

Chairman: Councillor David Brown
Clerk/RFO: Mrs Juvina Janik
43 Chapel Street, Hambleton, YO8 9JG
Telephone: 07935320677
Email: info@hambleton-pc.gov.uk

**Minutes of the Ordinary Meeting of Hambleton Parish Council
Thursday 11th March 2021, 7pm
ONLINE VIA ZOOM (due to continuing Covid-19 Restrictions)**

44/21 Present and Apologies

Parish councillors in attendance: Councillors David Brown (Chair), Cath Protheroe (VC), Jeff Bramley, Bob Blackwell, Patrick Hodgson, Melissa Mountford, Mike Dunne, Cllr Chris Pearson. No apologies.

45/21 Declaration of Interest

Cllr D. Brown made a declaration of interest of item no 53/21, as he is a church warden at St Mary's Church who are making a funding request to the PC.

46/21 Approval and signing of the minutes for Parish Council Meeting 11 February 2021

Proposed by Cllr Dunne that the minutes be approved, seconded by Cllr Blackwell. **Resolved:** All in favour – motion carried.

47/21 Attendees comments on agenda items

No attendees

48/21 To receive updates from District Councillor Pearson

- Cllr Pearson reported that the precepts updates had been published in the local Selby Times.
- County Council elections are to be delayed by one year.
- The Community Engagement Forums CEF, of which there are 5 in Selby district are coming to an end, decision to be put before full council whether they fold or not; no CEF meetings have been held for a full year due to Covid-19 pandemic. If decision to fold is passed the money will be distributed through the appropriate District Councillors in the parish. Cllr Pearson's area being Hambleton, Gateforth and Burn. There is a budget of £3000, per area, per annum. Projects ranging from minimum £300 up to £3000 can be applied for providing the project has not already started and can be started within 12 months.
- Cllr Dunne asked if anyone else had received e-mail from Council regarding County and District split; Nobody else had received anything.

49/21 Clerk's Report

- There is a need for Annual Parish Meeting before the end of June, Cllr Brown noted that this would need to be before 3 May as the criteria around remote/zoom meetings end in May. Meeting practices need putting in place before June. **Action:** Clerk to arrange.
- Discussions regarding Neighbourhood Plan to be on NEXT AGENDA.
- Christmas Lights, Cllr Mountford will check light post numbers and get 3 quotes, the PC will need to confirm at next meeting, add to NEXT AGENDA.
- Insurance claim re the Rec field, advised to accept liability, further quotes need for repairs to car park, Cllr Hodgson talked about possibility of obtaining match funding from different places to help with these costs, please place discussion re Match Funding on next AGENDA.
- Two applicants for PC councillor vacancy, it was agreed that these interviews take place Wednesday 24 March at 7pm. **Action:** Clerk to arrange.
- An anonymous letter has been received by the PC regarding the disrepair of the car park at the village shop. Some works appear to already have been done re repairs, it was decided that the letter should be made available to the three shop owners at the village shop area. **Action:** Clerk to arrange forward the letter to the three businesses.

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At this point Cllr Pearson left the meeting, 7.30pm

- PC need a laptop to enable the download from VAS signs. Clerk to present the PC with options of laptop purchase at next PC meeting. Also to explore splitting costs with Hillam PC. NEXT AGENDA.
- SDC Local Plan Consultation; comments added. It was noted that an excellent job of this had been carried out by Clerk.
- Gateforth Park; Resident of the new development reported the need for a safer pedestrian access. Action: Although it needed to be brought to our attention, this is a matter for the resident to report to Highways directly
- Join our free webinar “helping local councils secure external funding”. More info was requested as to how long the webinar lasts for, what time can they offer (people working during day and would prefer not to go on too late) any idea on other PC numbers attending
- Clerk chased solicitor progress on the confirmation of the new Lease for Rec field
- Highways response re improvements for pedestrian footway to Rec field. Need to discuss NEXT AGENDA

50/21 Road Safety Updates

Helen Robertshaw, Road Safety Action Group not in attendance although Cllr Bramley had attended the Road Safety Group meeting and updated the PC. The group are working on the current feedback & VAS data. The Road Safety Group will be responding regarding the new housing proposed in the village. The group did have some questions:

- What are the actual times that the school crossing patrol is in attendance?
- Has there been any update from highways regarding reducing the 40mph to 30mph at the Selby end of the village?
- Who cuts the hedging along the path to the Rec field?

VAS signs:

Cllr Bramley & Cllr Protheroe to move the signs on Monday 15 March, These will then need resetting via the laptop.

There was concern regarding the time stamping held on the Vas data if there is a power outage, would it reset automatically or would the data be less helpful because of time/date differences. Maybe a weekly download would be helpful.

It was discussed and agreed not to pursue another survey by highways until life/school/work returns to some normality after Covid lockdown, probably late September early October.

Cllr Hodgson’s partner Nicola, who is a former Government Statistician has offered to help PC identify and understand the data obtained from VAS which in turn will help PC ask the right questions.

51/21 To approve the proposed document to be sent to Selby district Council in response to the preferred options document.

It was noted the excellent work that Juvina had put in to this document. Cllr Mountford proposed the document be sent to SDC, Cllr Dunne seconded. **Resolved:** All councillors in favour – motion carried.

52/21 To consider strategies for community involvement with regards creating a Neighbourhood Plan

Cllr Hodgson suggested best ways to consult villagers re neighbourhood plan; via digital means, SurveyMonkey, Facebook, paper, Village Newsletter. Via Facebook poll direct on Hambleton Facebook page, an PC website: “What do you value in your community?” Highlighting the importance of understanding community assets. Councillors to submit 10 assets they believe as valuable to Cllr Hodgson for collation, this will be fed back to Clerk.

A Neighbourhood Plan will enable PC to get match funding to obtain more for the community. Cllr Hodgson will start mapping out opportunities for public consultation as mentioned above. Community to discuss openly from now until March 2022 which is the aim for the consultation to be complete.

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53/21 To discuss the funding request from St Mary's Church

This item was moved to the end of the agenda.

54/21 Village Maintenance

- a) Recreation Area. One quote has been obtained for repairs to Rec Field car park. This includes the area being levelled with a graded run off to the dyke, angled gravel stone surface. The entrance made good with a kerb to the verge and entrance surface replaced with concrete. Hambleton United Charities to clarify ownership of entrance. PC also need to approve funding. Cllr Mountford stated the need to rectify/repair the ground, also to have sight of specifications quoted for and the need for further quotes. Cllr Hodgson will look into the possibility of grant availability from Sport England or other agencies. Cllr Dunne offered to co-ordinate with Juvina in obtaining further quotes. An Extra Ordinary Meeting could be called to finalise these matters when all the information is in.
- b) Dog Fouling Cllr Hodgson stated that the PC has the power to issue fixed penalties for this but also need to know it was a priority for the community. The PC could employ a third party to issue these. Cllr Hodgson to investigate this further.
- c) Anonymous communication regarding Hambleton Shops car park. This was dealt with during clerks Report please see item 49/21
- d) No matters to report to the Clerk

55/21 Planning

No current applications matters to discuss

Clerk not in attendance to list Notices of Decision

56/21 Finance

A&b) Cllr Brown confirms sight of documents received, Cllr Dunne proposed to approve the February Bank Reconciliation and to approve payments to be made in March 2021 with the addition of Cheque for the sum of £48. Cllr Blackwell seconded. **Resolved:** All in favour.

FEBRUARY 2021 RECONCILIATION		o/s cheques:		
Cash Book Balance 29 JAN 21	£ 46,851.45			
Receipts	£ 2,465.83	2605	SELBY DISTRICT AVS	£ 379.40
Payments	£ 1,784.14	2608	SELBY DISTRICT COUNC	£ 320.38
		S.O. 25.2.20 21	ADVANSYS	£ 50.00
Cash Book Balance 26 FEB 21	£ 47,533.14			
STATEMENT Balance 26 FEB 21	£ 48,282.92			
o/s cheques: detailed at side	£ 749.78			
	£ 47,533.14			
			TOTAL O/S CHQ	£ 749.78
			£ 749.78	DIFFERENCE

	PAYEE	DETAILS	TOTAL	VAT
	BROUGHT FORWARD		£ 52,307.52	£ 6,454.46
2609	JUVINA JANIK	FEB SALARY PT 1	£	£ -
2610	JUVINA JANIK	FEB SALARY PT 2	£	£ -
2611	MR JIGGINS	AMENITY OFFICER (12/2-12/3) 4 WKS	£ 140.00	£ -
2612	ADVANSYS	ANNUAL .GOV.UK DOMAIN RENEWAL	£ 48.00	£ 8.00
S.O. 25.3.2021	ADVANSYS	APRIL HOSTING	£ 50.00	£ 8.33
	TOTAL SPEND		£ 784.94	£ 16.33

- c) No upcoming training course costs to approve

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57/21 To consider the status of delegation of powers to the clerk implemented due to Covid-19 restrictions

It was agreed that Delegated Powers should continue.

At this point, 8.35pm, Councillor Brown left the meeting. Cllr Protheroe as VC chaired the meeting from this point.

53/21 To Discuss the funding request from St Mary's Church

Cllr Protheroe gave a brief outline of when and why the Hambleton (Selby) Charitable Trust was set up, Cllr Protheroe then read the funding request letter from St Mary's Church.

It was felt that as this is a Charitable Trust matter, that a separate meeting should be held to give this due consideration, with reference to the Charitable Trust accounts. **Action:** Clerk to ask the Church how much it is requesting. Meeting to be arranged half hour before next Parish Council meeting.

58/21 To confirm the date of the next Ordinary Hambleton Parish council meeting

Next Ordinary Meeting: 8th April 2021

The date and time was confirmed with the decision to hold a Hambleton (Selby) Charitable Trust meeting at 6.30PM prior to the Ordinary PC meeting to discuss item 53/21 the funding request from St Mary's Church.

59/21 Meeting Close – 8.45pm

Signed: _____ Date: _____