

Minutes of the Ordinary Meeting of Hambleton Parish Council
THURSDAY 8 DECEMBER 2022 – 7.30pm
At Hambleton Village Hall

136/22 Present and Apologies

Cllrs Present: C. Protheroe (Chair), Jennifer Bramley, M. Dunne, Maria Ferris and R. Rossiter. Also in attendance: J. Janik (Clerk), County Councillor Lunn

Apologies received and accepted from Councillors Bramley and Mountford.

137/22 Declaration of Interest

None declared.

138/22 To receive Attendees Comments on Agenda items

No attendees.

139/22 To Approve and Sign the minutes of PC meeting 10 November 2022

Resolved: Minutes were approved by Council and signed by the Chair as a true record.

140/22 To receive relevant area updates from County, District and Parish Councillors

County Councillor Lunn:

- The new unitary Council, North Yorkshire Council, will NOT be offering the same concessions on Railcards as Selby District Council did. SDC was the only Council to offer this concession and North Yorkshire Council will not continue this when it takes over in 2023. Railcards bought with the concession before the changeover in April, will be honoured until they run out of validity.
- County Council is working on the budget and the single Council Tax scale which will apply to all areas within North Yorkshire Council from 2023. This has resulted in many rises for areas, Selby District Council payments will be increasing 4.99% which is the equivalent of £26 for a Band D property – this will be spread over 2 years with £13 being added to the 2023-24 Council Tax bill and £13 of it being added to the 2024-25 bill
- North Yorkshire Council will be charging for Green Bin waste, something which Selby District Council did not do
- County Councillors are hoping to continue with the localised Planning Committees – rather than planning decisions being made in Northallerton by a committee that does not know the area
- No update re Local Plan

Parish Council reiterated complaint regarding the two areas of land in Hambleton allocated in the Local Plan as a 'preferred option' without having been consulted on – this is a concern because although no planning application has been submitted, if land is confirmed as a 'preferred option' for development, in principle development has been approved, leaving the planners only to decide what sort of development is permitted. Hambleton PC does not approve of either site being a preferred option. Cllr Lunn will take back to the Head of Planning.

141/22 Clerks Report

- Application for Councillor
- Remembrance Service was well run again by David and Janys. PA system bought. Wreaths removed a couple of days in advance of the Christmas Lights night
- Lights night went really well, not much mulled wine used so have 16 bottles to put towards the VH donation
- Streetlights fixed – one still faulty – have approved a full lantern replacement to LED if that is what is necessary. FP1 still not done.
- Stuart not yet given me a date for cleaning surfaces – have contacted Clearview for a quote also
- Business Internet Banking – texts and emails have been sent out to signatories
- Complaint re road noise – NYCC response in Agenda Item 143/22 Village maintenance
- Skipton account online viewing for Cllr Bramley as an existing online customer
- PC to skip the August meetings? To go on agenda for confirmation
- Clerk has purchased the Volunteers' gifts (chocolates) and will deliver these with a Christmas Card to newsletter deliverers, park key-holders and those who assist the PC out of goodwill. The claim form for reimbursement is in the finance folder.

142/22 Recreation Area Committee

a) To receive RAC Updates on current issues

Last meeting it was agreed to close off the car park entrance so that only authorised vehicles would be using it. This has been brought about due to the damage being caused by vehicles skidding on the surface and despite notices being distributed, the behaviour has not ceased. The idea was to fabricate a chain closure to go across to entrance, but another option is a removable bollard which would still allow bikes and pedestrians easy access to the site. **Resolved:** Clerk to look into the bollard options and return quotes to the Councillors for review.

Roundabout update: Clerk to look into T&Cs and ask advice from the YLCA.

b) Signage Updates: Clerk brought draft outline version of graphics for the new sign for Councillors to review and amend. A note about using the facilities at your own risk is to be added.

c) Matters to report: None

143/22 Village Maintenance

a) Updates:

- Pavement condition reports – amended due to flooding issues highlighted after heavy rain. The reports will be submitted to NYCC Highways for assessment and to be added to the maintenance list

b) Matters to report:

i) Ginnel path edging is slippery when wet, solution offered is to apply a non-slip coating. **Resolved:** A solution to mitigate the potential slip hazard is to be found and actioned as soon as possible. Councillors and Clerk will work on this in the following days.

144/22 Finance

a) To approve the bank reconciliation for November 2022. **Resolved:** The cashbook reconciliation was checked against the bank statement and approved by Council.

NOVEMBER 2022 RECONCILIATION		Outstanding cheques:		
CASHBOOK Balance 31 OCT	£ 40,945.70	2772	CHRISTMAS PLUS LTD	£ 624.00
Receipts	£ 50.00	2773	CHRISTMAS PLUS LTD	£ 2,473.86
Payments	£ 4,040.58			
CASHBOOK Balance 30 NOV	£ 36,955.12			
STATEMENT Balance 30 NOV	£ 40,052.98			
Minus OUTSTANDING cheques: detailed at side	£ 3,097.86			
RECONCILED	£ 36,955.12		TOTAL O/S CHQ	£ 3,097.86

b) To approve Payments to be made in December 2022. **Resolved:** The invoices were checked against the written cheques and approved by Council.

	PAYEE	DETAILS	TOTAL	VAT
	BROUGHT FORWARD		£ 48,800.19	£ 5,303.83
2774	JUVINA JANIK	NOVEMBER SALARY PT1	£	£ -
2775	JUVINA JANIK	NOVEMBER SALARY PT2	£	£ -
2776	MR JIGGINS	AMENITY OFFICER (12/11-9/12) 4WK	£ 140.00	£ -
2777	MR JIGGINS	EXTRA DUTIES 1ST JUNE-1ST DECEMBER	£ 350.00	
2778	ADVANSYS	SSL CERTIFICATE	£ 60.00	£ 10.00
2779	SELBY AVS	NEWSLETTER PRINTING	£ 403.90	
2780	SLCC	ANNUAL CLERK MEMBERSHIP	£ 146.00	
2781	ARK FACILITIES	ANNUAL LANDSCAPING CONTRACT + ADDITIO	£ 7,353.60	£ 1,225.60
2782	TECHNICAL STAG	CHRISTMAS LIGHTS NIGHT PROJECT	£ 540.00	£ 90.00
2783	MATT PEARSON	INSTALL 3 BENCHES	£ 190.00	£ -
2784	MJ BACKHOUSE	PEST CONTROL 6 MONTHS TO 31/5/23	£ 406.21	£ 67.70
2785	CHRISTMAS PLUS	INSTALL/UNINSTALL 70%	£ 2,270.40	£ 378.40
S.O. 25.12.2022	ADVANSYS	JANUARY HOSTING INCREASED RATE	£ 56.00	£ 9.33
TOTAL SPEND			£ 12,463.05	£ 1,781.03
TOTAL 2022-23 ANNUAL SPEND			£ 61,263.24	£ 7,084.86

The additional payment to the clerk to reimburse for the chocolates bought for the Volunteers was approved and the cheque (no. 2786) was written and signed along with the other payments

c) Budget Preparation and to confirm the setting of the precept for 2023-24.

After reviewing the budget preparation figures, it was proposed by Councillor Protheroe that the Band D figure should remain the same for the year 2023-24. Councillor Ferris seconded this but also proposed an addendum that £5k of the current balance in the accounts be ring-fenced for the playground equipment improvements that will be necessary in the future. This was seconded by Councillor Dunne. **Resolved:** The Band D figure will remain the same for the year 2023-24 and £5k of the current reserves will be ring fenced for major Playground improvements. All In Favour.

145/22 Planning

a) Summary of findings from the Thorpe Willoughby meeting re “Thorpe K”
Cllr Lunn, Cllr Ferris and Cllr Rossiter had attended the meeting at Thorpe Willoughby Community Centre with Vistry Group housebuilders. The general feeling from those who attended was that this was a ‘box-ticking’ exercise by the developers to show engagement with the public. There are no planning applications in and the representatives were unable to give any specifics about the potential development. It was noted that the village development limits have been changed in the plan. It was also noted that although this development was, for the majority, in the Hambleton Parish Boundary (meaning the majority of CIL funds would go to Hambleton PC), the homes would have a Thorpe Willoughby postal address and use Thorpe Willoughby amenities.

b) Applications to review:
None to review at this time

b) Notices of Decision: none to report
i) 2022/1035/HPA | Middle Cottage, Back Lane | Permitted
ii) 2022/1041/HPA | The Cottage, Gibson Court | Refused
iii) 2022/0781/TPO | 2 The Willows | Refused
iv) 2022/0773/HPA | 1 Westcroft Lane | Refused

146/22 To confirm the date of the next Parish Council meeting

Next PC meeting will be Thursday 12th January 2023 at 7pm, Hambleton Village Hall.

147/22 Confidential Staff Matters

i) It was proposed by Cllr Dunne the clerk salary should increase in line with the NALC Pay Award. This was seconded by Cllr Rossiter. **Resolved:** The NALC pay award will be given to the clerk in line with NALC recommendations. All In Favour. Clerk to inform the payroll administrators.
ii) **Resolved:** The clerk declined the offer of The Pension Regulator pension scheme.

Additionally, an appraisal with the staffing committee shall be arranged as soon as is convenient.

148/22 Meeting Close 9.12pm

Signed: _____ Date: _____