

Chairman: Councillor David Brown
Clerk/RFO: Mrs Juvina Janik
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**Minutes of the Ordinary Meeting of Hambleton Parish Council
Thursday 10th FEBRUARY 2022, 7.30pm
At Hambleton Village Hall**

1/22 Present and Apologies

Councillors in attendance: Councillors Brown (Chair), Protheroe (VC), Bob Blackwell, Mike Dunne, Maria Ferris were in attendance. County Councillor Chris Pearson was also in attendance. Apologies received and accepted from Councillors Bramley and Mountford.

Also in attendance: Juvina Janik (Clerk), Mrs Louise Gomerson (resident)

2/22 Declaration of Interest

None declared.

3/22 Approval and signing of the minutes for Parish Council Meeting 28th October 2021 and acceptance of meeting notes from Wednesday 15th December

It was proposed by Cllr Dunne that the minutes were a true record. This was seconded by Cllr Protheroe. Cllr Protheroe proposed that the notes were also accurate and Cllr Dunne seconded that. **Resolved:** All in favour – motion carried. The minutes were signed as a true record by the Chair and the notes were signed as a record that the discussions had taken place.

4/22 To receive attendee comments on Agenda Items

Regarding Agenda Item 8/22 b. In support of the installation of inclusive equipment at Garth Drive Park. Mrs Gomerson brought insight as the parent of a severely disabled little boy and was able to offer guidance to the PC on what equipment would enhance the park for non-mobile children. Some examples were given.

5/22 To receive the Clerk's report and approve subsequent actions

- Cllr Pearson has had £2110 funding approved for Hambleton Jubilee celebrations
- Website: The website is out of date and needs updating – although the clerk can do basic things to update the site, it is thought it would be more efficient to employ a specialist to carry out this job. Resolved: Clerk to enquire within village
- Unlicensed waste carriers are operating in this vicinity and often Fly-tip garden waste on verges. Resolved: Reminder via Facebook for residents to ensure the people carrying out tree pruning and hedge cutting in their gardens is a licenced waste-carrier. The person employing the contractor is held responsible if their waste is found Fly-tipped
- Work at the Recreation Area Car Park has started and is going well. Residents have been updated via Facebook. Jet Aire Ltd have been called in to carry out the urgent clean and jet of the foul drain man hole located in the car park.
- Complaints received about the Travellers setting up at Whinny Hagg Lane again. Cllr Pearson has lobbied NYCC for temporary parking restrictions to be put on Whinny Hagg Lane (maximum 2hr stopping) following constant return of Travellers in recent weeks. PC suggested double yellow lines. Cllr Pearson will follow this up.

6/22 To discuss and co-opt a new councillor

This will be dealt with at another meeting when the candidate is available.

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7/22 Finance

a) To approve and sign the bank reconciliations for October and November 2021. **Resolved:** The reconciliations were approved by Council and signed formally by the Chair.

OCT 2021 RECONCILIATION		o/s cheques:	
Cash Book Balance 30 SEPTEMBER 21	£ 64,710.68		ALL OCTOBER CHEQUES £ 4,854.78
Receipts	£ 9,309.39		MINUS VOIDED NO.2665 £ 382.90
Payments	£ 4,919.29		
CHEQUE 2665 BACK IN	£ 382.90		
Cash Book Balance 29 OCTOBER 21	£ 69,483.68		TOTAL O/S CHQ £ 4,471.88
STATEMENT Balance 29 OCTOBER 21	£ 73,955.56		£ 4,471.88 DIFFERENCE
Minus o/s cheques: detailed at side	£ 4,471.88		
	£ 69,483.68		

NOV 2021 RECONCILIATION		o/s cheques:	
Cash Book Balance 29 OCTOBER 21	£ 69,483.68	2664	HVHMC £ 9.00
Receipts	£ -	2667	MARIA FERRIS £ 11.00
Payments	£ 348.30	2668	ADVANSYS £ 60.00
		2669	TECHNICAL STAGE SERVICES LTD £ 238.30
Cash Book Balance 30 NOVEMBER 21	£ 69,135.38		TOTAL O/S CHQ £ 318.30
STATEMENT Balance 30 NOVEMBER 21	£ 69,453.68		£ 318.30 DIFFERENCE
Minus o/s cheques: detailed at side	£ 318.30		
	£ 69,135.38		

b) To approve and sign the bank reconciliations from December 2021 and January 2022. **Resolved:** The reconciliations were approved by Council and signed by the Chair.

DEC 2021 RECONCILIATION		Outstanding cheques:	
Cash Book Balance 30 NOVEMBER 21	£ 69,135.38	2667	MARIA FERRIS £ 11.00
Receipts	£ -	2674	CHRISTMAS PLUS LTD £ 1,310.40
Payments	£ 11,511.27	2675	ARK FACILITIES £ 6,169.20
		2676	HVHMC £ 18.00
Cash Book Balance 31 DECEMBER 2021	£ 57,624.11	2678	SELBY DISTRICT AVS (REPLACE) £ 382.90
STATEMENT Balance 31 DEC 2021	£ 67,565.90	2679	SELBY DISTRICT AVS £ 382.90
Minus o/s cheques: detailed at side	£ 9,941.79	2680	M.J. BACKHOUSE £ 386.87
RECONCILED	£ 57,624.11	2681	SLCC £ 144.00
		2682	THE CONSERVATION VOLUNTEERS £ 816.00
		2683	YLCA £ 22.50
		2684	O'NEILLS BARISTA £ 180.00
		2687	JRB ENTERPRISES LTD £ 118.02
			TOTAL O/S CHQ £ 9,941.79

JANUARY 2022 RECONCILIATION		Outstanding cheques:	
Cash Book Balance 31 DECEMBER 2021	£ 57,624.11	2667	MARIA FERRIS £ 11.00
Receipts	£ -	2676	HVHMC £ 18.00
Payments	£ 67.65	2681	SLCC £ 144.00
Cash Book Balance 31 JANUARY 2022	£ 57,556.46	2678	SELBY DISTRICT AVS (REPLACE) £ 382.90
STATEMENT Balance 31 JAN 2022	£ 59,311.26	2679	SELBY DISTRICT AVS £ 382.90
Minus o/s cheques: detailed at side	£ 1,754.80	2682	THE CONSERVATION VOLUNTEERS £ 816.00
RECONCILED	£ 57,556.46		TOTAL O/S CHQ £ 1,754.80

c) To approve the payments to be made in February 2022:

Resolved: Cheque totals and invoice totals were checked and cheques were signed.

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	PAYEE	DETAILS	TOTAL	VAT
	BROUGHT FORWARD		£ 33,205.58	£ 3,185.73
2689	JUVINA JANIK	JANUARY SALARY PT 1	£	£ -
2690	JUVINA JANIK	JANUARY SALARY PT 2	£	£ -
2691	JUVINA JANIK	FEBRUARY SALARY PT 1	£	£ -
2692	JUVINA JANIK	FEBRUARY SALARY PT 2	£	£ -
2693	MR JIGGINS	AMENITIES OFFICER 14/1/22- 10/2 4WK	£ 140.00	£ -
2694	MR JIGGINS	AMENITIES OFFICER 11/2- 10/3 4WK	£ 140.00	£ -
2695	G&O FENCING LTD	MUGA REPAIRS INV. SI-618	£ 2,198.51	£ 366.42
2696	SELBY DISTRICT AVS	3 EDITIONS OF N/LETTER £1148.70	voided	
2697 VOIDED	ST JOHN AMBULANCE VOID	JUBILEE EVENT FIRST AID COVER- VOIDED (INVOICE TO BE SENT AFTER EVENT)	£144 VOIDED	24 VOIDED
2698	MJ BACKHOUSE	ADDITIONAL VISITS	£ 322.38	£ 53.73
2699	SELBY DISTRICT COUNCIL	CEMETERY WASTE COLLECTION	£ 329.46	£ -
2700	FUNBOUNCE ENTERTAINMENTS	JUBILEE INFLATABLES	£ 1,369.28	£ 228.88
2701	CHRISTMAS PLUS LTD	DISMANTLE (REMAINING 30%)	£ 561.60	£ 93.60
2702	MR JIGGINS	MOLE HILLS REC & CEM (£8X13HRS)	£ 104.00	£ -
2703	JET AIRE LTD	FOUL DRAIN MAN HOLE CLEARANCE	£ 510.00	£ 425.00
2704	DEAN PERRY	REPLACE DAMAGED WATER PIPE AT CHANGING ROOMS, INSTALL PIPE PROTECTION	£ 50.00	£ -
2705	SELBY DISTRICT AVS	FEB/MAR NEWSLETTERS INV. 3283	£ 382.90	£ -
S.O. 28.1.2022	ADVANSYS	FEBRUARY 22 HOSTING	£ 50.00	£ 8.33
S.O. 25.2.2022	ADVANSYS	MARCH 22 HOSTING	£ 50.00	£ 8.33
TOTAL SPEND			£ 7,302.01	£ 1,184.29
TOTAL 2021-22 ANNUAL SPEND			£ 40,507.59	£ 4,370.02

8/22 Recreation Area

a) To receive updates from the Recreation Area Committee: as follows

- MUGA panels now replaced
- Core Groundworks have started work on the Car Park resurfacing
- Moles raked down by Amenities officer – a big job which will be much quicker next time. Cllr Ferris is working with MJ Backhouse to co-ordinate their visits to ensure they see only new activity which will make the job much easier
- Code to cabin lock to all councillors

b) To consider the options for the installation of inclusive equipment that can be used by those with disabilities at Garth Drive Park and to approve a budget for the project.

Resolved: Councillors all in favour to provide some facility, further discussions to be arranged.

c) To approve actions and costings to deal with the moles at the Recreation Area.

Resolved: amenities officer has already raked down the majority, MJ Backhouse will visit to assess new activity.

d) To approve maintenance to the reported pipe damage and also preventative measures.

Resolved: Local plumber has visited the site, removed the damaged pipe and replaced it – a copper sheath has been installed to prevent the rodents from scratching through the pipe. Payment is on the list for this month.

9/22 Road Safety

a) To receive VAS reports. **Action:** Send to the 95Alive project for scrutiny; highlight the need for enforcement especially between 8-9am and 3-4pm. Also to be forwarded to the Hambleton Road Safety Group.

b) To review Road Safety Actions to be taken following another road accident.

Resolved: PC to push again for the site meeting with Highways. Aspects to be raised and addressed in that meeting are to include, but not limited to: the seemingly high number of accidents for a small village, the lack of street lighting around Taylor Wimpey entrance, safer passage for pedestrians to the Recreation Area

10/22 Platinum Jubilee update

a) Master Plan Update – overall plan of the activities for the day were shared

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- b) Costings for current plan were shared. Cllr Pearson has contributed £2110 from the NYCC Locality Budget, gratefully received to cover the inflatables and the bands. There is currently £3870+VAT outstanding.
- c) It was proposed by Cllr Brown that the PC cover this outstanding cost of £3870+VAT should no other funding be available. This was seconded by Cllr Dunne.

Resolved: All in Favour – motion is carried. Clerk is to apply for the available funding and if the application is not successful, the PC will cover this cost.

11/22 Village Maintenance

- a) To review the Christmas Lights 2021 and discuss plans for 2022.
Good feedback but more lights needed; positioned in groups for impact rather than spread out. **Action:** Cllr Mountford to review the location of sockets to identify where adding more would have the most impact on the display. Quote to be requested to decorate the tree on the green this year too. Begin to set up Christmas Lights Committee.
- b) Discuss maintenance of verges not covered by NYCC. Residents approached the clerk to say they will struggle to continue cutting the verges in front of their houses, these verges will be left to overgrow and look unkempt. It is appreciated that this task has been carried out voluntarily for many years.
Resolved: Clerk to ask Ark to add to the general maintenance contract.
- c) Burial Authority: for the PC to acknowledge the decision by the BA to pay half the exhumation cost as requested by Dignity. Acknowledged.
- d) Matters to report
- i. Travellers on Whinny Hagg Lane again. **Resolved:** County Councillor Pearson is requesting parking restrictions to be set on the lane, these will be enforceable by the police.
 - ii. Poor Footpath surfaces on Bar Lane. **Action:** Clerk to follow up.

12/22 Planning

- a) Applications to review:
- i. 2022/0041/HPA | Demolition of existing garage, two storey side extension, single storey rear extension | 24 Orchard Drive – No observations
- b) Notices of Decision
- 2021/1426/HPA – 9 Kingston Drive - Granted
- 2021/0785/FUL – Thorpe Willoughby Sports Centre - Granted

13/22 To receive any updates from County, District and Parish Councillors

Cllr Pearson:

- The government re-organisation will see Hambleton and Thorpe Willoughby share a representative Councillor in the Unitary Council
- There will be elections in May for the North Yorkshire Unitary Council and also Parish Councils within the area, nomination papers will be emailed to the clerk in due course
- The reorganisation may mean the Parish Council takes on more responsibilities – these details are yet to be finalised, discussions are ongoing

14/22 To decide the status of delegation of powers to the clerk implemented due to Covid-19 restrictions

This delegation will continue and will be reviewed once again at the next meeting. This is due to the fact that meetings are still bi-monthly. The clerk must seek agreement from the Chair and one other councillor for such decisions. Proposed by Cllr Brown and seconded by Cllr Protheroe. **Resolved:** All in favour.

134/21 Meeting Close

There will be no meeting in March. The next meeting will be in April dependent on Village Hall availability. Meeting closed at 9.20pm.

Signed: _____ Date: _____