

**Minutes of the Ordinary Meeting of Hambleton Parish Council**  
**THURSDAY 9 March 2023, 7pm**  
**At Hambleton Village Hall**

**176/22 Present and Apologies**

Cllrs Present: C. Protheroe (Chair), Jeffrey Bramley, Jennifer Bramley, Andrew Calvert, Mike Dunne and R. Rossiter. County Councillor Lunn and District Councillor Chris Pearson.

Apologies were received and accepted: Councillor Ferris was attending an NYCC webinar for Parish Councillors which was at the same time so could not attend. The clerk Juvina Juvina Janik is not well and could not attend.

**177/22 Declaration of Interest**

None declared.

**178/22 To receive Attendees Comments on Agenda items**

No attendees

**179/22 To Approve and Sign the minutes of PC meeting 9 February 2023**

Cllr Calvert proposed and Cllr Bramley seconded that the minutes should be accepted. **Resolved:** All in favour. The minutes were signed as a true record.

**180/22 To receive relevant area updates from County, District and Parish Councillors**

County Councillor Lunn:

- Cllr Pearson's last meeting attendance as District Councillor. The PC presented a gift and a card as a token of thanks for his service.
- Cllr Lunn has been appointed to the new Planning Committee
- King's Coronation, Thorpe Willoughby considering plans, Brayton have no plans

District Cllr Pearson:

- Plans to work towards reducing the number of incidents where alcohol is sold to under 18s
- Heritage Day 1<sup>st</sup> April – walk around Gowthorpe and talks from David Lewis on 1st and 2<sup>nd</sup> April, with buffet and drinks on offer on 31<sup>st</sup> March between 10 and 4pm.

Cllr Jeff Bramley from the YLCA Selby Branch Meeting

- Raised the crossing in Hambleton and the rejections which vary each time a crossing is rejected. Cllr Melanie Davies offered to help and asked that a report be presented by the Parish Council
- Many PCs voiced complaints re lack of attention from Highways
- Sherburn have solar panelled VAS and have taken on responsibility for visibility grass cutting from NYCC (clerk to put this on next agenda)
- YLCA offering online training for Councillors
- Plans are in place to enable people in North Yorkshire to report Fly-tipping via an App
- Must ensure Hambleton is agreed with Selby District Council

**181/22 Clerks Report**

Clerk Absent

**182/22 To finalise AJ1 fund redistribution Plan B and Plan C**

Resolved: the proposed plans were discussed. Plan A (the crossing) has been refused by NYCC. Plan B (the pedestrian refuge) is preferred. Plan C is a last resort to ensure money is spent on Road Safety in our area which does not require any NYCC approvals. **Resolved:** Plan B and Plan C were approved for submission to the AJ1 fund committee.

**183/22 To finalise comments for the Draft Parish Charter**

The standardised questionnaire from North Yorkshire Council was completed for the Clerk to submit.

**184/22 Recreation Area Committee**

a) To receive RAC Updates on current issues

- Bins not being emptied due to bollards being up – Cllr Calvert agreed to open one bollard on the day that the bin collection takes place

b) Matters to report

- One car can park in front of bollard – to discuss next agenda
- Cllr Dunne will carry out the April Maintenance check

**185/22 Village Maintenance**

a) Updates:

- Ginnel street light is now on

b) To approve purchase of litter pickers for PC volunteers

There are volunteers willing to litter-pick as they regularly walk around the village. Mr Jiggins is paid to litter pick certain areas, these are to be confirmed. **Resolved:** Purchase of 6 long-handled litter pickers and 6 hooped bag holders

c) To approve the purchase of a new litter bin at the bus stop at Whitacres, to be installed by, and on approval from Selby District Council

**Resolved:** It was resolved to purchase a slatted bin, to be placed at the bus stop

d) Matters to report

Cllr Rossiter has refitted the new Hough sign so it is sturdier and has agreed to carry out weekly checks at the Hough

**186/22 JAMbleton 2023**

a) To receive updates on organisation

- Event Management Plan, Event Risk Assessment and Emergency Response procedures have been submitted to SDC Safety Advisory Group – an online meeting is arranged for 13<sup>th</sup> April
- The Clerk has passed her Personal License Holder BIIAB Level 2 Award – this will allow PC to apply for a premises licence with her as the Designated Premises Supervisor. Only one DPS/PLH per premises licence. **Action:** Clerk to proceed with Premises Licence.
- Outlay is approx. £8.5k. Income via Ticket to ride wristbands, adverts, and potential funding from Cllr Lunn. PC cost possibly £3.5k.
- Agreed to print site plan with adverts on the back
- Zoom meeting for volunteers to be hosted

b) The following payments and bookings were proposed for approval by Cllr Dunne, seconded by Cllr Protheroe. **Resolved:** All in Favour.

- i. Personal License holder qualification and associated costs for 2 personnel £120+£18+£36=£174 (x2)
- ii. PC application for Premises Licence
- iii. Waste bin hire £106.87
- iv. Stage Hire and Management for the day by Technical Stage Services £3.5k quote

### **187/22 To discuss marking the occasion of the King's Coronation**

Following a discussion, it was agreed that the Village Green would be the focus of decorations to celebrate the event. With Jambleton already being planned as a village celebration it was felt an additional event would not be necessary. It was proposed and seconded that some Coronation specific decorations be bought – lamp post discs x 25pk £110 and Flag £16. **Resolved:** All in favour

### **188/22 To discuss the Green Waste Collection consultation**

The consultation is for residents to respond to individually. Clerk is to advertise the link to the consultation.

### **189/22 Finance**

a) To approve the bank reconciliation for February 2023. **Resolved:** The cashbook reconciliation was checked against the bank statement and approved by Council.

| FEBRUARY 2023 RECONCILIATION                   |             | Outstanding cheques: |               |         |
|--|-------------|----------------------|---------------|---------|
| CASHBOOK Balance 31 JAN                        | £ 23,663.73 | 2804                 | HVHMC         | £ 24.00 |
| Receipts                                       | £ 100.00    | 2814                 | HVHMC         | £ 24.00 |
| Payments                                       | £ 3,791.07  |                      |               |         |
| CASHBOOK Balance 28 FEB                        | £ 19,972.66 |                      |               |         |
| STATEMENT Balance 28 FEB                       | £ 20,020.66 |                      |               |         |
| Minus OUTSTANDING cheques:<br>detailed at side | £ 48.00     |                      |               |         |
| RECONCILED                                     | £ 19,972.66 |                      | TOTAL O/S CHQ | £ 48.00 |

c) To approve Payments to be made in March 2023. One cheque (no. 2819) was voided and rewritten due to an error, this payment will now be made by cheque number 2822. **Resolved:** The invoices were checked against the written cheques and approved by Council.

|                                   | PAYEE           | DETAILS                               | TOTAL              | VAT               |
|-----------------------------------|-----------------|---------------------------------------|--------------------|-------------------|
|                                   | BROUGHT FORWARD |                                       | £ 65,977.65        | £ 7,531.08        |
| 2816                              | JUVINA JANIK    | FEB SALARY PLUS BACK DATE AND PAYRISE | £ 0,000.00         | £ -               |
| 2817                              | MR JIGGINS      | AMENITY OFFICER (11/2-10/3) 4WK       | £ 140.00           | £ -               |
| 2818                              | J. JANIK        | REIMBURSE AS CLAIM FORM               | £ 384.00           | £ 24.00           |
| 2819                              | SDC             | CEMETERY WASTE AND RECYCLING          | £ 342.44           |                   |
| 2820                              | VIKING          | PAPER SHREDDER                        | £ 128.40           | £ 21.40           |
| 2821                              | ADVANSYS LTD    | DOMAIN RENEWAL                        | £ 48.00            | £ 8.00            |
|                                   |                 |                                       |                    |                   |
|                                   |                 |                                       |                    |                   |
| S.O. 25.03.2023                   | ADVANSYS        | APRIL 2023 HOSTING                    | £ 56.00            | £ 9.33            |
| <b>TOTAL SPEND</b>                |                 |                                       | <b>£ 2,161.00</b>  | <b>£ 62.73</b>    |
| <b>TOTAL 2022-23 ANNUAL SPEND</b> |                 |                                       | <b>£ 68,138.65</b> | <b>£ 7,593.81</b> |

**190/22 Planning**

- a) Applications to review: No new applications at time of print  
Cllr Bramley raised the application for a motorway services at land opposite Lumby Garden Centre. Clerk to find out the deadline for comments.
- b) Notices of decision: none to report

**191/22 To confirm the date of the next Parish Council meeting**

Next PC meeting will be Thursday 13<sup>th</sup> April 2023 at 19.30, Hambleton Village Hall Following a Charitable Trust meeting at 7pm and a Burial Authority Meeting at 7.15pm.

**192/22 Meeting Close 8.56**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_