

Chairman: Councillor David Brown
Clerk/RFO: Mrs Juvina Janik
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**Minutes of the Ordinary Meeting of Hambleton Parish Council
Wednesday 16th June 2021, 7pm
ONLINE VIA ZOOM (due to continuing Covid-19 Restrictions)**

96/21 Present and Apologies

Councillors in attendance: Councillors David Brown (Chair), Cath Protheroe (VC), Bob Blackwell, Jeff Bramley and Mike Dunne. Apologies received and accepted from Cllrs Hodgson and Mountford. Also in attendance: Juvina Janik (Clerk), John Staveley-Churton (resident).

97/21 Declaration of Interest

None declared.

98/21 Approval and signing of the minutes for Parish Council Meeting 6th May 2021

It was proposed by Cllr Protheroe that all the minutes were a true record. This was seconded by Cllr Bramley. **Resolved:** All in favour – motion carried. The minutes were signed as a true record by the Chairman.

99/21 To receive attendee comments on Agenda Items

Mr Staveley-Churton re item 101/21

To bring to the attention of the PC the 'hidden-dip' on Gateforth New Road, the speed of vehicles and the risk to pedestrians. Mr Staveley-Churton also brought a list of possible approaches to alleviate the situation, acknowledging that some would be unlikely outcomes due to cost and permissions; the PC fully supported the suggestions.

At this point, 7.15pm, Mr Staveley-Churton left the meeting

100/21 Annual Governance and Accountability Report 2021

a) To Agree and Approve Section 1 Governance Statements (Chair to sign)

Councillor Bramley proposed Section 1 was accurate, this was seconded by Cllr Dunne. **Resolved:** All in Favour – Chair signed Section 1.

b) To Agree and Approve Section 2 Accounting Statements (Chair to sign)

Councillor Protheroe proposed Section 2 was accurate, this was seconded by Cllr Dunne. **Resolved:** All in Favour – Chair signed Section 2.

101/21 To discuss resident's traffic speeding concerns on Gateforth New Road and approve any Parish Council action.

Noted that the Golf Club have raised this issue before; there are no 'slow' road markings; condition of visibility splays is also a factor. Pedestrian access is encouraged to the North of the Gateforth Park development, rather than the South (Gateforth New Lane), which has a pick-up point for vehicles rather than any footpaths.

It was proposed by Cllr Brown that the PC approach SDC, NYCC & District Councillor Pearson regarding a review of the speed limit and warning signs in both directions regarding the hidden dip and also pedestrians on the road. A meeting with a chief engineer is to be requested to discuss this and the other Highways issues the PC have raised. This was seconded by Cllr Protheroe. **Resolved:** All in favour – clerk to follow up.

Draft

102/21 Finance

a) To approve the May Bank Reconciliation.

**May 2021 receipt of 18p written back into the account due to cheque no.2626 being written for £36.02 instead of £36.20*

The chair had the printed bank statements to compare with the cashbook and proposed Council accept the reconciliation, seconded by Cllr Dunne. **Resolved:** All in favour- Bank reconciliation approved.

MAY 2021 RECONCILIATION		o/s cheques:		
Cash Book Balance 30 APR 21	£ 58,026.19	2623	AMENITIES OFFICER	£ 175.00
Receipts*	£ 0.18			
Payments	£ 1,738.01			
Cash Book Balance 28 MAY 21	£ 56,288.36			
STATEMENT Balance 28 MAY 21	£ 56,463.36			
Minus o/s cheques: detailed at side	£ 175.00			
	£ 56,288.36			
			TOTAL O/S CHQ	£ 175.00

b) To approve and sign the payments to be made in June 2021.

The invoices were checked against the written cheques for approval. **Resolved:** All payments approved - All in favour

	PAYEE	DETAILS	TOTAL	VAT
	BROUGHT FORWARD		£ 7,631.96	£ 555.31
2630	JUVINA JANIK	MAY SALARY PT 1	£	£ -
2631	JUVINA JANIK	MAY SALARY PT 2	£	£ -
2632	MR JIGGINS	AMENITIES OFFICER (14/5-11/6)	£ 140.00	
2633	YLCA	TRAINING INV. 153-2122: MARIA FERRIS	£ 48.00	
2634	BARLBY CLEANING	1 CABIN DEEP CLEAN	£ 45.00	
2635	JRB ENTERPRISE	DISPENSER BAGS + EXTRA FOR STOCK	£ 118.02	£ 19.67
2636	HVHMC	HALL HIRE JUNE	£ 9.00	
2637	SELBY DISTRICT	INV 3071: NEWSLETTER JUNE	£ 382.90	
2638	MJ BACKHOUSE	INV 40479 -PEST CONTROL 1/6/21-30/11/21	£ 386.87	£ 64.48
S.O. 25.6.2021	ADVANSYS	JULY 21 HOSTING	£ 50.00	£ 8.33
TOTAL SPEND			£ 1,726.73	£ 92.48
TOTAL 2021-22 ANNUAL SPEND			£ 9,358.69	£ 647.79

103/21 Recreation Area

a) To reconsider available quotes for car park surfacing, select a contractor and agree action to contact HUC
Resolved: It was agreed that HUC be consulted in advance of further work to obtain quotes. Clerk to contact.

b) To consider available quotes for MUGA repairs, select a contractor and agree next action
 Quotes were considered and the best value was Heras at £1669.30+VAT. Streetscape was most expensive at £2867 + VAT. PC raised a few minor queries. It was proposed by Cllr Protheroe that queries should be raised with Heras and that if the outcomes are as the PC expect, the clerk action the work. This was seconded by Cllr Ferris. **Resolved:** All in favour – motion carried.

Draft

c) To receive inspection reports summary

Monthly inspections take place by Cllr Blackwell. The main issues raised were discussed:

Molehills: Naturally occurring and the pest control cannot guarantee no more moles. Suggested that the users walk the pitch to identify danger areas at the time of use. **Action:** Cllr Dunne will flatten the active hills and monitor the rate and area that more hills are made.

Goal posts in storage that belong to the Users: Chained at the base to protect from theft, user has own insurance on the items. Is the way they are stored safe and not likely to cause injury if they fall? **Action:** To be raised with the club.

Responsibility of users for keeping the facilities clean and useable: New Terms and Conditions were to be completed by the Solicitors but still no response after several follow ups. Recreation Area Sub committee will review the original T&Cs the clerk drafted to check suitability. **Action:** Clerk to chase the solicitor and unless a document is ready imminently, withdraw the request.

Tired signage. Various signs, dirty and worn out – not clear enough. **Action:** existing is signage to be reviewed and the purpose and message to be conveyed is to be discussed.

104/21 To consider proposal prepared and distributed by Cllr Mountford regarding Hambleton Christmas Lights, select contractor and approve costs where necessary

Councillor Mountford had provided a number of detailed scenarios with quotes for the installation of Christmas Lights in Hambleton. Three companies were approached and provided costings. Cllr Mountford proposed a three year contract including storage, installation and dismantling each season and purchasing ex-hire lights if available (if not, new ones would be purchased). Cllr Dunne seconded Councillor Mountford's proposal. Resolved: All in favour – motion carried.

105/21 To receive all Updates from Clerk, Councillors and District Councillor Pearson

Clerk had been unable to prepare an update summary and will email information through to councillors. Matters reported: Mill Lane and Bar Lane hedges and visibility splays to be cut – notice to go in the newsletter

106/21 To decide the status of delegation of powers to the clerk implemented due to Covid-19 restrictions

This delegation will continue and will be reviewed once again at the next meeting

107/21 Meeting Close

A meeting is not required every month, there will be no meeting in July. The August meeting will be discussed nearer the time. Meeting closed at 8.40pm.

Signed: _____ Date: _____