

Chairman: Councillor David Brown
Clerk/RFO: Mrs Juvina Janik
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**Minutes of the Ordinary Meeting of Hambleton Parish Council
Thursday 8th APRIL 2021, 7pm
ONLINE VIA ZOOM (due to continuing Covid-19 Restrictions)**

64/21 Present and Apologies

Councillors in attendance: Councillors David Brown (Chair), Cath Protheroe (VC), Bob Blackwell, Patrick Hodgson, Melissa Mountford, and District Cllr Chris Pearson. Apologies received from Cllrs Bramley and Dunne. Also in attendance: Helen Robertshaw (RSAG) and Juvina Janik (Clerk).

65/21 Declaration of Interest

None received.

66/21 New Councillor to complete the Declaration of Acceptance of Office

Maria Ferris, having been co-opted on 24th March, signs the formal Declaration of Acceptance of Office in front of the Proper Officer (J. Janik) and will scan the signed document and email to the clerk for the records.

67/21 Approval and signing of the minutes for Parish Council Meeting 11 March 2021 and also Extra Ordinary PC meetings held Wednesday 3rd March (Preferred Options) and Wednesday 24th March (Co-option)

It was proposed by Cllr Protheroe that all the minutes were true records of the meetings. This was seconded by Cllr Blackwell. **Resolved:** All in favour – motion carried. The minutes were signed as a true record by the Chairman.

68/21 Attendees' comments on Agenda Items

Helen Robertshaw – Road Safety Action Group (RSAG):

- Expressed thanks to J.Janik for help with information
- Group is currently adding final information to report and carrying out final tweaks
- Concerns re closed Path into Taylor Wimpey estate and parents unable to access the crossing patrol. Cllr Hodgson also raised this concern. Cllr Protheroe also in touch with NYCC Highways re Taylor Wimpey paths – NYCC have not yet adopted the paths and will not adopt them unless they meet NYCC standards – issue ongoing, contact with Taylor Wimpey
- Concern regarding NYCC stating PC requested specific site for a pedestrian crossing. Cllr Brown confirmed this was not the case and is concerned re misrepresentation; at the on-site discussion, it was agreed the road would be assessed for suitable locations and then a survey carried with those locations in mind. Cllr Brown will broach with NYCC
- Request update on 40 buffer zone being changed to a 30. Cllr Pearson stated Highways do not see a problem with this change and have agreed. No timescales were given.
- Request for data from VAS
- Intention to request volunteers for a pedestrian survey. Clerk to clarify with NYCC Highways when it intends to carry out its survey 'in normal conditions' and RSAG can decide whether theirs need to be done using volunteers. NYCC keen to carry out survey in non-artificial circumstances. In addition, number of children using buses is currently low due to some children still awaiting bus passes

69/21 To receive updates from District Councillor Pearson

- NYCC Highways contract with Ringways has ended, work is now being managed in-house

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- NYCC holding Annual Council Meeting on 27th April before online meetings are no longer allowed
- Two sets of covert cameras in operation and another enforcement officer has been added to the team
- Cllr Brown raised concerns with Cllr Pearson about the ongoing risks and peoples personal fear of meeting in person. Support for the continuation of online meetings can be submitted as directed by YLCA.

70/21 Clerk's Report

No report, items are on the agenda for discussion

71/21 Road Safety Updates

a) To receive Hambleton Road Safety Action Group reports: As discussed at item 68. H. Robertshaw (RSAG) requested information on the history of the by-pass – directed to Celia Barnes previously a Parish Councillor and member of Hambleton History Research and Archives Association

b) AJ1 funding update and confirm actions:

Remaining AJ1 fund awarded is currently frozen pending approval of crossing by NYCC. PC to request the time limit for having the funds frozen and clarify if there is a risk to losing it. AJ1 fund co-ordinators have said a change in plan for the use of money would be considered, but it would be measured against the original criteria for suitability. Cllr Pearson will attend the Area Constituency Committee Meeting Friday 9th and will raise the issue.

c) Other matters to consider:

Taylor Wimpey new ramp to Bus Stop – too steep for wheelchair users, issue must be raised by NYCC and rectified before adoption. Cllr Protheroe and Hodgson will work together to raise the issue.

72/21 Recreation Area & Park

a) To discuss quotes for Car Park resurfacing and approve

- Still only one quote received (Core Groundworks). Awaiting Barker Civils and P&T Contracts, Ark Facilities declined to quote. PC needs more to compare with the quote given. It was proposed by Cllr Brown and seconded by Cllr Protheroe that in the meantime the local contractor in the village to be requested to temporarily fill holes with stone before the junior football team's game at the weekend if possible. Cones and tape to be placed in dip by clerk and Facebook post made to remind people to take care. Resolved: All in favour – clerk to action.

b) To discuss one off and regular cleaning quotes for Changing Rooms and approve

- Two quotes received of the same value - £40 per cabin for deep clean and then £35 per clean (in total for both cabins) in the future. Only one of the quotes was from a fully insured business. It was proposed by Cllr Protheroe and seconded by Cllr Blackwell that the insured business be contracted to carry out the deep clean and the regular cleans. Clubs are to be aware of the cleaning taking place and agree to keeping the standards of cleanliness for both cabins as they use them. These terms will be in the new user terms and conditions document being completed by the solicitor, all regular users and cabin users must sign up to the conditions.

c) To discuss quotes for the replacement MUGA Panels and approve

- Only one quote received so far (Streetscape), clerk awaiting Heras quote.

73/21 Village Maintenance

a) To discuss further strategies for tackling Dog Fouling

- Various methods of tackling the issue were raised and discussed. It was proposed by Cllr Hodgson that stencils be used in problem areas and that the school be contacted with regards to potentially teaching about the dangers and health issues at school. This was seconded by Cllr Protheroe. Resolved: All in favour – clerk to purchase stencils and spray paint. Cllr Ferris will target some of the problem areas.

b) To discuss the Hough and any further risk management necessary

It was decided it was very important to get approval/reassurance and legal advice. With no answer/response from LCAS (via Zurich) clerk will try Monitoring Officer at SDC. Clerk to update residents via Facebook.

c) Matters to report to the clerk

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74/21 Planning

a) Applications:

i) [2021/0179/FUL | Erection of 4 No. detached houses | Land At White House Farm 115 Main Road](#)

Observations: Objection to all development until the road is made as safe as it can be by Highways. Concern for pedestrians not being visible to the increased number of vehicles that will be using the junction. The junction increased traffic flow adjacent to a pedestrian refuge and a difficult junction into Station Road. The resulting footpath through which the vehicles will cross should be finished in favour of the pedestrian who will use it most i.e. no steep slopes into the road that pushchairs, wheelchairs and mobility scooters are then forced to deal with

ii) [2021/0247/HPA | Erection of single storey extension, new window to front and new fence to boundary | 1 Toll Barr Close Main Road](#)

Observations: None

b) Notices of Decision

2018/1243/OUTM Bar Farm, Main Road | Outline permission for up to 21 residential units | Granted

At this point Cllr Mountford and H Robertshaw leave the meeting (8.33pm)

75/21 Finance

a) To approve the March Bank Reconciliation. The chair had the printed bank statements to compare with the cashbook.

MARCH 2021 RECONCILIATION		o/s cheques:		
Cash Book Balance 26 FEB 21	£ 47,533.14			
Receipts	£ 7.50	2611	MR JIGGINS	£ 140.00
Payments	£ 784.94	2612	ADVANSYS	£ 48.00
Cash Book Balance 31 MAR 21	£ 46,755.70			
STATEMENT Balance 31 MAR 21	£ 46,943.70			
Minus o/s cheques: detailed at side	£ 188.00			
	£ 46,755.70			
			TOTAL O/S CHQ	£ 188.00

b) To approve and sign the payments to be made in April 2021. The Chair had the invoices to check against the written cheques for approval.

	PAYEE	DETAILS	TOTAL	VAT
	BROUGHT FORWARD			
2613	JUVINA JANIK	MARCH SALARY PT 1	£	£ -
2614	JUVINA JANIK	MARCH SALARY PT 2	£	£ -
2615	YLCA	APRIL 2021-22 MEMBERSHIP	£ 581.00	
2616	SELBY DC	BUSINESS RATES	£ 244.51	
2617	MR JIGGINS	AMENITY OFFICER (13/3-8/4) 4 WKS	£ 140.00	£ -
2618	PLAYFORCE	ROUNDAABOUT 50% DEPOSIT (CIL FUNDED)	£ 2,959.00	£ 493.17
2619	JRB ENTERPRISES	DISPENSER BAG REFILLS	£ 90.24	£ 15.04
2620	ZURICH MUNICIPAL	INSURANCE	£ 1,265.86	
S.O. 25.4.2021	ADVANSYS	MAY HOSTING	£ 50.00	£ 8.33
	TOTAL SPEND		£ 5,877.55	£ 516.54
	TOTAL 2021-22 ANNUAL SPEND		£ 5,877.55	£ 516.54

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Cllr Brown proposed and Cllr Protheroe seconded that the reconciliation and the payments for April be approved. Resolved: All in favour – motion carried.

c) To approve costs for upcoming training courses

It was proposed by Cllr Protheroe and seconded by Cllr Blackwell that Cllr Ferris could attend an appropriate training session from YLCA and the cost be approved. **Resolved:** All in favour – clerk to action.

76/21 To consider the status of delegation of powers to the clerk implemented due to Covid-19 restrictions

It was proposed by Cllr Brown and seconded by Cllr Blackwell that Delegated Powers should continue. **Resolved:** All in favour – motion carried.

77/21 Confirm the date of the next Ordinary Hambleton Parish Council meeting 20th May at 7pm. This will be preceded by the AGM at 6.30pm.

With the powers to meet online due to end and the risks of Covid 19 still very real, the proposed dates were put forward for the upcoming meetings but are subject to change if necessary:

Annual Parish Meeting: 22 April, 7pm Online (7 clear days of notice needed)

Annual Council Meeting: 20th May, 6.30pm

Ordinary Parish Council Meeting: 20th May, 7pm

Newsletter link to be put on Facebook and posts for the specific meetings to be put on Facebook to raise awareness.

78/21 Meeting Close – 8.51pm

Signed: _____ Date: _____