/20 Meeting Close 20.50

Signed: _____ Date: _____