

Chairman: Cath Protheroe
Clerk/RFO: Mrs Juvina Janik
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**Minutes of Hambleton Parish Council BURIAL AUTHORITY meeting
THURSDAY 26 August 2021 – Hambleton Village Hall 7.15PM**

BA 10/21 Present and Apologies

CLLrs Present: Blackwell, Bramley, Dunne, Ferris and Protheroe. Apologies received and accepted from Cllr Mountford, Cllr Hodgson and Juvina Janik (clerk).

BA 11/21 Declarations of Interest

None received

BA 12/21 Approval and signing of the minutes from Burial Authority meeting 11th February 2021

Cllr Bramley proposed the minutes be accepted. Cllr Ferris seconded the motion. **Resolved:** All in favour.

BA 13/21 Updates

Morris Golton has retired, the BA are not sure who the funeral director will use going forward. Grundy's have asked for an updated plan of the cemetery which will be provided. Waggle test is to be done every 5 years (guidance from the Institute of Cemetery and Crematorium Management), this was done in April 2019, so no action. The next 50 graves have been plotted, the first couple of rows on the right-hand side of the Cemetery. It was noted that graves are now longer than in the past, so the rows may not marry up, but this cannot be avoided.

BA 14/21 Finance

a) To receive and approve the financial summary and bank reconciliation to date

The hard copies of the statement and finance summary had been given to Councillor Protheroe in advance of the meeting. Two reconciliations to sign – Jan-Mar 21 and also April-Jul 21. The cash book totals reconcile.

b) To approve payments to be made

One cheque to be signed for a repayment to Burns Memorial for an overpayment in Dec 2020. Cllrs all reviewed and approved the finances.

BA 15/21 Memorial Bench

Outstanding application from Mr Wray and family – Mr Wray is still to advise when he has chosen a suitable bench. The Clerk did ask for an update prior to tonight's meeting and advised Mr Wray the next meeting will likely be in Dec 21.

BA 16/21 BA Meeting Schedule

It was decided that the BA will meet 3 times per year, likely to be April, August and December - Cllr Dunne proposed. Cllr Bramley seconded the motion. **Resolved:** All in favour.

BA 17/21 BA Matters Arising

The Clerk has received a request from Mrs Brenda Stripe for an unattended grave to be tidied/cleared which adjoins their family grave. The Clerk advised Cllr Protheroe before the BA meeting that the family of the grave would be contacted and asked to address the issue. If the family cannot be contacted then the BA will resolve the matter. Cllr Bramley proposed. Cllr Ferris seconded the motion. **Resolved:** All in favour.

Mrs Stripe also raised the issue of the overgrown tree – Cllr Ferris will obtain 3 quotes for consideration for the next meeting.

BA 18/21 Next Meeting to be December 2021 - Meeting closed 7.26pm

Signed: _____

Date: _____