

DRAFT Minutes of the Ordinary meeting of Hambleton Parish Council
Thursday 7 July 2025 – 7.00pm at Hambleton Village Hall

57/25 Present and Apologies

Cllrs Present: M. Ferris (Chair), T. Anger, A. Calvert, M. Dunne, K. Ferris and R. Rossiter. County Councillor Cliff Lunn. Also in attendance: J. Janik (clerk) from 8.05pm.

Apologies received and accepted: Cllrs Jeff Bramley and Jenny Bramley.

58/25 Declaration of Interest

None declared

59/25 To Approve and sign the minutes for PC meeting held Thursday 12 June 2025

MD clarified the Quiet Lanes plan was to be taken forward and that he has provided evidence for the routes suggested in the proposal.

Proposed by TA and seconded KF, with the aforementioned amendment, to be a true record. **Resolved:** Following the amendment, the minutes were approved by Council, all in favour, and signed by the Chair.

Action MD/JJ: discuss tasks to be followed up re quiet lanes.

60/25 To receive MP and County Council Updates

Cllr Lunn reports:

- Online refuse collection calendar now working again
- Light Valley Solar – highlights the cabling routes are close by Selby Dam
- £500 from Locality Budget to the Kit Fund for Monk Fryston United Football Club, money still left for any projects that are eligible
- Tight checks being implemented for new voters registering for proxy and postal voting methods

PC to Cllr Lunn:

- Hambleton have received notice of a Community Governance Review requested by Thorpe Willoughby Parish Council along with the NYC division Member with regards to a boundary change. CL aware, but stated it was himself who had requested it, not TWPC. Awaiting outcome.

Cllr Lunn left the meeting at 7.20pm

Item brought forward...

63/25 To discuss the Community Governance Review Request by Thorpe Willoughby PC with regards to changes to the boundary (between the parishes)

Referendum was held in the past and residents wanted to remain as Hambleton residents. In more recent years, again the Hambleton residents have made Hambleton PC aware they wished to remain Hambleton residents. New proposal is to move the boundary between the two to be the Bypass, this would include an area of Gateforth becoming TW and an area of Hambleton becoming TW.

Action MF: To contact the NYC officer with regards to the process and next steps of the review that has been launched.

61/25 Clerk's Report – deferred until Clerk arrives

62/25 Attendees Comments on Agenda Items

No attendees.

63/25 – addressed after 60/25

64/25 To finalise and approve proposed website plan and annual cost

Following a meeting with Aubergine262, the clerk forwarded the key points of the proposal highlighting the main benefits of the proposal and the costs. Positives were the 'How to' videos accessible on demand, monthly drop in troubleshooting online meetings and direct email contacts to request help. The example layouts and document storage and search facilities suit the needs of the PC and are user friendly. Ongoing cost is slightly cheaper than current provider, but they do use WordPress – a problem the support offered should ease. It was proposed by MF and seconded by RR that the site design and set up proposal be accepted with Councillor emails, but that no other optional features are necessary at this time. **Resolved:** All in Favour. **Action JJ:** follow up with Aubergine262.

65/25 Planning

a) Summary of Light Valley Solar proposals and action to be taken by Hambleton PC

Clerk has circulated consultation on social media, posters up in notice boards, and LVS have sent leaflets to all households for each consultation phase. Public meeting at Hambleton Village Hall on 15th July 3-7pm. Cllrs attending TA, RR, MF.

b) Consultations and Applications to discuss:

- i. ZG2025/0579/LBC | Listed Building Consent for the replacement of failed timber windows with UPVC vertical sliding sash units | the Villa, 22 Main Road – No observations
- ii. ZG2025/0575 | Front extension to form larger sitting area, new bi-fold doors and alterations to existing porch area | Shiloh, 117 Main Road – No observations

c) Notices of decision:

- i. ZG2025/0476/CPE | Lawful development certificate for existing use of land as residential garden | Orchard House, Chapel Street - PERMITTED

At this point the clerk arrived 8.05pm, and gave the clerks report.

61/25 Clerk's report

Jambleton

Finance summary:

Total cost of event was £10,471.49. Total amount of income (including grants and stalls pitches) was £6,015.00. £4456.49 to pay - Hambleton PC budgeted £3000.00 to the event.

£1459.49 to pay - Hambleton (Selby) Charitable Trust agreed up to £3k to cover costs if necessary, so this outstanding balance will be paid via the Charitable Trust.

Jambleton debrief: successful day, excellent feedback from attendees and contractors alike, First Aiders described it as the most organised event they attend.

Issues to review:

- Stall holders not turning up
- Ensuring the No Dogs rule is widely known
- Dangerous and inconsiderate parking on Bar Lane and Westcroft

Other items

- Aubergine262 meeting went well, overall feeling of confidence the PC will get what it needs and be able to use its full potential
- Streetscape annual inspection completed and report received and circulated
- TCV bracken clearance quote received – annual maintenance at the Hough. **Resolved:** All in favour to have this carried out. **Action JJ:** Instruct TCV and book date.
- Government withdrawal of Neighbourhood Plan Funding – may affect plans going forward for a Hambleton Neighbourhood Plan...
- North Yorkshire Local Plan consultations need to be continually assessed
- Keir Mather MP and NPG hosting meeting about energy supply for the community 27th August at Hambleton Village Hall.
- Concern received with regards to a plan to fell a Tree at Manor Court, responded that no TPO application has been received but will update them if anything comes through.
- Repair on the Portocabin door complete

66/25 Finance

- a) To approve and sign the bank reconciliations for June 2025 **Resolved:** Statement was checked and cashbook reconciled. Chair signed to confirm.

JUNE 2025 RECONCILIATION		Outstanding PAYMENTS:	
OPENING BALANCE	£ 36,010.34		
Receipts	£ 3,325.00		
Payments	£ 5,316.76		
CASHBOOK Balance 30 JUNE 2025	£ 34,018.58		
STATEMENT Balance 30 JUNE 2025	£ 34,018.58		
Minus OUTSTANDING payments: detailed at side	£ -		
		TOTAL O/S CHQ	£ -
RECONCILED	£ 34,018.58		

- b) To approve the payments to be made in July 2025 **Resolved:** Invoices checked and payments approved. **Action ALL:** Signatories to set up online payments and sign cheques.

2025 - 2026	METHOD OF PAYMENT	PAYEE	DETAILS	TOTAL	VAT
JULY		BROUGHT FORWARD		£ 14,897.70	£ 741.24
	CHQ 2868	MR JIGGINS	AMENITIES OFFICER (10/5/25-13/6/2025) 5WK @ £40P	£ 200.00	
	CHQ 2869	MR JIGGINS	ADDITIONAL DUTIES 6 MONTHS	£ 330.00	
	2526-034	ABBEY KING	MEMORY LANE X 14 HOURS INVOICE 004-25-26	£ 238.00	
	2526-035	SARAH BEIGHTON	MEMORY LANE X 2 HOURS INV June	£ 34.00	
	2526-036	JUVINA JANIK	JUNE SALARY	£ 1,000.00	
	2526-037	YLCA	3 X TRAINING INVOICES 4218, 4248 & 4322	£ 109.60	
	2526-038	TECHNICAL STAGE SERVICES	JAMBLETON PROJECT 6086 INV. 40557	£ 3,764.24	£ 627.37
	2526-039	A64 LOO HIRE, GARDENCARE	PORTALOO HIRE JAMBLETON INV 5648	£ 711.60	£ 118.60
	2526-040	HAMBLETON VILLAGE HALL	APRIL AND MAY INV HVH1195	£ 306.00	
	2526-041	EFFECTIVE SECURITY SOLUTIONS LTD	4 PERSONNEL FOR JAMBLETON INV245944	£ 561.60	£ 93.60
	2526-042	SEE JUNE PAYMENTS LIST			
	2526-043	NYC	BINS FOR JAMBLETON INV. 490102712	£ 278.62	
	2526-044	ARK FACILITIES LTD	CABIN DOOR REPAIR	£ 708.00	£ 118.00
	2526-045	JRB ENTERPRISE LTD	DOG WASTE BAG REFILLS	£ 176.58	£ 29.43
	2526-046	STREETSCAPE PRODUCTS AND SERVICES LTD	ANNUAL INSPECTION AND REPORT	£ 300.00	£ 50.00
	2526-047	SEE JUNE PAYMENTS LIST			
	D.D. 3.7.25	NEST	EMPLOYEE PENSION JULY	£ 11.46	
	S.O. 20.7.25	24 NETWORKS & SECURITY	JUNE 4G CONNECTION (REMOTE CCTV)	£ 30.00	£ 5.00
	S.O. 25.7.25	ADVANSYS	AUGUST 2025 HOSTING	£ 57.60	£ 9.60
				£ 8,494.41	£ 1,051.60
			2025-26 ANNUAL SPEND	£ 23,392.11	£ 1,792.84

67/25 Items for the next Agenda/Newsletter/Social Media

Agenda: Clerk Appraisal update and Salary review | Quiet Lanes progress | Banks development update | Village floral displays | Website progress

Newsletter: Neighbourhood Plan | Land-banking Petition | Banks' Development update | Thank you to Jambleton funders | Light Valley Solar

Social Media: As newsletter, plus up to date Banks' development updates and Light Valley Solar

68/25 To confirm the date of the next Ordinary PC meeting

Resolved: The next PC meeting to be on Thursday 4th September 2025, due to 4 members unavailable for usual second Thursday of the month.

69/25 Meeting closed at 9.07pm

Signed: _____ Date: _____

Initial: _____