

**DRAFT Minutes of the Ordinary Meeting of Hambleton Parish Council  
Thursday 9<sup>th</sup> November 2023, 7.00pm at Hambleton Village Hall**

**100/23 Present and Apologies**

Cllrs Present: Jeff Bramley (Chair); T. Anger (to be co-opted at item 102), Jenny Bramley, S. Conor, R. Rossiter and County Councillor Cliff Lunn.

Also in attendance: PCSO Simpson from 7.15pm and Juvina Janik (Clerk).

Apologies were received by A. Calvert, M. Dunne and M. Ferris, which were accepted by Council

**101/23 Declaration of Interest**

None declared

**102/23 Co-opt a new member for the Councillor Vacancy**

Mr Anger has put himself forward for the vacancy. Co-option of Mr Anger was proposed by Cllr Jeff Bramley and seconded by Cllr Rossiter. **Resolved:** All in favour. Mr Anger completed the Declaration of Acceptance of Office and the required Co-option forms. The clerk will forward these to the Local Authority for registration.

**103/23 To Approve and Sign the minutes of Hambleton PC meeting 12<sup>th</sup> October 2023**

Proposed Jen B. and seconded R.R. that the minutes are a true record and should be accepted. **Resolved:** All in favour. The minutes were signed as a true record by the chair.

**104/23 To receive Attendees Comments on Agenda items**

No attendees.

*Item 105/2023 was deferred until PCSO Simpson arrived.*

**106/23 To receive relevant area updates from County Councillor**

County Councillor Lunn:

- Reports of illegal Hare Coursing during school run – the number of vehicles, time of day, attire of those involved and breed of dogs suggest this was an organised Game Shoot, but the report has been forwarded to the Police for investigation
- Highways meeting Friday afternoon – forward items for discussion via email
- Planning Briefing – The new Local Plan (by SDC) must have a 5-year land supply for residential development within the Selby District Area, which has now been put forward. The North Yorkshire Local Plan must have a 5-year land supply anywhere in the eligible North Yorkshire Area; this could leave Selby District open to having even more sites allocated for development. The SDC New Local Plan has allocated 5.3 years' worth of residential land supply – which could see locally refused planning applications granted on appeal by the Planning Inspectorate (due to the margin being only 0.3 years).

*PCSO Simpson arrived at this point*

- Comments requested on possible plans for 'Trail hunting'
- Locality budget all spent. Next allocation from April 2024.
- Cllr Lunn asked PCSO Simpson for an update on the Hare Coursing report – PCSO Simpson confirms that the evidence suggests this was most likely an organised game shoot, which is legal and it is not a requirement to notify the authorities of such shoots on private land. The description of the activity was in line with an organised shoot rather than illegal hare coursing, PCSO Simpson and Cllr Lunn will follow up with the complainant.

*County Councillor Lunn was thanked for his attendance and left the meeting at this point.*

**105/23 To receive updates from PCSO Simpson**

PCSO Simpson:

- The Inspector will now be providing a monthly update to the community, on which PCSO Simpson will be able to note local activity also. This was emailed to the clerk for November, clerk to share.
- Monthly update shows next local police surgeries and PC meeting attendances

- Car drivers identified as damaging the car park surface have been spoken to
- Any other matters, get in touch
- Next Hambleton Police Surgery is December

*PCSO Simpson was thanked for her attendance and left the meeting at this point.*

### **107/23 Clerk's report**

- Borrowed PA and benches from school for Remembrance, made £25 donation to RBLI, printed service booklets, tested PA with David
- Grant research showed a new Rural Capital Fund up to £50k – organisation to match fund at least 20% of grant, the more the better... 7th January Close.
- New interest for a councillor position
- New Pedestrian Refuge installed
- Resident interest via email re Banks Group planning application now submitted. In addition to this new Manor Farm submission and Taylor Wimpey contact regarding area behind Whitacres estate.
- North Yorkshire Council as a Local Authority are now legally obliged to have their own Local Plan – as mentioned earlier, this plan can use Selby District land for its 5-year land supply too!
- With 3 major planners interested in sites in the village - planning consultant meeting before public EO meeting would give us an idea of what can/can't be done Action: Clerk to engage Planning Consultant contact for advice or consultants that can help
- Pay award by National Joint Council to date back to April 2023 – Cost of Living Increase – go on agenda next month
- Tree Survey done – awaiting invoice £485+vat
- VAT claim paperwork for last 2 years is done, just need to submit
- Charity Commission Submission done for Hambleton (Selby) Parish Council Charitable Trust & new mandate forms collected for the accounts – to be signed
- CIL report done
- Allotments Query from resident at Gateforth Park – is in Hambleton – need newsletter – will leave some Dec/Jan editions at the site office
- Newsletter underway - newsletters for the estate at the Pig farm now needed

### **108/23 Recreation Area Updates**

- a) Recreation Area Committee Updates

Cllr Rossiter had gather alternative barrier options for rec field car park. Action: Quotes to be sought for the manual cantilever arm barrier

- b) Monday 20 or 27<sup>th</sup> November were suggested dates to discuss the multi-play options. Action: Clerk to gauge based on maximum available attendance
- c) No matters to report

### **109/23 Village Maintenance**

- a) To receive updates on ongoing matters  
R.R. Fallen Tree at Hough now cut and moved to edge of path  
J.B. Hough Lane bench reported unstable Action: RR to check
- b) No new matters to report

### **110/23 Finance**

- a) To approve the bank reconciliation for October 2023
- All the receipts came from the Lego Robotics STEM day in Half Term.
  - A payment of £56 to Advansys was made via bank transfer unnecessarily as a standing Order is set up for this monthly amount. Clerk has contacted Advansys for repayment. The reconciliation shows £56 difference for this reason.

### **Resolved:**

The October Statement and Bank Reconciliation were compared and approved with the above taken into account. The document was signed by the chair.

OCTOBER 2023 RECONCILIATION		Outstanding PAYMENTS:	
CASHBOOK Balance 30 SEPT	£ 50,151.48		NONE
Receipts	£ 110.00		
Payments	£ 2,170.40		
CASHBOOK Balance 31 OCT	£ 48,091.08		
STATEMENT Balance 31 OCT	£ 48,035.08		
Minus OUTSTANDING cheques: detailed at side	£ -		
RECONCILED	£ 48,035.08	TOTAL O/S CHQ	£ -
Payment made twice, in error. A standing order was also paid via mobile banking		£ 56.00	

## b) To approve payments to be made in November 2023

METHOD OF PAYMENT	PAYEE	DETAILS	TOTAL	VAT
			£ 30,828.12	£ 2,855.51
CHQ 2841	MR JIGGINS	AMENITIES OFFICER (14/10 - 10/11) 4WK @ £40PW	£ 160.00	
ONLINE (56)	JUVINA JANIK	OCTOBER SALARY	£ -	
ONLINE (57)	JUNIOR STEM	2ND WORKSHOP INV 1521	£ 420.00	£ 70.00
ONLINE (58)	ARK FACILITIES	ANNUAL LANDSCAPE MAINTENANCE INV:2314960	£ 8,374.80	£ 1,395.80
ONLINE (59)	HAMBLETON VILLAGE HALL	OCT/NOV/DEC HALL HIRE (INVS: HVH463,486 &509)	£ 36.00	
ONLINE (60)	HAMBLETON VILLAGE HALL	HALL HIRE LEGO ROBOTICS	£ 82.50	
ONLINE (61)	DAISY BELLES	HAMBLETON 2024 PERFORMANCE DEPOSIT	£ 153.00	
ONLINE (62)	HAMBLETON VILLAGE HALL	POLICE SURGERY HALL HIRE INV: HVH510	£ 9.00	
ONLINE (63)	JUVINA JANIK	REIMBURSE PC DONATION TO POPPY APPEAL	£ 25.00	
CHQ 2842	CITIZENS ADVICE NORTH YORKSHIRE	DONATION TOWARDS FUNDING SERVICES IN OUR AREA	£ 100.00	
CHQ 2843	HAMBLETON UNITED CHARITIES	FIELD RENT 2023-24	£ 700.00	
S.O. 20.11.23	24 NETWORKS & SECURITY	NOVEMBER 4G CONNECTION (REMOTE CCTV)	£ 30.00	£ 5.00
S.O. 25.11.23	ADVANSYS	DECEMBER 2023 HOSTING	£ 56.00	£ 9.33
<b>TOTAL SPEND</b>			<b>£ 10,742.07</b>	<b>£ 1,480.13</b>
<b>TOTAL 2023-24 ANNUAL SPEND</b>			<b>£ 41,570.19</b>	<b>£ 4,335.64</b>

**111/23 To discuss the Budget for 2023-24**

Council reviewed last year's costs and compared with the expected costs for next year

- Projected costs have risen by £3.5k.
- The additional cost for a planning consultant will need to be covered but this would result in a 20% rise in the precept if were to be covered by the public this year.
- The last rise requested was 2% for the 2019-20 year. Since then, the payment required by the Parish Council from each household has remained the same.

**Resolved:** The precept could be raised, to cover up to 50% of the planning consultant costs. Reserve PC funds will cover the remainder. Setting of the Precept will be on the next agenda.

**112/23 Planning**

a) Consultations do discuss:

- <http://www.helios-renewable-energy-project.co.uk/> - West of Camblesforth **Resolved:** This is not in the immediate area but an increasing number of this sort of project is being approved in an area, Hambleton need to be aware of anything being raised.
- [ZG2023/1078/HPA](#) | Erection of single storey rear and side extension(s) | 47 Chapel Street. **Resolved:** No observations
- To confirm a date for an extra ordinary meeting to discuss: [ZG2023/1033/FULM](#) | Erection of 65 residential dwellings, formation of roads, hard and soft landscaping and associated

infrastructure | Land East And South Of Gateforth Court. **Resolved:** Extra Ordinary meeting to be arranged (provisionally Tuesday 12<sup>th</sup> December) to discuss this application in detail. Planning Consultant to be employed to look at this and the 2 other major proposals in Hambleton and advise PC and residents on the options, preferably before the EO meeting so the PC has information and options to share with public.

- b) Notices of Decision: ZG2023/0896/HPA | 5 Anson Croft – Granted. Planning department is investigating to ensure the appropriate amount of visible notice was given at the point of consultation.

**113/23 Hambleton Parish Council Upcoming Events Updates**

Act of Remembrance – clerk will start setting up 9.30am, Councillors welcome to help  
Lights Night – mulled wine needs ordering and plans for serving will be needed

**114/23 Items for next agenda**

Barriers // Multiplay // Banks Group

**115/23 To confirm the dates of the next Parish Council meeting**

**Resolved:** Thursday 14<sup>th</sup> December 2023, 7pm at Hambleton Village Hall

**116/23 Meeting Close 9.05pm**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_