

DRAFT Minutes of Hambleton Parish Council BURIAL AUTHORITY
Thursday 14th November 2024, 7.15pm at Hambleton Village Hall

BA 14/24 Present and Apologies

Councillors present: Maria Ferris (Chair), Jeff Bramley (VC), Jenny Bramley, Andrew Calvert, Ray Rossiter. County Councillor Lunn. Also in attendance: Juvina Janik (clerk), Keith Ferris (resident). Apologies were received and accepted from: Mike Dunne and Tim Anger.

BA 15/24 Declarations of Interest

None declared.

BA 16/24 To approve and sign the minutes for Burial Authority meeting held 11 July 2024

The draft minutes had been circulated shortly after the July meeting and no amendments had been necessary. AC proposed, RR seconded. **Resolved:** All in Favour. The document was signed as a true record by the Chair.

BA 17/24 Maintenance

- a) To approve costs for recent storm damage as per quotes circulated. **Resolved:** This maintenance is necessary; costs approved.
- b) To discuss and finalise a policy on plaques and benches requested by the public. **Resolved:** The 2 requests received will be offered a plaque on the bench at the back of the cemetery, the PC will order and fit this plaque, the parties requesting will pay for the plaque as invoiced by the clerk. Going forward, this practice will cease due to the inability to offer space fairly and the additional administration and management it would take to ensure standards were kept high and consistent.

BA 18/24 Finance

- a) To approve the finance summary from 1st July to 30th September 2024

Resolved: The finance summary (Attached on P.6) was checked against the statement. Reconciliation was confirmed. The document was signed by the Chair and will be stored in the finance folder.

BA 19/24 AOB

None

BA 20/24 Meeting Close 19.38

Signed: _____ Date: _____

1 APRIL 2024 TO 31ST MARCH 2025

1 JULY - 30 SEPT 2024			£	25,053.52	OPENING BALANCE 1/4/2024
Receipts:	No.	Date:	Amount:		Notes:
GRUNDY'S	BACS	09/08/2024	£	550.00	BURIAL PLOT, MAINTAIN, INTER:
GRUNDY'S			£	550.00	BURIAL PLOT, MAINTAIN, INTER: E
A. STEWART-SANT	BACS	27/09/2024	£	235.00	ASHES PLOT & MAINTENANCE PURCHASE
			£	1,335.00	Total Receipts
Payments Out:					
TRANSFER TO PC ACC	MOBILE TRANSFER	12/07/2024	£	120.00	MINDFUL MEMORIALS BANNER PAYMENT TRANSFERRED TO PC ACCOUNT
			£	120.00	Total Payments
Reconciliation					
Cashbook balance to 30 SEPT 2024			£	26,268.52	The statement reconciles with the Cashbook
Bank Statement Balance 30 SEPT 2024			£	26,268.52	
		ADD	£	-	RECEIPTS YET TO COME IN/CLEAR
		MINUS	£	-	PAYMENTS YET TO GO OUT
			£	26,268.52	Reconciled
SIGNED:					DATE: