

Chairman: Councillor David Brown
 Clerk/RFO: Mrs Juvina Janik
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Minutes of the Ordinary Meeting of Hambleton Parish Council
Thursday 14th APRIL 2022, 7pm
At Hambleton Village Hall

17/22 Present and Apologies

Councillors in attendance: Councillors David Brown (Chair), Bob Blackwell, Mike Dunne and Maria Ferris were in attendance. Apologies received and accepted from Councillors Mountford and Protheroe.
 Also in attendance: Juvina Janik (Clerk)

18/22 Declaration of Interest

None declared.

19/22 Approval and signing of the minutes for Parish Council Meeting 10th February 2022

There were no amendments and Council agreed the minutes were an accurate record. The minutes were signed as a true record by the Chair.

20/22 To receive attendee comments on Agenda Items

No attendees.

21/22 To receive the Clerk's report

Jubilee:

- Funding Granted from Awards for All £9980 – includes £6.5k for inclusive park equipment (phase 1) and £3480 for Jubilee items below (does not cover VAT). So in addition to the £2110 from the Locality Budget to pay for the bands and the inflatables, it makes £5,590 of non-Parish Council funding for the event in total.

£ 2,750.00	£	500.00	PA&Stage	Awards for All
£ 410.00	£	82.00	Toilets	Awards for All
£ 120.00	£	24.00	St John Ambulance	Awards for All
£ 200.00	£	40.00	Marketing & publicity	Awards for All

- TEN granted
- Still Awaiting NYCC response to road closure request.

Items still to organise and pay for

- Walkway –140m approx. £500 for the industrial rubber mats. Approximately £2000 for the roll out outdoor carpet style.
Resolved: Cost for Rubber Mats approved to provide full walkway and allow easier access for wheelchairs and pushchairs.
- Bins – SDC have quoted 5 bins delivered in advance and collected after the event for £95.07.
Resolved: Provision of refuse bins is essential, this quoted cost is approved by Council.
- Competition prizes, memento medals and certificates for kids taking part etc – looking into sponsorship from local businesses.
- Decoration: Christmas Plus Ltd explained it would be more cost effective for the PC to purchase its own bunting and use volunteers to put it up. They suggested:

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- 5m wrapped around per lamp post for the Green and the route down to Rec Field on Bar Lane
 - Bunting along the length of the hedge on outside of Rec Field and some for inside
- Bunting prices: generally £20 per 20m polyester RWB/Multi or 250m for £250 RWB/PVC (bulk discount)

Lamp post disc large round: £4.99 each

Stickers: for kids on entry £1.99 for 15 stickers

Paper flags (100% recyclable): 500 units @ £0.52 each

Resolved: Purchase of the following approved:

- 250m of PVC Red/White/Blue bunting at a cost of £250.00
- 150 flags if this can involve sharing a bulk buy of 500 with neighbouring council
- Insurance premium – event has been discussed with insurers and approved, the premium will be £274.39 for the one off event.

Resolved: Premium cost approved.

- Tent/shelter - not essential but potentially free...

Met with band coordinator on Friday:

- 4 bands were confirmed including a female fronted band. Luke Flear so a replacement will be found. Band coordinator will invoice PC for the remainder of the budget and he will provide the refreshments and Rider items required by the bands too – essentially organising and managing that whole area for the day. Meeting with the Technical Stage Services in the near future.
- Hoping to have wood-fired pizza option and craft beers from brewery in Halifax. Resident in Gateforth is organising this with band coordinator. He also has a large canopy tent he may be able to erect for free on the day.
- Food and drink: Owl, Lion, Bubbles and Fizz & Woodfired oven pizzas inc. vegan.
- Enquiries from other traders have been rejected until we know the audience and whether it is appropriate for the event. If feedback suggests traders were missed this year, we can plan to include these next year.
- Can any Parish Councillors help on the day?

Other updates:

- Nominations completed, met with democratic services and received validation letters. Hambleton was an uncontested parish, all nominees will take office from 9th May. AGM to be held within 14 days of 9th May. Election Expenses forms to be completed. Register of Interests forms to be completed.
- ICO certificate has been received, valid to 16/12/22. Renewal payment next due December DD.
- Annual Governance and Accountability Return due to be completed May.
- Newsletter out. Selby District AVS want to stop taking cheque payments. **Resolved:** To look at accounts that provide multiple online authentication for PCs
- Annual park equipment inspection scheduled for June quoted £250+VAT
- Path at Gateforth Lane – grass encroaching, slippery when wet, well trodden during school run. **Action:** Photos and maintenance request to be sent to NYCC Highways.

Correspondence:

- Speeding on Back Lane reported by resident – agenda item
- Manor Farm housing development proposal – too late to go on agenda. **Action:** Invite developer to arrange a public consultation in the Hall. Standard PC response to be formed which will encourage concerned residents who get in touch with the PC to express their views directly to the developers AND SDC.
- Rec Field Car park, cars used to do donuts in the gravel. To be discussed under item 22/22c)
- Resident has a sapling of a Horse Chestnut Tree and would like to plant it at the PC side of the Hough. **Resolved:** PC is happy with this, details to be discussed. Clerk to get back in touch with resident.

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22/22 Recreation Areas Committee

- a) Funding has been granted by the Awards for All scheme for £6.5k for wheelchair accessible equipment at Garth Drive Park.
- b) Further discussions with Mrs Gommerson have been had with regards to the type of equipment suitable for the park and the disabled children using it. A wheelchair accessible roundabout could be installed summer 2022 as phase 1 of potentially 3 phases to improve the inclusivity of Garth Drive Park. Proposals for position, access path and stages 2 (sensory area) and 3 (accessible swing) were provisionally approved. Quotes to be sought by the clerk for the purchase and installation of the roundabout. Further funding for the installation may be possible.
- c) Maintenance report by Cllr Dunne:
- Cars being driven in circles on the new car park surface will permanently damage the surface and create areas for puddles to once again form. **Action:** Police to be informed, CCTV to be collected and used to identify those culprits. Surface to be levelled. Signage to clearly state CCTV is in operation. A chain may need to be installed to stop unauthorised vehicular access.
 - MUGA fencing all complete and in good condition.
 - Much reduced evidence of Moles, pest controller reports 2 have been caught.
 - Feedback directly from field users about equipment they would like to see: New goal posts and a shelter.
 - Football team are looking to re seed the field, this would be at no cost to the PC.

Vale of York Athletics Club request to run a 5 week fitness boot-camp, 2 mornings a week through May.

Resolved: PC approve the request on condition that the Risk Assessments are sent to the Clerk and that the club has its own Public Liability insurance. No fee will be charged.

The reported wet-pour damage in the Garth Drive Play Area is going to be seen to very soon.

23/22 Road Safety

a) A summary report was distributed to all councillors in advance of the PC meeting. The Highways Officer discussed all the issues with Councillors Protheroe and Bramley. Confirmation that the 40mph will be changed to a 30mph limit as soon as legislation is passed was received. Several issues regarding work carried out by Taylor Wimpey on Main Road were discussed and the Highways Officer will be looking into ways of rectifying some issues. Overall a positive meeting with actions for both parties.

Action: Clerk to send the report to Highways to confirm the discussion had.

b) **Action:** Clerk to complete 95 Alive form for A63. VAS data to be sent alongside.

c) Following a resident's reports of cars on Back Lane going too fast it is clear the road is not suitable for a 30 limit. The "20's Plenty" national campaign is lobbying for urban/residential non-main roads to have a 20mph limit, the PC are backing that campaign.

Action: Clerk to contact Highways with regards to the options available for Back Lane specifically.

24/22 Christmas 2022

a) The quote for new Christmas Tree Lights to be installed this summer and left in place for 3 years, with annual maintenance check mid-summer is maximum £1855.40+VAT (less lights may be needed that quoted for) Removal of the old lights is included, as well as the dismantle after 3 years. Cllr Dunne proposed the quote is accepted. Seconded by Cllr Brown.

Resolved: All in favour – motion carried.

b) It was proposed by Cllr Dunne that 10 new sockets be installed to allow for up to 10 new lights to be displayed this year. Location to be determined as soon as possible but it was agreed they should centre around the green for greater impact. This was seconded by Cllr Ferris.

Resolved: All in Favour – motion carried. Clerk to review lamp post locations that can be modified.

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25/22 Village Maintenance

- a) **Resolved:** Mr Jiggins to be asked to clear path leading up to notice board.
b) Path on Gateforth Lane as mentioned in the clerk report // pavement condition around Garth Lane-Bar Lane area // A63 around Taylor Wimpey subsidence.

Action: Clerk to send photographs of both to Highways requesting maintenance.

26/22 Planning

a) Applications to review

- i. 2022/0141/HPA | Erection of two storey side extension | 2 Garth Lane

Resolved: NO OBSERVATIONS

- ii. 2022/0345/TPO | Crown lifting by 5 metres, removal of deadwood, crown thinning and crown reduction by 15% to 1 No Ash tree, crown lifting by 5.2 metres to clear adjacent highway and balance canopy, crown thinning to remove epicormic growth to 2 No Lime trees (T2 and T3) covered by TPOs 9/1980 and 15/1992 | Jade View 157 Main Road

Resolved: PC highlight the additional professional report submitted that suggests the crown reduction is not suitable and could harm the tree. PC suggests further discussions are had to ensure the correct maintenance is carried out to avoid further loss of trees in Hambleton.

b) Notices of Decision

- i) 2021/0572/HPA - 3 Field Lane Cottages, Field Lane | GRANTED
ii) 2021/1426/HPA – 9 Kingston Drive | GRANTED

27/22 Finance

a) To approve and sign the bank reconciliations for February and March 2022. **Resolved:** The reconciliations were approved by Council and signed formally by the Chair.

FEBRUARY 2022 RECONCILIATION		Outstanding cheques:		
Cash Book Balance 31 JANUARY 2022	£ 57,556.46	2667	MARIA FERRIS	£ 11.00
Receipts	£ 2,192.50	2676	HVHMC	£ 18.00
Payments	£ 5,876.73	2693	MR JIGGINS	£ 140.00
Cash Book Balance 28 FEB 2022	£ 53,872.23	2694	MR JIGGINS	£ 140.00
STATEMENT Balance 28 FEB 2022	£ 56,281.57	2698	MJ BACKHOUSE	£ 322.38
Minus o/s cheques: detailed at side	£ 2,409.34	2699	SELBY DISTRICT COUNCIL	£ 329.46
RECONCILED	£ 53,872.23	2701	CHRISTMAS PLUS LTD	£ 561.60
		2703	JET AIRE LTD	£ 504.00
		2705	SELBY DISTRICT AVS	£ 382.90
			TOTAL O/S CHQ	£ 2,409.34

MARCH 2022 RECONCILIATION		Outstanding cheques:		
Cash Book Balance 28 FEB 2022	£ 53,872.23	2676	HVHMC	£ 18.00
Receipts	£ 350.00	2708	ADVANSYS	£ 48.00
Payments	£ 20,173.48	2710	COMMUNITY HEARTBEAT TRUS	£ 162.00
Cash Book Balance 31 MARCH	£ 34,048.75			
STATEMENT Balance 31 MARCH	£ 34,276.75		TOTAL O/S CHQ	£ 228.00
Minus o/s cheques: detailed at side	£ 228.00			
RECONCILED	£ 34,048.75			

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c) To approve the payments to be made in April 2022

Resolved: Two amendments were made to the list following Cllr checks through the invoices. Both cases were due to the VAT amounts being left off the total amounts. This was amended on the hardcopy for the files and the updates list will be included in the minutes. Once the checks were completed, Council approved the list and the cheques were signed.

	PAYEE	DETAILS	TOTAL	VAT
	BROUGHT FORWARD			
2713	JUVINA JANIK	MARCH SALARY PT 1	£	£ -
2714	JUVINA JANIK	MARCH SALARY PT 2	£	£ -
2715	YLCA	APRIL 2022-23 MEMBERSHIP	£ 597.00	£ -
2716	MR JIGGINS	AMENITY OFFICER (11/3-7/4)	£ 140.00	£ -
2717	SHIELD PEST MANAGEMEN	GOAL POST REMOVAL REC FIELD	£ 60.00	£ 10.00
2718	ZURICH MUNICIPAL	INSURANCE 1 yr.	£ 1,411.56	£ -
2719	ZURICH MUNICIPAL	JUBILEE PREMIUM	£ 274.39	£ -
2720	GARDENCARE	JUBILEE LOO HIRE	£ 492.00	£ 82.00
2721	SELBY DC	BUSINESS RATES	£ 244.51	£ -
2722	JUVINA JANIK	REIMBURSE: POSTER DESIGN	£ 67.45	£ -
2723	ICCM	MEMBERSHIP 2022-23	£ 95.00	£ -
CHAPS	BOUNCY CASTLE OUTLE	JUBILEE INFLATABLES	£ 1,369.13	£ 228.19
S.O. 25.4.2022	ADVANSYS	MAY HOSTING	£ 50.00	£ 8.33
TOTAL SPEND			£ 5,347.98	£ 328.52
TOTAL 2022-23 ANNUAL SPEND			£ 5,347.98	£ 328.52

28/22 To receive any updates from County, District and Parish Councillors

Councillor Dunne, on behalf of the councillors newly elected, would like to thank Councillor Brown and Councillor Blackwell for their service to the Parish Council over the years. This will be the last meeting for them both and the Council will miss them and the value they both bring to the Council greatly.

29/22 To decide the status of delegation of powers to the clerk implemented due to Covid-19 restrictions

Proposed by Cllr Dunne and seconded by Cllr Brown that the delegation remain and be reviewed at the next meeting. **Resolved:** All in favour.

30/22 To arrange the date of the Annual Parish Meeting, AGM of the PC and the next Ordinary Meeting of the PC

Resolved: All three meetings will be held on 12th May. The timings will be confirmed once the Hall availability is confirmed.

31/21 Meeting Close

Meeting closed at 9.20pm.

Signed: _____ Date: _____