

Chairman: Councillor Richard Sim
Clerk/RFO: Mrs Juvina Janik
43 Chapel Street, Hambleton, YO8 9JG
Telephone: 07935320677
Email: info@hambleton-pc.gov.uk

**Minutes of the Ordinary Meeting of Hambleton Parish Council
Thursday 10th DECEMBER 2020, 7pm
ONLINE VIA ZOOM (due to continuing Covid-19 Restrictions)**

159/20 Present and Apologies

Councillors in attendance: R. Sim (Chairman), D. Brown (VC) (until 9pm), J. Bramley, B. Blackwell, M. Dunne, M. Mountford (from 7.15pm) and C. Protheroe. District Councillor Pearson was also in attendance (until 9pm). Attendees: J. Janik, Hillam Parish Councillor Robertson, and Mrs Robertshaw (Hambleton Road Safety Action Group).

160/20 Declarations of Interest

None declared.

161/20 The approval and signing of minutes for Parish Council Meeting 12th November 2020

Cllr Blackwell proposed and Cllr Protheroe seconded that the minutes were a true record. **Resolved:** All in favour – motion carried. The Chairman signed the document for the records.

162/20 Attendee Comments on Agenda Items

Councillor Robertson gave information to support the request by Hillam PC for funds towards a Planning Consultant (item 166). Hambleton Parish Council asked additional questions regarding the qualifications of the proposed consultant and the existing provision of sites within Selby district which Cllr Robertson answered to the best of his ability. The topic will be discussed at the relevant point in the meeting.

At 7.17pm Hillam Parish Councillor Robertson left the meeting, at the same time Cllr Mountford joined the meeting citing no declarations.

Mrs Robertshaw summarised the draft report collated so far by the HRSAG and will be forwarding the document to the clerk for PC information. Further work is to be completed regarding the legal responsibilities including legislation under the Equality Act and Disability Discrimination Act. Councillor comments were welcomed.

At this point Mrs Robertshaw left the meeting.

163/20 To receive updates from Councillor Pearson

Cllr Pearson: Both North Yorkshire County Council and Selby District Council have now submitted proposals to central Government in response to its request that the current 9 councils in the area of North Yorkshire should be reduced to one unitary authority.

Resident suffering with the reverberations from traffic on the uneven surface of the Main Road is yet to hear from NYCC Highways in response to the survey results he commissioned. Cllr Pearson has previously requested the response, and will press for a response once again.

164/20 Clerk's report

- New VAS installed, software downloaded to clerk laptop. Potential difficulties putting the sign on lamp post near Whitacres as there is no verge - Risk Assessments will be done for VAS changes at each

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location. Will require 2 people, ladders and laptop. Potential for the Hambleton Desktop to be traded in for a laptop which is more suitable for this job. Could potentially be shared with Hillam.

- AJ1 funding to be allocated this financial year
- Smart Meter rescheduled to 22nd at 2pm Cllr Blackwell will attend
- Precept demand to be submitted by 22nd January
- Registration with ICO ongoing due to confusion about the need for a Data Protection Officer
- Cllr Blackwell and Dunne will be completing the Rec Field Maintenance checks and recording this on a paper form as evidence. Fortnightly for the time being.
- 'Thank you' received for the placing of the bins in the by-pass layby and cut through to Field Lane.
- Complaint received about the 'dismal decorations' for Christmas
- Complaint about Parking near junction at Station Road – advised to contact police
- Parking on pavements – January agenda
- Whinny Hagg Lane – complaint about litter left behind and a request for double yellows. Cllr Pearson reported that Highways were refused permission to place a 4hr waiting limit on Whinny Hagg Lane. Cllr Dunne requested to look at the paperwork in relation to the refusal
- Maspin Grange – development will be under NPPF Paragraph
- Website issues – prevented the latest minutes being uploaded, Cllr Sim following up with developer
- Newsletters out

165/20 To approve a Zoom subscription suitable for Parish Council meetings

It was agreed that a Zoom subscription was necessary. It was agreed to approach Hillam Parish Council in the first instance, as the clerk will be arranging meeting for both councils and a single a shared account would be preferable. **Resolved:** Clerk will contact Hillam PC to discuss details.

166/20 To consider and decide whether to approve a contribution towards Planning Consultant dealing with issues in Hillam Green Belt

Following the information from Councillor Robertson earlier in the meeting, the issue was discussed. It was agreed that the issue was not directly affecting the Parish of Hambleton and on that basis there was no legal power under which Hambleton could pledge money to the cause. It was proposed by Cllr Brown that Hillam PC is asked to provide evidence otherwise, which Hambleton PC can then take into account. This was seconded by Cllr Mountford. **Resolved:** All in favour – motion carried. Clerk to follow up with Hillam PC.

167/20 To discuss options for Hambleton Christmas lights and decide on any further action

Cllr Mountford reported that NYCC Highways must be carried out to see if lamp posts are suitable for having Christmas lights mounted on them. Factors that will be considered are type/size/condition of post and the amount of internal space in the column. To install the correct cable fittings for Christmas Lights to be mounted it costs £270+VAT per column. Cllr Mountford will ask for a survey to be carried out on lamp posts along Main Road and the Green to ensure viability and to enable the PC to look at how Christmas Lights could be staggered through the village. Costings will be reviewed in time for the budget discussions for the 2021-22 precept. There is also potential for business sponsorship.

168/20 To consider and decide whether to approve a donation towards the supplies for Village Hall Christmas event – reconfigured due to Covid 19

The PC cannot support an event which it feels could encourage the gathering of people whilst the country is still under Covid-19 restrictions. It was proposed by Cllr Brown that should a Risk Assessment completed for the event which has been approved by the Local Authority be provided to the PC, a donation could be considered. This was seconded by Cllr Protheroe. **Resolved:** All in favour. Clerk to follow up.

169/20 Recreation Area and Park

This item was deferred due to time constraints

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170/20 Discuss progress regarding Pedestrian Crossing and road safety, decide on future action to be taken

This item was deferred due to time constraints

171/20 Village Maintenance – items to be reported to the clerk

This item was deferred due to time constraints

172/20 Finance

- a) To approve the November Bank Reconciliation

The cashbook reconciles with the bank statement and the reconciliation was approved.

NOVEMBER 2020 RECONCILIATION		o/s cheques:		
Cash Book Balance 30 OCTOBER 2020	£ 76,072.01	DD 22.10	BUSINESS STREAM	£ 0.46
Receipts	£ 37.50	2578	SELBY DISTRICT AVS	£ 360.85
Payments	£ 7,968.87	2579	YLCA	£ 30.00
		2580	STREETSCAPE	£ 752.40
Cash Book Balance 30 NOV 2020	£ 68,140.64	2581	ARK FACILITIES LTD	£ 5,913.60
STATEMENT Balance 30 NOV 2020	£ 75,197.95			
o/s cheques: detailed at side	£ 7,057.31			
	£ 68,140.64			
			TOTAL O/S CHQ	£ 7,057.31
			£ 7,057.31	DIFFERENCE

- b) To approve and sign the payments to be made in November 2020

Following the meeting last month the clerk realised a cheque had been forgotten, paying for the CCTV installation at the Recreation Area. The invoice was reviewed by the chair and the cheque was written and signed by the chair and 2 further councillors. It appears on the list of payments to be made this month cheque number 2582.

	PAYEE	DETAILS	TOTAL	VAT
	BROUGHT FORWARD		£ 18,066.44	£ 1,523.85
2582	24 NETWORKS&SECURITY	CCTV RECREATION AREA	£ 760.00	£ -
2583	JUVINA JANIK	NOVEMBER SALARY	£	£ -
2584	JUVINA JANIK	NOVEMBER SALARY	£	£ -
2585	MR JIGGINS	AMENITY OFFICER (14/11-12/12) 4 WKS	£ 140.00	£ -
2586	MR JIGGINS	EXTRADUTIES	£ 329.00	£ -
2587	P&T CONTRACTS	RESURFACING OF GINNEL	£ 18,630.00	£ 3,105.00
2588	JUVINA JANIK	REIMBURSE: 3 X LOCKS	£ 50.46	£ 8.41
2589	SELBY DISTRICT AVS	DEC/JAN NEWSLETTER PRINT	£ 374.15	£ -
2590	STUART OAKES	1 X PARK CLEAN & 1X DISINFECT	£ 160.00	£ -
2591	SLCC	ANNUAL CLERK'S MEMBERSHIP	£ 144.00	£ -
2592	TCV	HOUGH MAINTENANCE	£ 792.00	£ 132.00
S.O. 25.12.2020	ADVANSYS	JANUARY HOSTING	£ 50.00	£ 8.33
TOTAL SPEND NOVEMBER 2020			£ 21,976.55	£ 3,253.74
TOTAL 2020-21 ANNUAL SPEND			£ 40,042.99	£ 4,777.59

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c) To discuss budget and Precept for 2021-22

Projects put forward to be considered for inclusion in the budget were Christmas Lights, Car Park resurfacing, Perimeter fence repairs at the Recreation Area and new Park Equipment (due to the current equipment coming to the end of its lifespan).

At this point Councillor Brown and District Councillor Pearson left, 9pm. The remaining councillors agree to continue to complete items 173-176.

173/20 Planning:

a) Applications for comments:

i) [2020/1125/DEM](#) | Prior notification for proposed demolition of prefabricated classroom unit | Hambleton C Of E School Gateforth Lane. **Resolved:** None, due to building already being knocked down.

ii) [2020/1192/HPA](#) | Demolition of existing single storey rear/side extension and proposed single storey rear/side extension | 43 Chapel Street. **Resolved:** No observations

iii) [2020/1236/MAN2](#) | Non material amendment of 2019/0071/HPA Proposed detached double garage following demolition of existing garage | 24 Garth Drive. **Resolved:** No observations

iv) [2020/1237/HPA](#) | New wall to side boundary, alongside public footpath (Retrospective) | 24 Garth Drive.

Resolved: No observations

b) Notices of Decision: clerk will email any notices of decision.

174/20 Consider the status of delegation of powers to the clerk implemented due to Covid-19 restrictions

It was proposed by Cllr Dunne that the delegation of powers remains. This was seconded by Cllr Blackwell.

Resolved: All in favour – motion carried.

175/20 Confirm the date of the next Hambleton Parish Council meeting 14th January 2021

The next ordinary meeting of Hambleton Parish Council will be Thursday 14th January 2021

176/20 Meeting Close – 9.05pm

Signed: _____

Date: _____