

Chairman: Councillor David Brown
Clerk/RFO: Mrs Juvina Janik
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**Minutes of the Ordinary Meeting of Hambleton Parish Council
Thursday 28th October 2021, 7pm
At Hambleton Village Hall**

121/21 Present and Apologies

Councillors in attendance: Councillors Cath Protheroe (VC), Bob Blackwell, Jeff Bramley, Mike Dunne, Maria Ferris and Melissa Mountford. Apologies received and accepted from Councillor Brown.
Also in attendance: Juvina Janik (Clerk)

122/21 Declaration of Interest

None declared.

123/21 Approval and signing of the minutes for Parish Council Meeting 26th August 2021

It was proposed by Cllr Dunne that all the minutes were a true record. This was seconded by Cllr Ferris.
Resolved: All in favour – motion carried. The minutes were signed as a true record by Councillor Protheroe as the Chair of the meeting.

124/21 To receive attendee comments on Agenda Items

No attendees.

125/21 To receive the Clerk's report and approve subsequent actions

- A volunteer has come forward to carry out the regular Defibrillator checks; they are a first responder with the ambulance service and live nearby. They will complete the checks and report back to the clerk with the required information for the Governance system WebNOS that is used.
- Bar Lane street light – reported but no action as yet, usual contact has retired, new officer has been in touch and has submitted an order for the repair in August so we are waiting for maintenance to carry it out.
- Letter from resident regarding parking on Common Lane, has been passed to the PC from NYCC - could not get vehicle into driveway due to cars parked opposite drive; the cars parked also mean that farm vehicles drive on the pavement and could cause damage. **Resolved:** dangerous parking needs to be reported at the time to the Police; damage to the highways will be a concern to NYCC; damage to the pavements will be a concern to SDC. Writing to the owners of the vehicles being parked and causing the problem is a possible option. Clerk to report back to resident.
- The Notice of Vacancy is currently in the notice board – SDC will contact the PC when either an election is called or when the PC is free to Co-opt.

126/21 Recreation Area

- a) To receive updates from the Recreation Area Committee: as follows
b) To approve payment for MUGA fencing repairs: 7 panels now need replacing at a cost of £1949.20. A credit account will need to be opened with Heras the contractors who have quoted. It was proposed by Cllr Ferris the clerk complete the credit account paperwork and the work be actioned at this price. This was seconded by Cllr Dunne. **Resolved:** All in favour – motion is carried.

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c) To approve payment for disposal of existing old goal posts. The old goals are to be taken away and funding for new goals will need to be looked at. It was proposed by Cllr Ferris that up to £150 was approved for the removal of the old goal posts quote was £65 but job may not be straight forward and pitch needs making good)

d) To approve reimbursement for extra keys cut.

It cost £11 to cut spares for the recreation area cabins, it was proposed by Cllr Brown and seconded by Cllr Dunne that Cllr Ferris is to be reimbursed via cheque. **Resolved:** All in favour.

e) To consider options and approve payment for a fabricator to weld donated steps to cabins

Three sets of Portocabin steps have been kindly donated by a company in Manchester. **Action:** Cllr Ferris to get photos of the donated products and investigate the possibility of finding fabricators to weld steps to cabin. It was agreed a small plaque on the steps would be appropriate as a thank you to the company.

127/21 To receive Hambleton Christmas Lights update and approve actions/arrangements where necessary

- Twelve columns have now had the sockets fitted by NYCC. The lights will be installed during the w/c 22nd November, the lights will be turned on by timers set for 3pm until midnight, starting on 26th.
- Adam Westwick is conducting a PAT test of the existing Christmas Tree Lights
- O’Neill’s Baristas will be in attendance from 2pm, set up on the Green itself
- Fish and Chip van will be at the village hall
- Let the pubs know
- Risk Assessment is done
- Police, SDC and NYCC to be informed
- Clerk to liaise with the Millingtons
- Clerk to look into PA purchases
- Clerk to create a post for Facebook about the event

128/21 To receive Hambleton Village Remembrance Service update and approve action where necessary

- Event to be held on Thursday 11th November from 10.40am
- Janys Cliff to lead the service, Cllr Brown is assisting in the co-ordinating of the event
- Hambleton school have confirmed their involvement and will liaise directly with Janys Cliff
- A few village groups wish to lay a wreath, clerk will update Cllr Brown
- Risk Assessment is done
- Police, SDC and NYCC to be informed

129/21 To set up a Queen’s Platinum Jubilee celebrations Working Group and agree a budget for the event

It was agreed to get some village support to form the working group to look at what needs to be done. Clerk will follow this up in a bid to get some basic plans in place before Christmas.

130/21 Finance

a) To approve the bank reconciliations for August and September as provided by the clerk

AUGUST 2021 RECONCILIATION		o/s cheques:		
Cash Book Balance 30 JULY 21	£ 53,326.44	2636	HVHMC	£ 9.00
Receipts	£ 15.00	2647	MR JIGGINS	£ 175.00
Payments	£ 5,625.19	2648	PLAYFORCE	£ 2,959.01
		2649	SELBY DISTRICT AVS	£ 382.90
Cash Book Balance 31 AUGUST 21	£ 47,716.25	2650	YLCA	£ 10.00
STATEMENT Balance 31 AUGUST 21	£ 52,745.60			£ 22.50
Minus o/s cheques: detailed at side	£ 5,029.35	2651	HAMBLETON UNITED CHARITIES	£ 700.00
	£ 47,716.25	2652	R.G.HILTON	£ 84.00
		2653	JUVINA JANIK	£ 500.00
		2654	JUVINA JANIK	£ 46.94
		2655	MR JIGGINS	£ 140.00
			TOTAL O/S CHQ	£ 5,029.35
			£ 5,029.35	DIFFERENCE

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SEPT 2021 RECONCILIATION		o/s cheques:	
Cash Book Balance 31 AUGUST 21	£ 47,716.25		
Receipts	£ 17,044.43		
Payments	£ 50.00		
Cash Book Balance 30 SEPTEMBER 21	£ 64,710.68	TOTAL O/S CHQ	£ -
STATEMENT Balance 30 SEPTEMBER 21	£ 64,710.68	£ -	DIFFERENCE
Minus o/s cheques: detailed at side	£ -		
	£ 64,710.68		

Resolved: Reconciliations were checked against the Bank statements and approved by Council. The Chair signed the document.

b) To approve the payments to be made in October and sign cheques

	PAYEE	DETAILS	TOTAL	VAT
	BROUGHT FORWARD		£ 16,309.07	£ 1,168.42
2656	JUVINA JANIK	SEPT SALARY PT 1	£	
2657	JUVINA JANIK	SEPT SALARY PT 2	£	
2658	MR JIGGINS	AMENITIES OFFICER 11/9-8/10 4WK	£ 140.00	
2659	MR JIGGINS	AMENITIES OFFICER 9/10- 12/11 5WK	£ 175.00	
2660	MR JIGGINS	ADDITIONAL DUTIES 1/6-1/11 (49hr)	£ 343.00	
2661	JUVINA JANIK	OCT SALARY PT 1	£	
2662	JUVINA JANIK	OCT SALARY PT 2	£	
2663	PKF LITTLEJOHN LLP	AGAR AUDIT 2020-2021	£ 360.00	£ 60.00
2664	HVHMC	HALL HIRE AUGUST	£ 9.00	
2665	SELBY DISTRICT AVS	OCT/NOV NEWSLETTER INV 3177	£ 382.90	
2666	CHRISTMAS PLUS LTD	INV 4490 SUPPLY AND INSTALL CHRISTMAS LIGHTS ON LAMP POSTS	£ 2,340.00	£ 390.00
D.D.21.10.21	BUSINESS STREAM	CEMETERY WATER	£ 8.45	
D.D.21.10.21	BUSINESS STREAM	REC FIELD WATER	£ 6.06	
S.O. 25.10.2021	ADVANSYS	NOV 21 HOSTING	£ 50.00	£ 8.33
TOTAL SPEND			£ 4,908.29	£ 458.33
TOTAL 2021-22 ANNUAL SPEND			£ 21,217.36	£ 1,626.75

Resolved: The list of payments was approved, it included the clerk's salary for September and October and also the amenity officer's payments for September and October as well as payment for the biannual additional duties carried out. The list was approved. The cheques were checked against the invoices and signed by signatories on the account.

131/21 Planning

a) Applications to review:

- i. 2021/1082/OUT | Outline application (with all matters reserved) for erection of one three bedroom | 2 Anson Croft – **Resolved:** NO OBSERVATIONS
- ii. 2021/1162/S73 | Section 73 application to vary conditions 02 (approved plans), 05 (Landscape Masterplan), 12 (access), 13 (occupation), 14 (Construction and Environmental Management Plan), 15 (waste and recycling), 17 (landscaping), 18 (landscaping) and 20 (bat and bird box installation) and removal of condition 10 (shuttle bus) of approval 2018/0743/FULM | Gateforth Park. **Resolved:** Strong objections to removal of condition 10. Clerk to draw up observations to include the resulting isolation of residents and the fact that the development is not at full capacity.

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b) Notices of Decision

2021/0867/HPA - 47 Main Road - Granted

2021/0017/HPA - 25 Garth Lane - Granted

2021/1021/TPO 1 Hall Cottage, Gateforth Hall - Authorised

132/21 To receive any updates from County, District and Parish Councillors

Cllr Pearson has some Locality budget funding available; it was suggested that this could be used to fund new goal posts. Clerk to look into possibility and approach Cllr Pearson.

133/21 To decide the status of delegation of powers to the clerk implemented due to Covid-19 restrictions

This delegation will continue and will be reviewed once again at the next meeting. This is due to the fact that meetings are still bi-monthly. Proposed by Cllr Dunne and seconded by Cllr Mountford. **Resolved:** All in favour.

134/21 Meeting Close

There will be no meeting in November. The next meeting will be Wednesday 15th December due to Village Hall availability. Meeting closed at 8.28pm.

Signed: _____ Date: _____