

Chairman: Councillor Richard Sim  
Clerk/RFO: Mrs Juvina Janik  
43 Chapel Street, Hambleton, YO8 9JG  
Telephone: 07935320677  
Email: info@hambleton-pc.gov.uk

**Minutes of the Ordinary Meeting of Hambleton Parish Council  
Thursday 8<sup>TH</sup> OCTOBER 2020, 7pm  
ONLINE VIA ZOOM (due to continuing Covid-19 Restrictions)**

**126/20 Present and Apologies**

Councillors in attendance: R. Sim (Chairman), D. Brown (VC) (until 8pm), J. Bramley, B. Blackwell, M. Dunne, M. Mountford and District Councillor Pearson (until 7.30pm). Apologies received and accepted from Cllr Protheroe. Attendees: J. Janik and Mrs Robertshaw.

**127/20 Declarations of Interest**

None declared.

**128/20 The approval and signing of minutes for Parish Council Meeting 10<sup>th</sup> September 2020**

**Resolved:** The minutes from the September were proposed as a true record by Cllr Mountford, this was seconded by Cllr Blackwell. All were in favour and the Chairman signed the document as a true record.

*Agenda item 130/20 was brought to the top of the agenda because Cllr Pearson had to leave at 7.30pm*

**130/20 To receive updates from Councillor Pearson**

North Yorkshire Highways

- Maintenance Contract with 'Ringways' will end 2021, maintenance work will be undertaken in-house from then
- Chief executive David Bowe retires – Carl Battersby, previously from Cumbria, will replace Mr Bowe
- Unitary Council – no confirmation from Government to go ahead and make plans to become a unitary council as yet, a new minister has been appointed following the resignation of the previous minister. There will be a formal 12 weeks consultation period following the Government's request for a Unitary Council.
- NYPFCC AJ1 fund process, will now involve feedback from County Councillors – Cllr Pearson has fully supported the Hambleton PC bid for the Road safety fund

Cllr Pearson confirmed he had not heard anything regarding the work to be done at the Ginnel and had no advice regarding holding a Remembrance Service but would look into both issues.

**129/20 Attendee Comments on Agenda Items**

Mrs Robertshaw re agenda item 132/20a:

Group received 529 survey responses which is about 60%, they have a statistician to review and collate responses and draw conclusions.

*To continue with the topic, agenda item 132/20a was brought forward at this point.*

**132/20 To consider the current issues surrounding the A63:**

a) Receive updates from the Road Safety Group liaison and determine any actions to be taken  
Chairman reiterated to Mrs Robertshaw that a pedestrian crossing is not something that the PC or residents can choose to install – and that the surveys and Facebook posts were misleading residents into thinking that a crossing can be installed at their request. Mrs Robertshaw was aware of the Facebook posts and understood the concern. Mrs Robertshaw said she would speak to the individual responsible for the posts again to explain this so they can reconsider the wording used. Mrs Robertshaw also explained that the survey results could be used to back up any grant bids such as the AJ1 fund should there be a need to show public support for the project. Councillor Pearson will be able to refer to survey results should he so wish when his comments are requested by the NYPFCC regarding the bid. Cllr Bramley was absent for the last

DRAFT

group meeting, but will remain the liaison and information and queries from the group should still be brought to him.

b) Receive updates regarding the VAS and approve final costings

Following a site meeting with Darren Griffiths, Cllr Brown and the Clerk shared the proposal that Mr Griffiths had suggested. Four suitable locations had been identified for the VAS, one of which could be used in either direction; the multiple sites would be beneficial for the temporary nature of the signs. Each chosen lamp post would need a mains supply socket arrangement to be fitted. Mr Griffiths advised the PC to also take out the extended warranty for the signs.

*The Zoom meeting ended at this point and attendees had to re-enter the meeting. In attendance: Cllrs Sim, Brown, Bramley, Dunne, Mountford and Pearson and the clerk.*

The quote from the NYCC approved supplier is as follows:

Item	Unit Price	Qty	Total
2 round LED 'SLOW DOWN' / '30' sign	£2118.75	2	£4237.50
Mains supply socket arrangement	£290.00	4	£1160.00
Install	£300.00	1	£300.00
Extra Bracket sets	£25.00	3	£75.00
Extended Warranty (to 5 years cover- tbc)	£450.00	2	£900.00
Total			£6672.50

In addition to the above quote the option upgrades were proposed:

The **Data Collection Option** (shows vehicle speed classes, average speed, highest speed and percentile speed counts) **£275 per unit** and the **Data Retrieve Option** (downloadable via USB to USB cable) **£16.50 per unit**; In total £7255.50 (an extra £583.00 with the proposed upgrades).

It was proposed by Cllr Brown and seconded by Cllr Bramley that the above proposal should be accepted with the upgrades. **Resolved:** All in favour – motion carried. Clerk to contact AJ1 fund organisers regarding the ability to order in advance of any allocation of funds, also contact supplier regarding the length of the extended warranty. Clerk to sign the Vehicle Activated Signage installation agreement between North Yorkshire County Council and Hambleton Parish Council.

**133/20 To receive updates on the Ginnel work**

Clerk confirmed there had been no updates from the contractors despite requesting a proposed schedule on several occasions. Cllr Pearson confirmed he had not heard anything via NYCC Highways.

**134/20 To receive updates on Memorial Service in November and decide on actions to be taken**

With current restrictions the service will be very limited in terms of guests. Advice is to be sought from YLCA/NALC, Selby District Council and ideally the Police with regards to what 'gathering' would be allowed (clerk action). The PC do not want to encourage large gatherings and will adhere to the maximum of 6 persons and other guidance as necessary. Cllr Brown will continue to lead the plans for this event. An extra ordinary meeting will be held should it be deemed necessary nearer the time.

*At this point Cllr Brown left the meeting.*

**135/20 To receive updates on the options for Hambleton to have Christmas lights and decide on any further action**

Cllr Mountford briefed Cllrs on the information gathered from three companies. Prices per decoration ranged from £150-£280 for the PC to buy. For an extra cost, the companies would offer to install, take down and store the decorations on the PC's behalf. Potential to start with 4 decorations around the Green and add a couple each year. Cllr Mountford will follow up getting quotes for the total cost of purchasing 4 decorations to be installed around the Green (and including dismantling and storage), NYCC socket installation on 4 lamp posts and electricity costs.

**131/20 Clerk’s report**

Letter re Walmsley house sent to NYCC 22nd September  
 Letter re unitary council to Cllr Crane sent 22nd Sept  
 NYCC requested to cut Mill Lane (Chapel St. end) vegetation 17th Sept  
 Refunded received: £240 from YLCA for tickets to Spring Conference that was cancelled  
 AJ1 fund changed process to involve County Councillor feedback on submissions, process could now take until end October  
 Collated and had newsletters printed – Just need delivering to deliverers  
 Selby Local Plan Site Assessment presentation 15th October

**136/20 Finance**

a) To approve the September Bank Reconciliation

The summary reconciled with the statements and the reconciliation was approved

SEPTEMBER 2020 RECONCILIATION		o/s cheques:	
Cash Book Balance 28 AUG 2020	£ 62,866.86	2559	JUVINA JANIK
Receipts	£ 16,820.41	2563	JUVINA JANIK
Payments	£ 2,296.55	2569	HUC
Cash Book Balance 30 SEPT 2020	£ 77,390.72		
STATEMENT Balance 30 SEPT 2020	£ 79,156.00		
o/s cheques: detailed at side	£ 1,765.28		
	£ 77,390.72		
		TOTAL O/S CHQ	£ 1,765.28
		£ 1,765.28	DIFFERENCE

b) To approve and sign the payments to be made in October 2020

An additional cheque to those in the original finance document had been added to the list of payments to be made (cheque 2573 AW Electrical Yorks Ltd – remedial work at Recreation Area Portakabins). The invoices were checked against the cheques by the chairman and approved. The invoices and cheques will be passed to two other councillors for checking.

	PAYEE	DETAILS	TOTAL	VAT
	BROUGHT FORWARD		£ 8,778.86	£ 318.40
2570	JUVINA JANIK	SEPT SALARY	£	£ -
2571	MR JIGGINS	AMENITY OFFICER (11.9-9.10) 4 WEEKS	£ 140.00	£ -
2572	YLCA	TRAINING X 3 'FLYING START'	£ 144.00	
2573	AW ELECTRICAL YORKSHIRE LTD	RECTIFY DEFECTS FOUND ON INSPECTION INV. 1215	£ 354.00	£ 59.00
S.O. 25.10.2020	ADVANSYS	NOVEMBER HOSTING	£ 50.00	£ 8.33
TOTAL SPEND OCTOBER 2020			£ 1,307.19	£ 67.33
TOTAL 2020-21 ANNUAL SPEND			£ 10,086.05	£ 385.73

**137/20 Village Maintenance**

a) Discuss quotes and approve replacement of lantern to H5

Three quotes received: A) £367.86+ VAT, B) £400+VAT, C)£290+VAT. It was proposed by Cllr Dunne that quote C from NYCC would be accepted and the work actioned. This was seconded by Cllr Mountford.

**Resolved:** All in favour - motion carried.

b) Discuss and approve action for Garth Drive Park

DRAFT

The over growth issue has been reported and the clerk is yet to hear back from NYCC Paths – should NYCC Paths not agree to carry out the work, it was suggested that Ark be asked to carry out a thorough cut back of the hedging. Clerk will follow up with NYCC Paths to get an answer.

c) Discuss quotes for Tree Hazard Survey at the Hough

Quotes received so far range from £595+VAT to identify the trees that need work and a 5 year maintenance plan, to £1950+VAT for a full OS map of plotted trees and a maintenance plan. Council agree to pursue quotes to identify the hazards and 5 year maintenance plan rather than full plotting of each tree.

d) Items to report to the clerk: None reported

### **138/20 Planning**

a) Applications received:

- i) 2020/0950/HPA | Erection of a two storey rear extension | 1 Field Lane Cottages, Field Lane, Thorpe Willoughby (Hambleton) NO OBSERVATIONS (P:MD, S:MM)
- ii) 2020/0954/TPO | Application for consent to reduce height to 13m to 1no Sycamore tree (T9) covered by TPO 7/1995 | 5 The Willows NO OBSERVATIONS (P:MD, S:JB)
- iii) 2020/0289/LBC | Listed building consent for proposed detached garage, conversion of stables and outbuildings and internal alterations | The Old Vicarage, 19 Gateforth Lane – Should be in Notices of Decision below. PERMITTED

b) Notices of Decision

- i) 2020/0640/TPO | App to crown reduce 1No Hawthorn | 1 The Willows - PERMITTED
- ii) 2020/0675/HPA | Ext to garage and roof raise | 2A Orchard Drive – PERMITTED

c) To discuss and decide action regarding the Selby District Council New Local Plan ‘pre consultation’ The Clerk briefed Council about the presentation attended the previous week regarding proposed sites. A map of sites proposed by landowners is available to view on SDC website, along with the site assessment criteria being used at this stage; SDC are currently undergoing the process of discounting sites that are unsuitable. The PC has been asked to share local knowledge that will help SDC discount or support particular sites. A presentation for Hambleton Councillors will be held on Thursday 15<sup>th</sup> October, the meeting link has been shared with councillors, the clerk will give the organiser a list of Councillors who will be attending. Councillors should email the clerk with any local knowledge about the sites before 21<sup>st</sup> October.

### **139/20 Items for the next agenda**

Zoom subscription, Christmas Lights, Ginnel, A63

### **140/20 Confirm the date of the next Hambleton Parish Council meeting**

The next Ordinary Parish Council Meeting will be on Thursday 12<sup>th</sup> November 2020 at 7pm

### **141/20 To consider the status of delegation of powers to the clerk implemented due to Covid-19 restrictions**

It was proposed by Cllr Dunne the delegation remains in place. This motion was seconded by Cllr Mountford.  
**Resolved:** All in favour – the motion is carried.

### **142/20 Meeting Close 20.56**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_